



## Minutes of meeting

*April 11, 2023*

### Attendees

#	Nombre / Name	Correo electrónico / Email	Agencia / Agency
1	Lilia Blades Martinez	Lilia.BladesMartinez@redcross.ca	Canadian Red Cross – Global Shelter Cluster
2	Sonia Lucinda Soriano Garay	sorianog@unhcr.org	UNHCR – IMMAP – Honduras Shelter Cluster
3	Dave Ray	DaveRay@shelterbox.org	Shelterbox
4	Adriana Marcela Duran Gamba	durangam@unhcr.org	UNHCR – Venezuelan Shelter Cluster
5	Viviana Ivon Pena Pereira	penapere@unhcr.org	UNHCR – R4V
6	CASTILLO Juan Carlos	jucastillo@iom.int	<a href="mailto:jucastillo@iom.int">jucastillo@iom.int</a> – Colombian Shelter cluster
7	JP Fisher	JPFisher@shelterbox.org	Shelterbox
8	Caroline Dewast	dewast@unhcr.org	UNHCR – Global Shelter Cluster
9	Hingorani, Dipti	dipti.hingorani@savethechildren.org	Save the Children
10	King, Juli	jking@interaction.org	InterAction
11	IZQUIERDO Celia	cizquierdo@iom.int	IOM – R4V
12	Antonio de la Roca - TECHO	antonio.delaroca@techo.org	TECHO Internacional
13	Himshem Him	himh@un.org	UN-OCHA
14	Alain Muhindo	cofac2.rdc@sheltercluster.org	Global Shelter Cluster
15	Jorge Maguiña	maguia@unhcr.org	UNHCR – El Salvador Shelter Cluster



## Agenda

TIME (ESD)	TEMA / SUBJECT	QUIEN / WHO
11:00 – 11:05	Apertura y breve ronda de presentaciones <i>Opening and brief round of introductions</i>	Lilia & everyone
11:05 – 11:15	Emergencias en la región – Actualización de actividades de socios <i>Latest emergencies in the region – Partners' updates</i>	Everyone
11:15 – 11:35	Actualización sobre el trabajo de preparación ante huracanes <i>Updates on hurricane preparedness</i>	Lilia
11:35 – 11:50	Retroalimentación sobre el curso de coordinación de Alojamiento y el foro de Alojamiento y Asentamientos <i>Feedback on LAC Shelter &amp; Settlements Forum and Shelter coordination training</i>	Lilia & Juli (InterAction)
11:50 – 11:59	Otros temas <i>AOB</i>	Everyone
12:00	Final de la reunion <i>End of the meeting</i>	

## Recording

[https://canadianredcross-my.sharepoint.com/:v:/g/personal/lbmartinez\\_redcross\\_ca/EQN3KuAyEQFKs3GKbwNKgssBGRWD-yDYx14zaNhLaidSww?email=Rodolfo.Magirena%40redcross.ca](https://canadianredcross-my.sharepoint.com/:v:/g/personal/lbmartinez_redcross_ca/EQN3KuAyEQFKs3GKbwNKgssBGRWD-yDYx14zaNhLaidSww?email=Rodolfo.Magirena%40redcross.ca)

## Highlights

- Peru emergency response coordination system still to be clarified – In the meantime, the shelter focal point is Michelle Pazmiño (IOM) +51 914 012 119. The R4V Shelter focal points in Peru are: Pablo Peña: [pabpena@iom.int](mailto:pabpena@iom.int); María Fernanda Hurtado: [mahurtado@iom.int](mailto:mahurtado@iom.int); Cristal Gordillo: [gordille@unhcr.org](mailto:gordille@unhcr.org); and Valentina Bianco: [biancoho@unhcr.org](mailto:biancoho@unhcr.org)
- We are one activity away from finalizing the latest hurricane preparedness workplan. The vendors registry will be finalized within the next months as decided by the group.



