

SNFI Cluster Coordination meeting October 2022

Meeting Minutes	SNFI Cluster Coordination Meeting – MS Teams		
Date and Time	30 October 2022, From 10:00Hrs to 11:30Hrs		
Attendance:			
SN	Name	Organization	Email
1	Matilde PEROTTI	ACTED	matilde.perotti@acted.org
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14	Iva Vavic	UNHCR	vavic@unhcr.org
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27	Shadrack Mutiso	WHH	Shadrack.Mutiso@welthungerhilfe.de

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28	Abuzer Abdalla	GAH	
29	Zubaida Ahmed		

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Key Points Discussed:

Main Themes	Discussed Points	Action Points
Introduction:	<p>The Shelter & NFI Cluster Coordinator, Iva Vavic, opened the meeting by welcoming the Shelter/NFI members and presenting the agenda:</p> <ul style="list-style-type: none"> • West Kordofan Displacement • Blue Nile Displacement • HRP check-in • Co-Chair ToR & Selection Process • AOB 	
West Kordofan Displacement	<p>Update on the West Kordofan Displacement:</p> <ul style="list-style-type: none"> • The Kordofan focal point shared an update of the situation in West Kordofan. Tribal clashes erupted between the Misseriya and Nuba tribes in West Kordofan's Al Lagowa on 14th October with a total of 32,704 people being displaced. They moved to South Kordofan with 515 HH in Diling, 16 HH in Ar Reif Ash Shargi and 500HH in Kadugli. Some initially fled to SLM controlled areas in Kaoda and later moved to Kadugli through Ar Reif Ash Shargi with a total of 1,397 HH currently in Kadugli. An additional 10,000 new arrivals are expected. These numbers are yet to be verified. • People are currently sheltering in public buildings (land port in Kadugli, sports building in Dilling etc.) and the government will take a decision which areas to transfer those living in public buildings. The IOM reception centre in Kadugli currently needs rehabilitation where some of these people could be moved to. • Registration activities have been disrupted by HAC with instances where old IDPs mixed with New IDPs, but accurate numbers should be available soon. • A rapid assessment was carried out by HAC in collaboration with SRCS in 21 localities covering 3,951 HH and a second Interagency joint assessment led by UNOCHA is currently ongoing. 	<p>→ The Interagency assessment findings will be shared to help partners get a clear picture of the current response and gaps</p> <p>→ IOM will share the bill of quantity for the rehabilitation.</p> <p>→ Partners interested in filling gaps were reminded to coordinate at state level and ensure they regularly report in Activity Info as well as provide information to the</p>

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	<ul style="list-style-type: none"> • Current partner commitments to support the IDPs in South Kordofan includes IOM - 4,000 NFI kits, UNHCR- 2,500 kits, DRC- 400 NFI kits and NRC ready to intervene with cash but pending the assessment findings. • The Kordofan focal point joined the Interagency mission and was able to share live footage with partners at the meeting of the new arrivals who had taken shelter outside because of a lack of adequate space inside the port building. The new arrivals seemed more than what was originally reported totaling to 1,230 HH. 	<p>Kordofan focal point to update the gap analysis.</p> <p>→ Hold discussions with government counterparts to seek permission to allow partners to provide shelters that can be pitched outside the port building. The final decision taken will be communicated to partners.</p>
<p>Blue Nile Displacement</p>	<p>Update on the Blue Nile Displacement:</p> <ul style="list-style-type: none"> • According to the IOM DTM 97,094 persons were reported as displaced and the figures are expected to rise. The escalation of the tensions has resulted to increased displacement due to clashes between Hausa and Berta tribes. • Latest clashes were first reported on 13th October with 42,000 casualties and on 18th to 19th October more than 150 killed just between Wednesday and Thursday. • The situation is very tense, clashes continue, movement is restricting, and Hausa are having difficulties fleeing. • In addition to govt. checkpoints there are civilian checkpoints targeting Hausa while the governor prohibited the use of trucks as a transport option for those fleeing violence. • There is limited presence of humanitarian staff in the state and difficulties with obtaining more information due to ongoing conflict. According to an interagency assessment conducted on 27th October the initial number of 7000 displace people has now risen to 16,000 living in 10 schools. 	<p>→ The Interagency assessment findings will be shared</p>

