



Shelter Sector Bahamas
ShelterCluster.org
Coordinating Humanitarian Shelter

DRAFT: Terms of Reference GB Shelter Sector Technical Working Group

November 19th, 2019

1. Outline

- **Purpose:** identify technical shelter solutions for recovery challenges faced during implementation phase
- **Duration:** 3 months max (November 2019 till February 2020) with an exceptional option to extend if required
- **Participants:** technical, engineers, civil engineers, relevant government officials, not open to all shelter actors. Participants will be invited by the Shelter Cluster –participants should not exceed 10 active pp.
- **Scope:** provide advice, guidelines, framework and alignment with exiting building codes of the Government of the Bahamas applicable everywhere with inclusion of a section on the strengthened one of the Grand Bahama Port Authority
- **Venue:** CA Smith building/ NEMA Star General Building
- **Chaired by:** Hub Coordinator Shelter Cluster
- **Duration:** Wednesday's from 15h -16h

2. Purpose and goal are to review evidence, draft implementation guidelines and provide recommendations for best approaches towards shelter recovery and repair efforts in Grand Bahama.

This will support a harmonized approach towards shelter recovery works, whereby humanitarian principles and technical standards are met. The idea is the do this work in a consultative way, whereby technical aspects meet social and vulnerability criteria to reduce tensions between communities, and create a bridge between humanitarians and relevant government counterparts

3. Specific objectives:

- Define and align the different level of damages with government guidelines and building codes
- Provide guidance on different levels of damages following the building codes of GBPA and Public works.
- Advice implementing shelter partners on technical designs and approaches to be used to include Building Back Better (BBB).
- Support partners in programming, making efficient use of resources based on gap analysis, capacities and available funding
- Support in monitoring progress of resilient designs towards future hazardous risks (flooding, cyclones)

4. Deliverables: *what we should achieve* by the end of the 3 months period

- Framework and guiding document prepared and agreed upon by all stakeholders on how to implement building code for different type of resilient repairs and recovery structures, which includes but is not limited to:
 - Targeting approaches, defining minor, minimal, major repairs
 - Housing structure
 - Options and lessons learned for temporary housing, for an interim period of time
- Training document and T-o-T explaining step by step how to start recovery efforts, minimum criteria, design specifications to foster an adaptable and harmonized response
- List of relevant documentation/archive: active or working document with focal points from NGOs and Government departments, technical documents, preferably on a google drive or shared platform where all lessons learned are stored



5.Roles:

Equal representation of all participants. This mean each representative of an organization can take the floor to voice concerns during meetings or share inputs before the meeting.

Every week specific technical issues will be tackled. Guidance will be sought after from specific technical expertise internally or expertise. Meetings will be called for and chaired by the Shelter Cluster Hub Coordinator.

Government authorities are requested to participate and clarify key government documents and procedures.

6.Responsibilities:

Active participant needed from each participant, the aim is to share experiences on technical issues within a limited time-frame. Sessions should not last longer then 1 hour.

All participants are asked to review documents within a proposed deadline, to enable moving forward and come to conclusions, hence to work in a concentrated manner.

7.Exit strategy:

After a period of 3 months key technical issues in terms of repair and recovery works should have started. Dialogue between partners and government departments streamlined. Framework, guidelines, training material should come together in 1 package and will be presented in a plenary session of the Shelter Cluster meeting for final review and approval.

8. Topics to be discussed (non-exhaustive list)

1. Temporary housing during repairs
2. Transitional / Incremental Homes
2. Permitting Expectations/ procedures
3. Legal Non-Conformance (when repairs must be brought up to code) - houses before the building code
4. Replacement Housing/ reconstruction
5. Public Buildings Guide / Expectations
6. Building Back Better definition, applicability of the term