



Minutes of meeting of the Shelter Sector Grand Bahama (SSGB) DRAFT

Date	14 th of February 2020
Venue	DRA training room– Star Insurance building
Time	9am – 10.30am
Present	Disaster Reconstruction Authority (DRA), NEMA, Grand Bahama Port Authority (GBPA), Bahamas Red Cross (BRC)/International Federation of the Red Cross and Red Crescent (IFRC), CRS/Caritas, Shelter, Crisis Response International (CRI), SBP, ADRA, GlobalMedic, Third Wave Volunteers, World Hope International, United Rescue Alliance, Sea Mission/GBI BH4 Bahamas Rebuild, Sector coordination team (SCT - deployed by IFRC),
Chair	Chair : Tammi Mitchell, NEMA/DRA Co-chair : Xavier Genot, Shelter Sector National Co-Coordinator
Next meeting	The next meeting, 9AM on Friday 21 st February – DRA training room, Star Insurance Building

Items shared with these minutes

- Annex 1: Meeting presentation
- Annex 2: Key issues & Challenges Grand Bahama – DRAFT V2
- Annex 3: Homes repairs programme information: <https://drabahamas.org/>
- Annex 4: GBPA BBB Guidance Version 1.0: [here](#)

Actions	Responsible	timeline	Update
Point 1: Coordination arrangement. As the Shelter Coordination Team, deployed to support Shelter Sector coordination for Dorian response is phasing out on 20 th February: (1) Tammi Mitchell is the focal point for Grand Bahama, with objective to have at least one monthly Shelter Sector meeting chaired by DRA (2) partners could meet at DRA Training room on regular basis, depending on availability and booking through Tammi, (3) GB shelter WhatsApp group will be the main coordination vehicle to setup agenda based on issues	All partners	From 20 th February	

Introductions

- Introduction by Tammi Mitchell, Disaster Reconstruction Authority (DRA), seconded by NEMA. Shelter Sector Lead in Grand Bahama. TAMMIMITCHELL@BAHAMAS.GOV.BS
- Last meeting supported by the Shelter Coordination Team (SCT), deployed by IFRC, supported NEMA and DRA exclusively for the Shelter Sector Coordination. SCT is phasing out on 20th February and its therefore the last meeting that the team co-chair and co facilitate for Dorian response . It should be well understood that IFRC representatives after 20th February will not co-chair meetings or facilitate shelter sector coordination.

1. General coordination update



Shelter Sector Bahamas
ShelterCluster.org
Coordinating Humanitarian Shelter

- The SCT is finalizing these documents, that will be circulated to partners:
 - **Strategic Framework**
 - Response and planning **dashboard / partners presence map** for house repair
 - **Factsheet for February 2020** – 6 months mark support communication
 - **Technical Guidelines**, – include guidance on generational land / Non-structural and structural repair – rental – Reconstruction (low cost / starter home) – Retrofit
 - **BBB interim key messages**
 - **Document index** and **useful links**
 - **Media monitoring**
- **DRA focal points:**
 - Grand Bahama: Tammi Mitchell
 - Abaco: Lesley Johnson
 - Information management: Shavon Malakius
- **Handover SCT to DRA next week:**
 - ✓ 3W monitoring system
 - ✓ Meeting management tools
 - ✓ [Mailing list](#)
 - ✓ WhatsApp groups management
 - ✓ All relevant documents

NEMA and DRA could contact IFRC to support Shelter Sector coordination for preparedness and response future disaster cluster coordination in Bahamas. All current products are saved by IFRC and available for next response too.