### Action points

- Lilia to share the contact details of the shelter focal point in Peru.  
**Michelle Pazmiño (IOM) +51 914 012 119**
- In order to have your agency's presence and capacities reflected on the group's website, please make sure that you are registered in this group through the [registration link](#).
- Lilia and Caroline will work on showcasing this group's section more visibly on the website.

### Meeting notes

#### Emergencias en la región – Actualización de actividades de socios

##### *Latest emergencies in the region – Partners' updates*

Several countries in South America have recently experienced floods. The most serious one in Peru, where sectorial working groups are active. IFRC does not have shelter operations there, but there is a Humanitarian Country Team (HCT) and a [345W](#).

Caroline Dewast asked if R4V is the official humanitarian coordination structure in Peru, considering that the affected provinces are also the ones mostly affected by refugees. Lilia responded that coordination is led at national level and the HCT can be contacted at: [danilo.gago@un.org](mailto:danilo.gago@un.org) and [marcel.velasquez@un.org](mailto:marcel.velasquez@un.org).

**Juan Carlos Castillo – Coordinator of the Colombian Shelter Cluster** reported on the preparatory measures for the eruption of the Nevado del Ruiz volcano.

Flood level has been receding in the center of the country. However, the flooding alert remains. The government is in charge of operations and coordination.

Regarding the volcano nevado del Ruiz. There is an Orange alert due to high seismic activity potentially 57.000 people in 27 municipalities and three departments. OCHA has issued a flash update reflecting needs in all sectors including shelter.

The shelter cluster in Colombia is being deployed close to the volcano area to coordinate with national authorities.

**Adriana Durán – Venezuela shelter cluster.** Problems more related to fires, not so much flooding. Health issues particularly around the Colombian borders. Contingency plans and prepositioning of humanitarian items.

#### **Actualización sobre el trabajo de preparación ante huracanes**    *Updates on hurricane preparedness – Lilia*

After the COVID-19 pandemic, in collaboration with the regional CCCM sector we developed a workplan for disaster preparedness focused on hurricanes, that included:

- Shelter partners mapping
- Mapping of collective shelter
- Collective shelter policy inputs
- Capacity self-assessment



- Capacity development

For this year, we intend to nominate shelter coordination focal points in countries likely to be affected by a disaster of geoclimatic origin. In principle, we have the information we need for this in the results of the capacity self-assessment forum.

We will also develop disaster scenarios and I we need to discuss today if we will pursue the Vendors directory, which was requested by partners about two years ago.

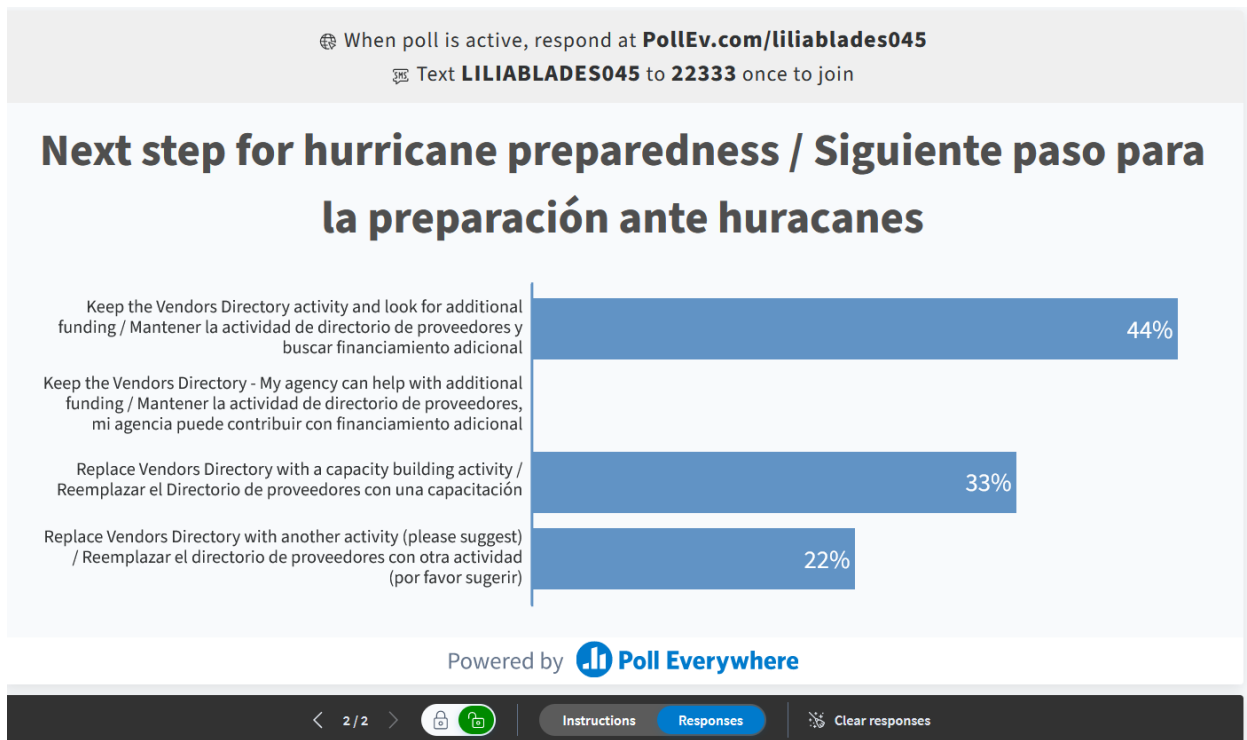
Lilia suggests updating the capacity self-assessment and disseminate it with all country offices. She also suggests continuing with the capacity development e.g. on rental assistance. A partner had also suggested to identify other means of developing capacities such as mentoring.

