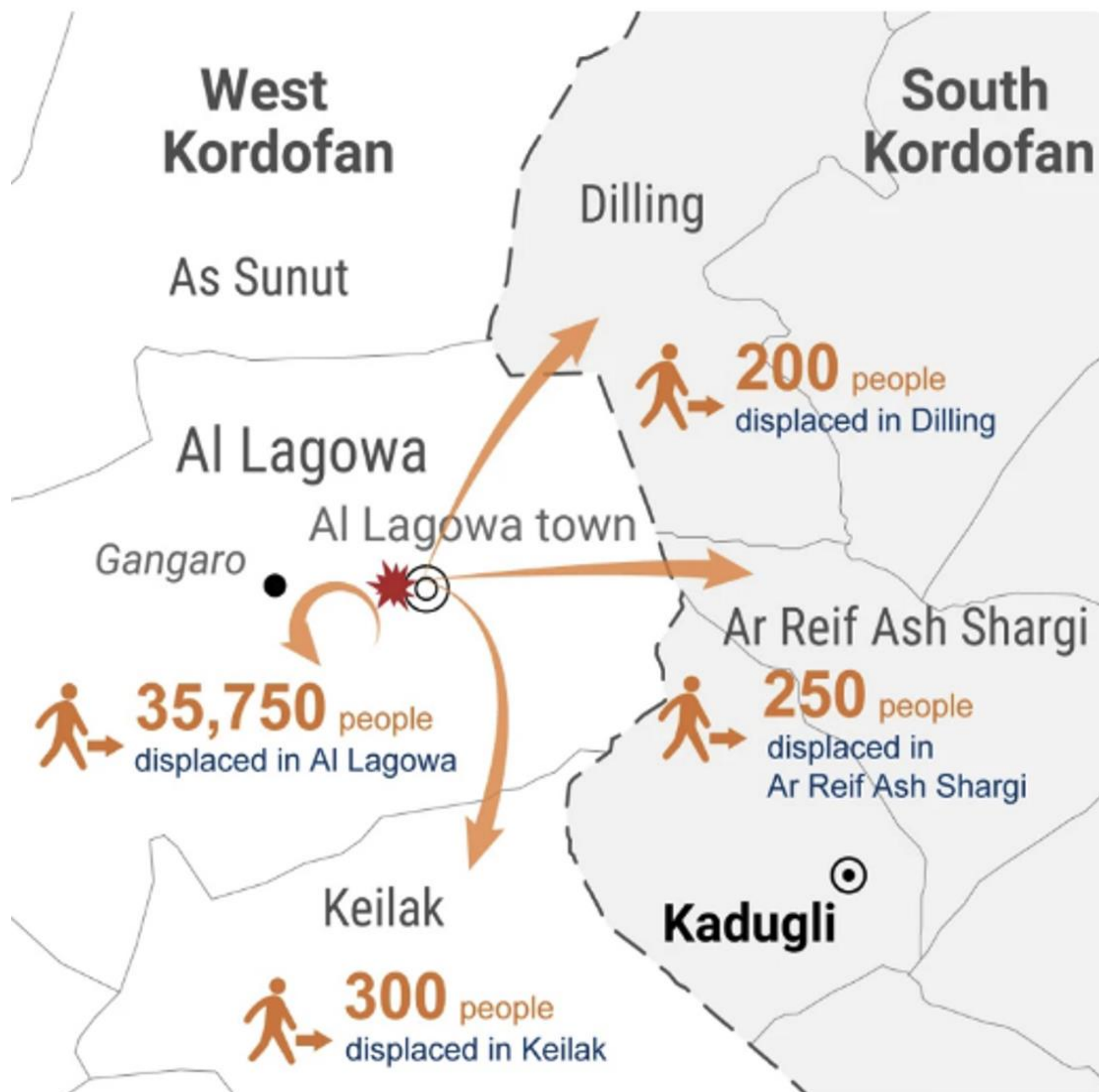


# Shelter & NFI Cluster Coordination Meeting

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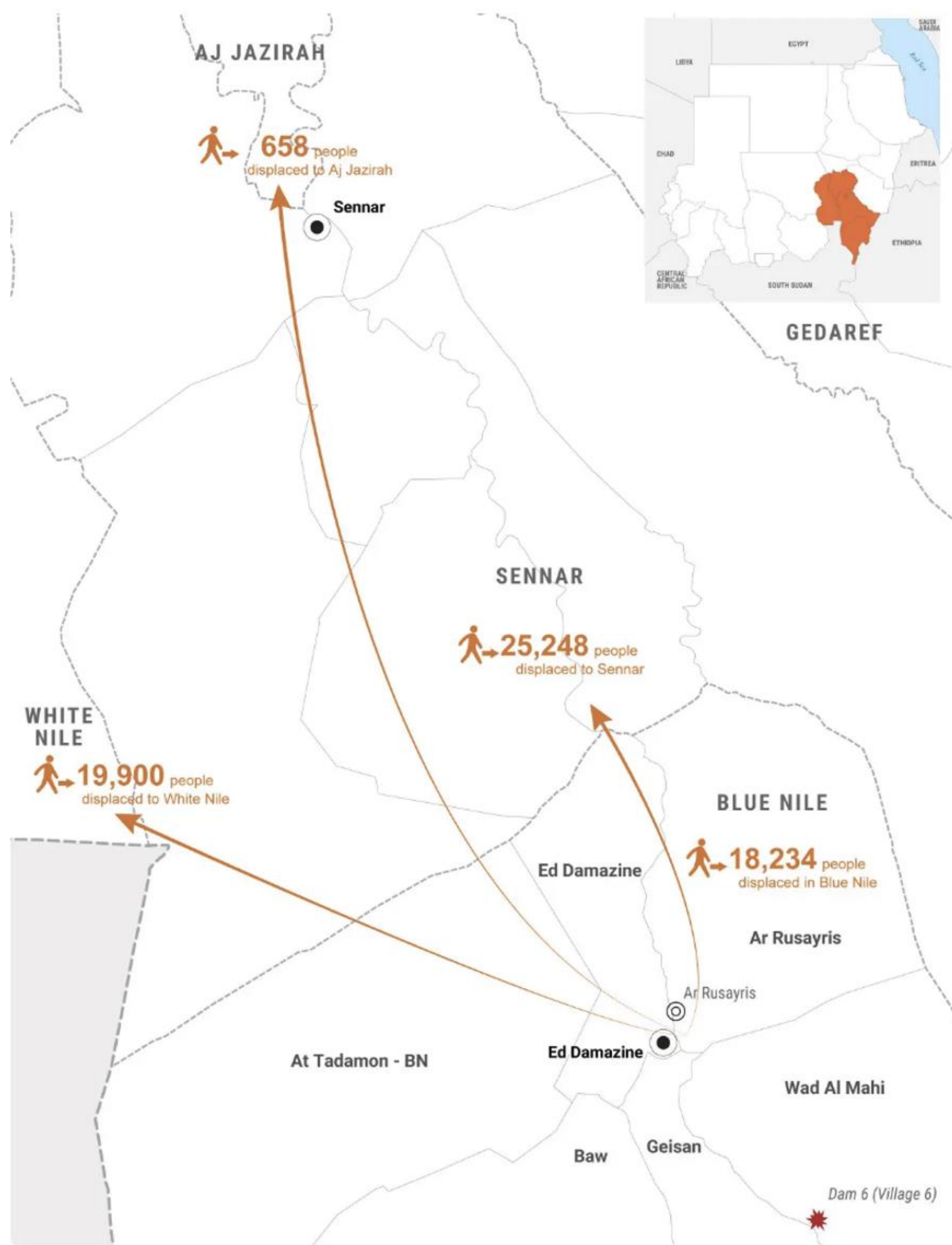
Khartoum • Sudan • 30th Oct. '22

- **West Kordofan Displacement**
  - **Blue Nile Displacement**
  - **HRP check-in**
  - **Co-Chair ToR & Selection Process**
  - **AOB**
-



