

WORKPLAN FOR THE EMERGENCY SHELTER & NFI, AND RECONSTRUCTION CLUSTERS

Updated 17/12/2019 during the Shelter Cluster Preparedness Meeting held at NEMO Office, Nuku'alofa

Priority	Key Recommended Activities	Theme	Responsible	Timeframe	Status
1	Finalise/Endorse Build Back Safer (BBS) Information Education Communication (IEC) materials. This was developed during TC Gita response currently with MORDI in 2 languages (English and local Tongan)	Technical Guidance	MORDI / NEMO / MOI	15/02/2020	8 BBS Key Messages published on SC website, Nov 2018 https://www.sheltercluster.org/tonga/documents/8-build-back-safer-mey-messages-tongan-0 ITS MORDI materials to be translated by MORDI and endorsed by MOI
2	Training in the use of Kobo for NEMO and key shelter members.	Information Management	NEMO/MORDI. MIA to support	31/01/2020	Planning
3	Country response profile	Technical Guidance	IFRC/NEMO/MOI, members	31/03/2020	Draft complete, to be circulated to interested members for in-country review
TBC	Standardise Shelter relief package and Non-Food items (NFIs).	Technical Guidance	NEMO/IFRC, members	TBC	Not started
TBC	Develop Shelter Cluster strategy template	Coordination	NEMO/MOI/IFRC (supported by TRCS/Caritas).	TBC	Not started
TBC	Develop multi-hazard contingency plan, e.g. Tropical Cyclone, Tsunami, etc. based on most-likely scenarios.	Coordination	NEMO/MOI/IFRC, members	TBC	Not started
TBC	<i>Detailed Shelter Assessment (DSA)</i>	Information Management	MOI/NEMO/IFRC, statistics, members	TBC	Not started
TBC	Develop guidelines on vulnerability prioritisation criteria	Technical Guidance	MIA + Caritas with support of members	TBC	Not started
	Review TOR for the Shelter Cluster. Refer existing draft TOR with NEMO.	Coordination	NEMO/MOI/IFRC to draft, members to revise and endorse	-	Completed Dec 2018. Due for revision
	Shelter Coordination Training for Shelter Coordination Team. (NEMO, MOI, key shelter members)	Coordination	IFRC to develop training in collaboration with NEMO/MOI	-	Completed Dec 2018
	Develop shelter inputs for a common assessment form. <i>Initial Damage Assessment (IDA)</i>	Information Management	NEMO/MOI/IFRC, statistics, members	-	Completed Oct 2019