



Shelter Sector Bahamas
ShelterCluster.org
Coordinating Humanitarian Shelter

Minutes of meeting of the Shelter Sector Grand Bahama (SSGB) DRAFT

Date	31 st of January 2020
Venue	DRA training room– Star Insurance building
Time	9am – 10.30am
Present	Disaster Reconstruction Authority (DRA), NEMA, Grand Bahama Port Authority (GBPA), Bahamas Red Cross (BRC)/International Federation of the Red Cross and Red Crescent (IFRC), St Bernard Project (SBP), CRS/Caritas, United Rescue Alliance, World Hope International, Shelter Sector coordination team (SCT - deployed by IFRC),
Chair	Chair : Tammi Mitchell, NEMA/DRA Co-chair : Xavier Genot, Shelter Sector National Co-Coordinator
Next meeting	The next meeting, from 9 to 10:30AM on Friday 7 th February – DRA training room, Star Insurance Building

Items shared with these minutes

- Annex 1: Meeting presentation
- Annex 2: Current shelter scenario (off and on islands) for Abaco – for comments & inputs from partners for GB situation.
- Annex 3: Homes repairs programme information: <https://www.facebook.com/BAHDisasterReconAuthority/>
- Annex 4: Bahamas Shelter Sector – Factsheet January 2020

Actions	Responsible	timeline	Update
Point 1: Tammi confirms the damage level assessed by MoPW will be used for giving house repair voucher. How GBPA damage assessment levels relate to MoPW damage assessment levels still to be determined.	DRA/GBPA	Done	Following announcement of programme on 30 th January, only MoPW assessment will be used.
Point 2: Partners highlight lack of response & damage data and other information from official sources hampering them giving updates, which is causing issues to maintain donor interest. DRA confirms they are looking at what can be released and not. SS coordination team also looking at what can be put on Cluster Fact Sheet that can also help partners, a draft will be prepared for DRA review and approval.	DRA Shelter Sector Coordination Team	Done	Factsheet finalised, to be published and circulated tentatively on Monday 3 rd February.
Point 3: UNDP support MoPW and Bahamas Architecture School Build Back Better Booklet. Check if budget is required if agencies want to distribute booklet or UNDP will do all printing.	SSGB Coordination team to get update from Building Control, Nassau, and UNDP.	Done	Update during this meeting
Point 4: As part of the situation analysis chapter of the Strategic Framework, an analysis for current	SS Coordination team to send draft for input /	Pending	Partners to send their input before Wednesday 5 th February, to be



affected population (off and on island) has been developed for Abaco. The same should be developed for GB.	all partners to contribute		finalised for the next iteration of the Strategic Framework.
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Introductions

- Introduction by Tammi Mitchell, Disaster Reconstruction Authority (DRA) Shelter Sector Lead in Grand Bahama. TAMMIMITCHELL@BAHAMAS.GOV.BS. There was a town hall meeting for east end residents, announcing the launch of the Home repairs programme, with date on 10th February for the debut online portal registration process. There were homeowners complaining about water quality. Issue of crime, people taking items from unsecured damaged homes.
- Shelter Sector Coordination Team - Xavier Genot (Coord.Bahamas@sheltercluster.org) National Co Coordinator, Technical Coordinator - David Dalgado (Tech.Bahamas@sheltercluster.org) and Information Manager & Abaco Hub Coordinator - Ryan Smith (IM.Bahamas@sheltercluster.org). Team ends its deployment on 20th February.

1. General coordination update

1.1 Strategic Framework

- New version show and approved by DRA yesterday, for a round of circulation and feedback from partners. Current version will be shared on Monday 3rd. DRA don't want to have any statistics or maps circulated to the public, before their approval. This document will be shared with response partners **on the condition that it will not circulated to other stakeholders or published on public website.**
- We are still missing input form GB partners on current shelter scenario on & off island. Inputs were requested in December. It is important and it would be great to get inputs before next Wednesday
- Target date for Strategic Framework to be finalised on its current version on 14th February.
- The key challenges and issues section will be further discussed during next week meeting, that would be on the form of a workshop.

1.2 Factsheet

- January 2020 factsheet finalised and validated by DRA for publication, following request from partners.
- Include a table with all partners contributing to the response.
- Circulated to partners and published on the Bahamas and Global Shelter Cluster on Monday 3rd
- February 2020 factsheet will include outputs from 3W and other products, 4 to 6 pager to be published before the 6 months mark.

2. DRA update

- DRA homes repair programme has been announced during yesterday town hall meeting, to start on 10th February
- Criteria stays will be indicated through Flyer, to be finalised in coming hours, and circulated through DRA social media platform <https://www.facebook.com/BAHDisasterReconAuthority/>
- Generational property - you can get legal affidavits to prove residency in the home for 10 years, but could be disputed by relatives. Therefore it has to be legally signed, with attorney or justice of peace. Usually small fee but its getting waived by many.
- GBPA: On criteria, homeowner will not be eligible if insured. what about underinsured? DRA: that's one of the established criteria, so underinsured HH will not be eligible. HH registering to the programme will have to sign a legal



document on this. If DRA finds out that's not true, HH could be sued. There are many proxy indicator or sources to find it.

