



**Malawi Shelter Cluster Technical Working Group (TWG) for the
“Informing better choices protocol”
Notes of the update meeting held on 08.10.2020 from 10h-11.45h via ZOOM**

Participants:

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Agenda:

- welcome, introduction and short recap
- presentation of the context analysis training and assessment experience and first findings; Q&A
- planned practical trainings on context analysis methodology
- complementary technical support and guidance
- discussion/ Q&A for partners interested to join the trainings and run further assessments
- quick overview of next steps of the protocol:
 - overview of compiled IEC materials from Malawi (part of step 2)
 - introduction of step 3 "stakeholder analysis" and step 4 "communications channels analysis"
- final Q&A and next steps

welcome, introduction and short recap	Action	who
<p>After allowing 15mins for participants to join, Cecilia gave a brief recap of the “protocol” as step by step guidance, for shelter-specific context analysis and the development and communication of Shelter related information and messages to support building back better/safer.</p> <p>Full draft protocol can be found here: https://www.sheltercluster.org/promoting-safer-building-working-group/protocol-informing-choice-better-shelter</p> <p>This includes the consolidating relevant information about Malawi into a Shelter Response Profile (SRP for Malawi, latest version): https://drive.google.com/drive/folders/1T-6RcLZmRt4x0Pucan3j6t9LODHan33I?usp=sharing</p>	<p>look at the presentation and links provided for more information on this project</p> <p>contact Enrique if you can help filling information gaps in the SRP.</p>	

<p>and an assessment and context analysis of local construction practices (tools and methodology adapted for Malawi): https://drive.google.com/drive/folders/1isbTApYNF835LCQJhIRdm4bbv2jVx-S4?usp=sharing Input is still needed for both SRP an</p> <p>The objective of the TWG is to adapt the protocol to the Malawi context and test roll out of all the steps.</p> <p>In the process interested partners can build their capacity on the context analysis assessment tools while contributing to build up a knowledge base on Shelter & Housing for Malawi, which can serve for preparedness activities as well as for future responses. Furthermore key issues to be addressed in order to support building back better will be identified and a technical assistance strategy and communication strategy developed.</p>		
<p>presentation of the context analysis training and assessment experience and first findings; Q&A</p>	<p>Action</p>	<p>who</p>
<p>Dyna Konde form CRS shared the CRS and Cadecom experience of piloted the context assessment in Nsanje (CRS) and Phalombe (CADECOM). She explained objective, methodology and logistics of the assessment, presented the identified strengths and weaknesses of the assessed local construction practices and pointed out important learning such as:</p> <ul style="list-style-type: none"> • importance of contacting local authorities in advance to inform about the assessment • Importance of proper training including practical field training ideally 4 days 		
<p>planned practical trainings on context analysis methodology</p>	<p>Action</p>	<p>who</p>
<p>Dyna explained the training programme they had provided for the enumerators, with support from CRAterre and invited interested agencies to send some of their staff to participate in the next round of practical trainings. Next training is planned by CRS and CADECOM in the third week of October from Monday 19th October to Thursday 22nd directly in Nsanje (CRS) and Phalombe (CADECOM). Prerequisite in order to attend the training is to read through the existing available material (Protocol and methods and tools related) in order to come with a minimum of preparedness.</p>	<p>Interested agencies to select a “champion” as potential future trainer to take part of the training on local assessment. contact Dyna for more information and signing up for the training</p>	<p>Interested agencies</p>
<p>complementary technical support and guidance</p>		
<p>CRAterre can provide additional training support through webinars, to agencies that are planning to roll out context assessments. The webinars will complement the practical trainings organized by CRS and help specifically with analysis of the collected data, developing the report, as well as the further steps of the protocol to develop the technical assistance strategy.</p>	<p>Flag interest for remote support to guide through the next steps</p>	<p>Interested agencies to CRAterre, Sonia and Cecilia</p>
<p>discussion/ Q&A for partners interested to join the trainings and run further assessments</p>		

<p>Lemekeza Mokiwa from CARE flagged interest of CARE to join the trainings in Nsanje. He will consult internally regarding further roll out of assessments. HfH and Malawi RC also need to consult internally</p>	<p>Inform TWG if further assessments can be rolled out</p>	<p>Interested agencies</p>
<p>quick overview of next steps of the protocol:</p>		
<p>Cecilia briefly presented the next steps of the protocol, step 2 “analysis of existing IEC materials”, step 3 “stakeholder analysis” and step 4 “communication channels analysis”. Those steps were then presented in more detail:</p> <ul style="list-style-type: none"> • Lorenza presented an overview of IEC materials she has so far compiled from Malawi (part of step 2) • Sonia presented the developed tools for the step 3 "stakeholder analysis" and step 4 "communications channels analysis" and how step 2-4 will then be consolidated into a technical assistance and communication strategy in step 5. 	<p>send any further IEC materials you have to Lorenza so she can continue the compilation.</p> <p>Flag your interest to be part of the IEC analysis team to Cecilia</p>	<p>All partners</p>
<p>final Q&A, feedback and next steps</p>		
<p>Care and HfH both expressed interests to be actively involved in the next steps of the protocol.</p>		
<p>The context analysis was considered a useful tool. Key is to strike a good balance.</p>		
<p>A question was raised regarding the output of the TWG would provide specific solutions or whether there would be a flexibility of options. It was clarified that rather than developing a specific solution the protocol aims to address identified weaknesses with suggestions that will vary depending on context, people capacity available resources etc.</p>		
<p>it was decided to make contact amongst partners interested to engage in the next steps in order to discuss the way forward in more detail with those who will be actively involved.</p>		

→ Next meeting: projected begin of November, after the field trainings and second round of assessments.