- A Building Back Better workshop with more than 30 contractors and partners representatives, has been organized on Thursday 13th February by GBPA, with the support of SCT. GBPA has published a really good BBB document, that they agreed to share with partners (shared with these minutes) notice that this is version 1.0 and GBPA intends to update this as investigations and discussion develops. The SCT technical coordinator facilitated an interactive session, for prioritization of interim BBB key messages following effectiveness and easiness dimension. Outcome of it will inform finalization of interim BBB key messages. Some contractors approached partners present for job inquiry and some to know how to volunteer.
- The SCT will do an update online session on Bahamas Shelter Sector for Dorian response to REDLAC* Shelter working group (30 people from regional humanitarian partners and donors), chair by IFRC Thursday 20th February @ 11AM. *REDLAC (*Regional Group on Risks, Emergencies and Disasters for Latin America and the Caribbean*). For more information coord.bahamas@sheltercluster.org

Information Management update

- 3W updates sent to 12 partners, and updates received from 8 partners (Bahamas Methodist Habitat, CRS / Caritas, GlobalMedic, IFRC / BRC, Rotary, Samaritan's Purse, SBP, World Hope International)



Objective 1: Enabling access to temporary shelter solutions (Past/ongoing & planned activities- Households)

Activity	Abaco	GB	Total
1.1 Shelter NFIs distributions (tarpaulins &/or toolkits)	1,922 HH	1,282 HH	3,204 HH
1.2 Rental assistance/Host family support	Dpt. Of Social Services	535 HH	535+ HH
1.4 Tarping roof	255 Residential Buildings	300 Residential Buildings	555 Residential Buildings

Objective 2: Restoring permanent housing options (Completed, ongoing & planned activities- Housing Units)

Activity	Abaco	GB	Total
2.2 Mucking and gutting	358	798	1,156
2.3 Mold remediation	338	814	1,152
2.4 Non-structural repair	1,130	1,171	2,301
2.5 Structural repair	255	312	567
2.6 Full Home Reconstruction	10	0	10
2.7 Starter Resilient Home	26	40	66

Non-structural & Structural Repairs (Completed, Ongoing & Planned, by Housing Units)

House Repairs Dashboard	Region
2.4 Non structural repair	All GB
2.5 Structural repair	
Shelter Sector Partner	
ADRA	30
Bahamas Methodist Habitat	100
CRS / Caritas	227
GER3	70
IFRC / BRC	200
Lutheran Disaster Response	
Rotary	83
Samaritan's Purse	230
Samaritan's Purse / USAID	300
SBP	210
SBP / GBDRF	30
United Rescue Alliance	
World Hope International	03
	1,483



House Repairs Dashboard

2.4 Non structural repair
2.5 Structural repair

Region
Freeport

Shelter Sector Partner

ADRA	
Bahamas Methodist Habitat	100
CRS / Caritas	225
GER3	
IFRC / BRC	200
Lutheran Disaster Response	
Rotary	
Samaritan's Purse	
Samaritan's Purse / USAID	
SBP	210
SBP / GBDRF	
United Rescue Alliance	
World Hope International	
	<hr/>
	735

House Repairs Dashboard

2.4 Non structural repair
2.5 Structural repair

Region
West Grand Bahama

Shelter Sector Partner

ADRA	
Bahamas Methodist Habitat	
CRS / Caritas	
GER3	
IFRC / BRC	
Lutheran Disaster Response	
Rotary	
Samaritan's Purse	
Samaritan's Purse / USAID	
SBP	
SBP / GBDRF	
United Rescue Alliance	
World Hope International	03
	<hr/>
	03

2. DRA / MoPW / Social Services / GBPA updates

- GBPA: no updates
- DRA / NEMA no updates
- MoPW (update provided by SCT) – will be order to waive building permit fees, not done or public yet.
- UNDP (update provided by SCT) – will share draft of build back better book with GBPA in Grand Bahama. On TAC, no funds for staffing. Will start on Abaco but challenge for GB. So, agreed its good idea, just needs to be brought together and funded.

3. Key Issues and Challenges

Identification and prioritization exercise was done last week with partners.

- ✓ Meeting Wednesday in Abaco
- ✓ Meeting Friday in Grand Bahama
- ✓ Outcome included in the Strategic Framework

Today round of discussions on the five ones that has been prioritized by partners.