She proposes to jointly develop disaster scenarios.

Today, we need to discuss whether the vendors directory is still a priority for this group (see attached ppt for more details about it).

We originally envisaged an external partner to develop such a database but the initial funding of CHF 6,632 was not enough for that. Such a database would still be useful if partners continuously use it and vendors continuously update it. This activity was supposed to take place last year. To find out if we will continue with this or not, please respond to the questionnaire here:

[PollEv.com/liliablades045](https://poll-ev.com/liliablades045)



Please feel free to reach out and schedule a conversation if you need more details about this workplan and this ctivity. The same if you have other suggestions.



Adriana Duran (Shelter Cluster Venezuela) offered to share the information on prepositioned items that was developed for Venezuela, suggesting that a similar initiative could be developed for the regional working group. Lilia responded that the regional logistics cluster started something similar, but the intention of the Vendors database was rather to collect details about commercial vendors. She invited Adriana to present at the next meeting.

Lilia presented the new dashboard for this working group (now available at <https://sheltercluster.org/response/redlac-shelter>):

The data came from information shared by partners both through the [registration form](#) and capacity self-assessment questionnaire. The registration form is open, and the self-assessment questionnaire will be reissued shortly.

The new dashboard contains information about geographical presence of partners of this group, their capacities and also, links to the disaster management agency in each country.

Caroline (UNHCR – Global Shelter Cluster): The REDLAC-Shelter page is very difficult to find. It would be great to have it under “operations”.

### **Retroalimentación sobre el curso de coordinación de Alojamiento y el foro de Alojamiento y Asentamientos – Feedback on LAC Shelter & Settlements Forum and Shelter coordination training.** **Juli King – InterAction and Lilia Blades Martinez**

The Shelter & Settlements Forum took place on early February in Bogota, organized by InterAction, Habitat for Humanity, UNHCR, Global Shelter cluster, Canadian Red Cross, IFRC, Universidad Nacional de Colombia and IOM, followed by a Shelter Coordination Training in Spanish (see attached PPT copy). In general, the feedback was positive, but participants suggested more interactive and panel-time sessions for the next edition.

Regarding the shelter coordination training, the feedback was very positive in general, but most of the participants agreed that it was too short. This was indeed a crash course on shelter coordination held in Spanish, because the gap is big, but it was not intended to replace the master-level course on Humanitarian Shelter Cluster Coordination organized by the Global Shelter Cluster and Oxford Brookes University, that takes place twice a year. You will receive information about the next opportunity.