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<p>HRP check-in</p>	<p>Monthly reporting reminder:</p> <p>Partners were reminded to ensure timely submission of their monthly reports and outlined the sector specific process that SNFI ought to follow:</p> <ul style="list-style-type: none"> Partner Reporting FPs at national level collect data from their field teams using the Bulk Upload Template for Activity Info, and upload it to Activity Info at the last day of each month The National Cluster Coordinator validates the data and generates the report from Activity Info to share with OCHA before the 5th day of the following month so that OCHA can publish the situation report on the 10th of the following month. <p>HRP Financial Requirement:</p> <ul style="list-style-type: none"> Despite the increasing needs there is a push to cut and maintain the same ask for the previous 3 years. The current ask of 113 M is being deliberated at the HCT level and it remains unclear if the original ask will be maintained or reduced to 105M. <p>The National Cluster Coordinator explained to the partners how the financial requirement was arrived at including the prioritization criteria of the 9 NFI/Shelter indicators that was applied to the calculate the PIN and severity as follows:</p> <ul style="list-style-type: none"> Targeted PiN equals to 80% of the population residing in Severity 5 localities, 60% of the population residing in Severity 4 localities and 40% of the population residing in Severity 3 localities. On top of that, additional prioritization was applied based on specific considerations for each of the population groups and each of the 9 cluster activities. For the NFI kits distribution, IDPs are prioritized as the most vulnerable group whereby priority two are 60% of returnees and priority 3 are 50% of vulnerable residents. 	<ul style="list-style-type: none"> → A reminder to partners on the monthly reporting frequency which requires them to enter their achievements in Activity Info → Partners should inform the National Cluster Coordinator if their respective organization focal point leaves the country or moves to another function within country, to ensure this is reflected in the Activity Info user database.

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	<ul style="list-style-type: none"> • In case of Emergency Shelter Kits, seasonal availability of materials and HLP issues impact the total amount of ESKs that can be distributed during the year, therefore we have targeted 60% of returnees, 25% of IDPs and 15% of vulnerable residents. • Tent distribution is prioritized exclusively in Severity 5 localities for 10% of IDPs and 10% of vulnerable residents, where we may expect sudden large displacements in case of conflict or flooding. • Shelter upgrade/maintenance through provision of construction materials targets 10% of IDPs, 10% of returnees and 10% of vulnerable residents whose houses have been partially damaged by conflict, flooding, or lack of maintenance over time. • Due to HLP issues, provision of Durable Shelter targets only 20% of returnees. • Provision of Cash for Emergency Shelter is limited by market functionality, partner capacity as well as HLP issues and targets 20% of returnees, 5% of IDPs and 5% of vulnerable residents. • Provision of Cash for Transitional/Durable Shelter is limited by HLP issues, market functionality as well as partner capacity and targets 10% of returnees and 10% of venerable residence as an emergency recovery type of intervention whereby affected population can tailor assistance to their specific shelter and damage types • Training and Community Sensitization as a standalone activity targets 20% of all population groups as it allows us to create big positive impact with very limited resources – this includes activities such as PASSA training, Building Back Better training and so on. • Site Development/Maintenance activities target localities which have a high flood hazard score as they are meant as DRR activities to improve resilience of the most vulnerable populations. 	<p>→ Partners have 7 days to submit their HRP proposals before the deadline. <u>No submission will be accepted after the deadline closes.</u></p>

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	<p>HRP Check-In</p> <p>Only 3 projects submitted and 2 in draft</p> <ul style="list-style-type: none"> You can access it on the following link: https://projects.hpc.tools. To access the system you need an account on humanitarian.id, if you don't already have one, you can register here. You can also refer to OCHA's training on project submission on the following link, if you missed it: https://drive.google.com/file/d/1FxTfG_ea0V7EIDF5YQXn-0b9HgDiq0YH/view Please refer to the S/NFI 2022 MSNA dashboard when drafting your projects, sector-specific PiN and Severity Maps, sector-specific HNO chapter, sector-specific HRP chapter, and instructions received at the last cluster meeting (attached). 	<ul style="list-style-type: none"> → For support on all matters related to Shelter and NFI sector needs, objectives, activities, costs, etc., partners should feel free to get in touch with the National Cluster Coordinator. → For technical guidance on the upload process, partners should consult OCHA colleagues directly.
<p>Co-Chair ToR & Selection Process</p>	<p>The National Coordinator had previously shared the Co-Chair ToR with partners but only received comments from Alight. To encourage active participation the TOR was presented.</p> <p>Brief on the importance of having a Co-Chair in the SNFI cluster</p> <ul style="list-style-type: none"> UNHCR as CLA maintains the overall responsibility and accountability to ensure that the cluster is functioning at the highest standard in meeting its core functions, and solely retains the role of the Provider of the Last Resort. By selecting the Co-Chair NGO, we hope to bring diversity in management and facilitation skills, technical expertise within the CCT, as well as diversification of access to field locations and different stakeholders. A well-managed cluster is a joint responsibility of all partners, irrespective of the leadership and co-coordination arrangements. It requires continued participation and active contributions by all cluster members. 	