- DRA is hiring inspectors. Vouchers will be released in 2 tranches, with inspection at halfway and end.
- SCT: in the inspectors ToR, could we add our BBB messaging so that can be included.
- CRS: Maybe social workers could start communicating now on the process. not clear how labor assistance is provided. DRA- have to look at it.
- SCT: could the voucher been used to refund labour invoices?

3. Information Management update

- Damage assessment mapping: working with DRA to produce proportion mapping at sub division level for GB
- All 3w update in and verified by wednesday 5 feb cob for reporting. This is important to support ongoing mapping and reporting process: 3W updating – Google sheet is shared, request to update status of past activities (i.e. from past / ongoing → completed). These updates are source for:
 - Reporting to DRA
 - Partner presence mapping, factsheet, other products
 - Monitoring progress against strategic objectives
- Please contact Ryan for any issues im.bahamas@sheltercluster.org

4. Technical update

- Reminder: TWG at 10:30 – Failure Mechanisms, BBB Staff/Contractor Interim Messages, & Retrofit topics at the agenda.
- UNDP can only print BBB booklets in hundreds, not thousands. partners should allow budget if they want copies for printing. UNDP is confident that the booklet could be available mid-February, but it might take a little bit longer.
- CRS: would be useful if just release text based early copy? SCT: we've asked but UNDP thinks input would take too much time. It seems they are taking existing graphics from small building construction manual, add more details, similar at was done in Dominica. It might be about 50 pages, semi-technical, for NGOs and contractors, not for household
- IFRC/BRC: If sector coordination keeps going, would it be possible to produce household level guidance. SCT: maybe extract from the booklet to produce, or, like today we could draft our own key messages based on our workshopping, like interim key messages. We have engaged with UNDP and MoPW to see what we can extract, work on, and share. we will check back in since its been 10 days since last update.
- UNDP would have end of February a RV on Abaco for mobile TAC, go for 3 months. Nothing confirmed yet in GB.
- DRA with MoPW and GBPA, have to see where TAC would be located, if one implemented in GB
- CRS: since people go to sign up for home repair in ground floor PM office, maybe TAC could go there? DRA: not likely. small space, still working space for government and other activities. It will only be for data entry and not more.
- SCT: could DRA consider for one-stop shop to facilitate Technical assistance, this is really important for Building Back Better messaging and advice to people.
- CRS: people are already asking questions and want info, how can we support proper referral. DRA: there will be signage at registration centers to direct people towards technical info, etc.
- SCT: working on permitting process clarification, waiting on a document - no objection from MoPW. It seems there are not licensed contractors outside GBPA administrated area.
- GBPA: Electric contractors have to have BPL annual license.



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- SCT: technical guidance being drafted, have some feedback from Abaco . Need to get some from partners in GB for feedback. Since we are bit late with this, and this response is inequitable in assistance, with households receiving various level of assistance, we would be grateful for partners to provide swift inputs.
- CRS on market system - what contributes to an overall environment that is strong, promote safe response, looking at labor, financing, procurment, technical, etc. look at adapted MBP spectrum. SCT: in TWG we look at if we need to do labor analysis, analyze if gaps in skilled or semi-skilled labor supply. CRS: during yesterday town hall, Ministry of labor (MoL) looking at how we get more skilled and semi-skilled workers into market, accessible. DRA: MoL is conducting a survey of available skilled workers in area to know who is where, and what is available. MoL would have register of skilled workers available, also they will access Bahamas Technical and Vocational Institute (BTVI) trainees.
- GBPA: we should hold workshop to confer messages from UNDP booklet to contractors, inspectors. GBPA is also working on guideline.
- SBP: we could do a Public Service Announcement (PSA) for all this need for communicating out to communities as we are getting close to hurricane season. show homeowners they need to take control of process. It could show building failures, how things go wrong, info on process, insurance. There are gaps in understanding on many things.
- DRA understands the challenges to communicating to communities. Everything though will be going out with mass communication campaign. DRA is hiring comms people.
- GBPA: suggest we do TWG to discuss what could be a video.
- CRS: make formal request for construction manual be available online, low cost or free, and track who is downloading it to capture data on who is downloading and using it. DRA could ask formally MoPW to facilitate this.

5. Partner updates

- World hope international - in GB doing reconstruction, shingling, peel & stick, plywood, rafters
- IFRC/BRC – Denisse here for one more month to hand over to long term delegate. 116 families provided so far with rental assistance, 235 target in total. Total housing repair target is 500, balanced between GB and Abaco.
- CRS/Caritas - 57 houses with mould remediation.
- SBP - minor repairs program with non-structural repair, mould remediation muck outs. 60 done 70 planned but 200-300 target in total.
- United Relief Alliance - what is the decision of government on bringing materials in tax free? DRA – it's up until June this year. for homes repair programme can only spend with local vendor

6. Any Other Business

- Next meeting will be on workshop format to collectively identify and prioritize the key challenges and issues for the response moving forward, as for preparedness to incoming hurricane season. Friday 7th February, 9:00 to 12:00, @ DRA training room in Freeport (To Be confirmed)