Dave Ray – ShelterBox. Please share details of shelter contact person in Peru

<https://app.powerbi.com/view?r=eyJrIjoiaWVjAwMjYtZWQwMCM0ZjllLWI2MjctYWVmYjU4ZGE1ZGM5IiwidCI6IjBmOWUzNWwzLTU0NGYtNGY2MCM1ZGNjLTViYTQxNmU2ZGM3MCMiImMiOjh9>

Sonia: OCHA is supporting coordination in Peru.

Caroline. Her understanding is that R4V will be the platform will be used for the humanitarian coordination. Celia Izquierdo to share the contact details of the shelter focal point for R4V in Peru (see below).

### **End of the meeting.**



## REDLAC – Shelter

Coordinating Humanitarian Shelter  
Coordinando alojamiento de emergencia



### Relevant links

- REDLAC-Shelter<sup>i</sup> website  
<https://sheltercluster.org/response/redlac-shelter>
- Mapping of Americas shelter partners (please update if you have not registered or if recently changed focal points)  
[https://docs.google.com/forms/d/e/1FAIpQLScV3nfNYKqz0SoilPUOR4\\_E9cnYG-uEb1sZ9030Cy2fSEpOtg/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLScV3nfNYKqz0SoilPUOR4_E9cnYG-uEb1sZ9030Cy2fSEpOtg/viewform?usp=sf_link)

### Contact

Lilia Blades Martinez – Americas Regional Shelter cluster focal point

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<sup>i</sup> **Alojamiento** es el proceso humanitario por el que las personas afectadas por una crisis recuperan su derecho a un alojamiento adecuado. La recuperación del alojamiento comienza de inmediato: los hogares inician el proceso de reconstrucción de sus vidas lo antes posible, especialmente después de desastres naturales. Estos son algunos de los aspectos incluidos en este proceso: Distribución de artículos no alimentarios relacionados con el hogar (non-food items, NFI), asistencia al alojamiento de emergencia y a largo plazo, construcción y reconstrucción de viviendas así como apoyo a los asentamientos humanos en aspectos como la planificación de sitios y el urbanismo. En el proceso humanitario se incluyen diversos métodos para prestar apoyo en estas áreas, que pueden o no estar relacionados con la construcción, como las transferencias monetarias. Las opciones de alojamiento de emergencia varían según el contexto, los aspectos de protección, el clima y otras condiciones y se definen en colaboración con los gobiernos locales siguiendo la normativa vigente.

**Shelter** is the humanitarian process by which people affected by a crisis regain the right to adequate housing. Housing recovery begins immediately: households begin the process of rebuilding their lives as soon as possible, especially after natural disasters. Aspects involved in this process include: Distribution of household-related non-food items (NFIs), emergency and long-term shelter support, housing construction and reconstruction, as well as human settlement support such as site planning and urban planning. A variety of methods are included in the humanitarian process to provide support in these areas, which may or may not involve construction, such as monetary transfers. Emergency shelter options vary by context, protection aspects, weather and other conditions and are defined in collaboration with local governments following the regulations in force.

Le terme **abri** renvoie au processus humanitaire permettant aux personnes touchées par une crise de retrouver leur droit à un logement adéquat. Des mesures d'accès à un abri sont mises en place immédiatement: les familles commencent le processus de rétablissement dès que possible, notamment après avoir été touchées par une catastrophe naturelle. Ce processus inclut, entre autres, les aspects suivants : distribution d'articles non alimentaires aux familles; soutien à la construction d'abris d'urgence et à long terme; construction et reconstruction de logements et soutien à l'installation des personnes, y compris la planification du site et la planification urbaine. Le processus humanitaire comprend un éventail de méthodes visant à améliorer le soutien dans ces domaines, qui peuvent inclure ou non la construction, tels que des transferts de fonds. Les possibilités d'abris d'urgence diffèrent selon le contexte et différents aspects liés à la protection, à la météo et à d'autres conditions. Ces possibilités sont explorées en collaboration avec les gouvernements locaux conformément à la réglementation en vigueur.