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	<p>The Co-Chair TOR constituted roles and responsibilities, and the eligibility and selection process</p> <p>1.Ensure effective and efficient contribution to the Shelter/NFI Cluster & Inter-Sector Coordination Architecture:</p> <ul style="list-style-type: none"> • Participate in the preparation of regular Shelter/NFI cluster meetings (presentations, polls, workshop/group work exercises, etc.), co-chair the meetings and support development of meeting minutes, attendance lists and other meeting related products. • Represent the Shelter/NFI Cluster at Inter-Sector Coordination Group (ISCG) meetings and other forums when needed. • Ensure inclusion of key stakeholders (operational partners, national actors, donors, private sector, etc.) into the Shelter/NFI Cluster and assist with Contact List management. • Assist with preparing ToRs and establishing other coordination arrangements such as the Strategic Advisory Group (SAG), Strategic Review Committee (SRC) and Technical Working Groups (TWiGs). • Participate in the preparation and co-chair SAG meetings as well as assist in development of post-meeting materials and products. • Organize/assist in preparation and chair/co-chair TWiG meetings as well as assist in development of post-meeting materials and products. • Assist with preparation of any other kind of cluster-related documents such as cluster coordination team organizational chart, partner presence maps, and so on. • Assist with preparing and organizing capacity building activities for all cluster partners as well as for affected populations. <p>2.Support evidence-based decision making through Needs Assessments and Gap Analysis:</p> <ul style="list-style-type: none"> • Support development of needs assessment, gap and response analysis tools and dashboards. • Support regular update of gap analysis sheets for each state, through regular liaison with sub-national coordinators and partners at state level. 	

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	<ul style="list-style-type: none"> Support sector-specific and inter-sectoral needs assessments by contributing resources, human or financial. <p>Support development and implementation of Cluster Strategies and Response Plans:</p> <ul style="list-style-type: none"> Assist in organizing and preparing Cluster Strategic Planning workshops and consultations with key stakeholders on Shelter/NFI strategic objectives, activities and associated costs, prioritization and targeting criteria as well as inclusion of cross-cutting issues into the S/NFI response in order to define the cluster strategic framework. Assist with PiN and Severity Calculations and participate in drafting the sector-specific Humanitarian Needs Overview (HNO). Assist with drafting of Cluster Strategic Documents such as the S/NFI Cluster Strategy, Humanitarian Response Plan (HRP) sector-specific chapter, Country Refugee Response Plan (CRP) sector-specific chapter, and so on. <p>3.Support development and implementation of Cluster Strategies and Response Plans continued:</p> <ul style="list-style-type: none"> Provide technical guidance to cluster members and promote adherence to internationally agreed upon standards, as well as support consultations and development of technical documents such as contextualized minimum standards/ packages, kit composition specifications, catalogues of country-wide shelter and settlement solutions, BoQs, drawings, SoPs, and various guidelines on different themes (e.g., for Cash for Shelter or AAP, etc.). Support liaison with other clusters in support of area-based approaches and integrated response delivery. Support state-level coordination of response activities, particularly for states where sub-national capacity is lacking. Assist with determining the funding requirement for sector response plans through activity-based costing at locality level. 	