What are the actions and responses:

- Prioritized challenges
- Coordination moving forward

Material pipeline: shared on both islands,

SBP – talk to vendors, when stocks getting low, make sure they are ordering

GBPA – how is this working now?

SCT – visited 2 hardware stores with 18 to 20 day waits for materials. Some partners have deals with vendors but have mainly been stuck. There is an issue on ring nails, can you find them here? Not really. But in code, ring nails are required for connectors. GBPA can send out a memo on including this issue. For BBB, need also hurricane straps as coils cheaper you can cut yourself. Hardware store giving variable advice, could be opportunity to build capacity there.

Labour capacity:



Caritas/CRS: Access to skilled labor, contracts, social contracts all important. Consider access of most vulnerable HH to markets, if they have limited connections or hard to access.

SBP – our example, as contractors have to build up sub-contractors, difficult to build up their capacity quick enough. So we trained them to bring up quality.

CRS – had looked at market analysis.

GBPA – yes this can be issue with quality control. Can be training more, and get more information out there.

CRS – risk is with stressed labour market, people would go to handyman, less skilled people and therefore they build back weaker and less resilient.

Hurricane season preparedness:

NEMA/DRA– Reviewing NGOs to see where they could work. So we make teams on different islands, and look at areas of concern so they can be targeted. So will be a lot of traveling and training. We are asking NGOs to provide us with their training opportunities, so don't have too much overlapping.

SCT – Which NGOs have any preparedness planning? URA, BRC (in the communities they work in).

Socio-economic tech assistance:

- Enablers / Barriers / Behaviour determinants:
 - Risk perceptions
 - Efficiency, Fatalism, Attitude models

- Agents of BBB / Communication engagement pathways:
 - Construction contractors
 - Churches / pastors
 - Hardware stores
 - Public services announcements

- Socio-support to Households on planning (programme) & key decisions:
 - Housing finance
 - Access to government and agencies assistance
 - Understanding permitting process
 - Finding competent contractors

- Technical dimensions:
 - Support to training institutions
 - Capacity building skilled and un-skilled workers
 - Community orientation sessions

SCT - We have small direct impact, so how can we expand our impact (like CRS). How to extend beyond our direct beneficiaries to wider community. Examples include CRS model house.

SBP – preventing contractor fraud.

IFRC/BRC – HLP support.

CRS – accessible BBB messaging, but they are a bit technical, cold. Have to adapt these to reach people.

DRA – visual works best, posters, models including tactile. After past disaster, had pictures of affected homes in risk areas, or reasoning behind evacuation routes. Could possibly share examples with partners. Have to adapt though to each island or geographic area.

In term of the coordination moving forward, SBP could be focal point on this, 4 or 5 other partners interested to look at this.

Communication with communities (referral pathways):



SCT – Can partners support with info on the Small Homes Repair Programme (SHRP), referral, FAQs etc..
DRA/NEMA– yes we are considering this and we want one voice everyone share same message.
CRS – as community has questions on BBB and other related topics, how to we point them in right direction?
DRA/NEMA – Having info on website.. Do have to be clear between DRA & NEMA, DRA for reconstruction and NEMA for preparedness and emergencies, but this is for DRA to take on the communication with communities on their programme. Primary referral will be DRA website.

How to move forward in coordination:

- DRA might only be able to host monthly meeting.
- Technical, GBPA can host technical meeting with partners.
- Frequency of coordination:
 - CRS – still valuable every week, SBP agrees.
 - SCT – maybe propose topics at meeting thru WhatsApp group, that could focus meetings.
- Primary vehicle for coordination moving forward is the already active WhatsApp group.
- Tammi can book DRA training room in advance.
- Next meeting 9AM next Friday.
- For Information Management, 3W monitoring will be handover to DRA, but does not have the capacity to do this at the moment, although they will have systems in place. CRS and URA could help support with this in interim basis.

4. Any Other Business

- The next meeting, 9AM on Friday 21st February – DRA training room, Star Insurance Building