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	<ul style="list-style-type: none"> • Promote and support access of cluster partners to various pooled funds and rapid response mechanisms. • Support development of fund allocation criteria and assist with preparation and facilitation of SRC meetings. • Assist with review of partner project proposals for HRP, SHF, RRF, and any other mechanisms in close collaboration with sub-national focal points, in order to avoid duplication and ensure complementarity. <p>4.Support functioning of Reporting and Monitoring Mechanisms through data collection and analysis and information dissemination:</p> <ul style="list-style-type: none"> • Support development of various reporting and monitoring tools. • Assist with regular follow-up with all cluster partners to ensure timely entry of 5W Activity Info targets and monthly achievements in order to track progress against the Cluster Strategy and HRP commitments as well as to determine the adequacy of the response. • Assist with ensuring the Activity Info user list is up to date with current reporting focal points from all partner organizations. • Assist with organizing Activity Info trainings and provide day to day technical support to cluster partners to ensure real-time response monitoring. • Assist with preparation of the ER Reporting Tool developed by OCHA. • Assist with preparation of the quarterly PMR numerical and narrative reports for HRP, CRP, RRRP, etc. as well as the preparation of quarterly Factsheets for the Global Shelter Cluster (GSC) • Assist with regular follow-up with all cluster partners to ensure timely post-distribution monitoring (PDM) and support establishment of the joint PDM database. • Assist with regular update of the Sudan Page on the Global Shelter Cluster - GSC website. • Assist with facilitating Cluster Coordination Performance Monitoring (CCPM) and preparation of subsequent reports and action plans, as well as potential development of metrics in order to have a more evidence-based approach to CCPM. 	

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	<p>5.Support Contingency Planning and Emergency Preparedness:</p> <ul style="list-style-type: none"> • Support risk mapping and analysis, scenario planning and development of Minimum Preparedness Actions, Contingency Plans and different Emergency Response Plans (e.g., Flood Response Plan), etc. • Assist with Stock and Pipeline Mapping through regular follow up with all cluster partners and support establishment of the joint Stock/Pipeline dashboard in order to improve predictability and avoid duplication. <p>6.Contribute to Cluster Advocacy efforts:</p> <ul style="list-style-type: none"> • Support joint stakeholder mapping and development of key messages and advocacy plans in order to undertake advocacy on behalf of the cluster members and affected people. • Support preparation of various public information materials, advocacy notes, handouts, iconographic visualizations, videos and other media products. • Support potential establishment and management of cluster social media accounts. <p>7.Promote Accountability to Affected Populations (AAP) continued:</p> <ul style="list-style-type: none"> • Assist with establishment and strengthening of existing two-way feedback mechanisms, analysis of complaints and corrective adjustment of response plans and strategies. • Promote participation of affected communities through all stages of the HPC and assist with facilitating community consultations, co-creation sessions, establishment of shelter committees, and so on. • Promote partners and projects with strong AAP approaches and assist with facilitation of lessons learned exercises in order to continue strengthening our accountability to affected populations. 	

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	<p>Eligibility & Selection Process</p> <ul style="list-style-type: none"> • Only NGOs can apply, national and international, no UN agencies • In line with Grand Bargain and IASC commitments on localization, national NGO are highly encouraged to express their interest for this role! • Call for Expression of Interest will be launched later today, October 30, and will last for two weeks until November 12 • During that time, NGOs can express their interest in becoming the S/NFI Co-Chair by filling an online form outlining their motivation, technical expertise, operational relevance as well as capacity to contribute to the Shelter and NFI Cluster with both human and financial resources. • Co-Chairing has transactional costs, both in terms of human and financial resources, hence we will advocate with the HC, the HCT and donors to make sure this is not an obstacle for interested applicants. • In parallel, all Shelter/NFI Cluster members will be asked to provide contact details of one representative from their organization that will participate in the final selection process. • In case more than one organization expresses interest to undertake the Co-Chair role, the decision will be made by majority vote, whereby each Cluster Partner gets to cast only one vote. • CCT will not be participating in the vote. In case of a tie, the Cluster Coordinator will cast a vote and that decision will be final. Organizations that expressed interest in the Co-Chair role will not be able to vote for themselves. 	
<p>AOB</p>	<p>Discussion on the reprioritization of the IOM pipeline</p> <p>IOM had previously informed partners that their pipeline could now be used for conflict and not just flooding response as was the case previously. Key considerations for IOM made included:</p>	<p>→ Most areas have not been accessed and IOM would have to consider</p>

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	<ul style="list-style-type: none"> In areas where there is no access and partner presence assessments are unfortunately outdated and with the end of the flood season families that were initially assessed may no longer need assistance. Current response included distribution by UNHCR partners SORR 500 kits in Al Managil and 400 NFI kits through UPO but there must be more needs. The provision of transport by IOM was a welcome move by the partners due to the current access constraints in Blue Nile. 	<p>the possibility of funding assessments to capture present needs in addition to providing for project support costs and NFI kits.</p>