Source: OCHA, Oct 20, 2022

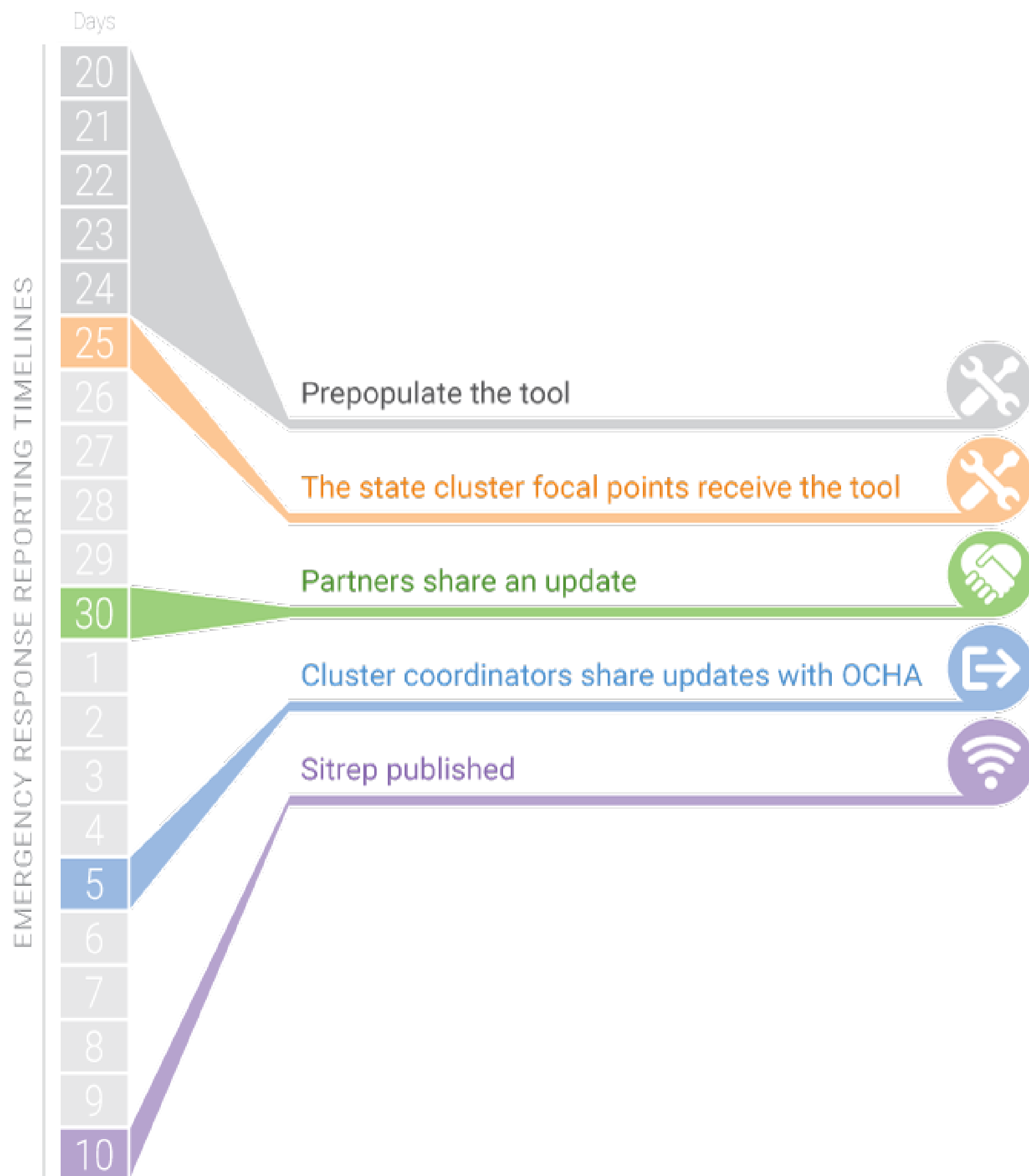
- As violence erupts between the **Misseriya** and **Nuba tribes** in West Kordofan's **Al Lagowa** locality continues, at least **36,500 people** have **reportedly fled** Al Lagowa town.
- People sheltering in **public buildings** (land port in Kadugli, sports building in Dillingm, etc.). Govt. to allocate areas where people will be **moved** from public buildings.
- **Registration activities have been disrupted** by HAC but some more accurate numbers should be available soon.
- IOM – 4,000 NFI kits, UNHCR 2,500 kits, DRC 400 NFI kits, NRC ready to intervene with cash.



Source: OCHA, Oct 17, 2022

- Since **mid-July**, at least **70,000 people** have reportedly been displaced. Numbers are yet to be verified.
- Latest clashes between **Hausa and Berta tribes** erupted on **Oct 18 and 19** with **more than 150 killed** just between Wednesday and Thursday.
- The situation is very tense, **clashes continue**, movement is restricting, and Hausa are having difficulties fleeing.
- In addition to govt. checkpoints there are **civilian checkpoints** targeting Hausa while the governor **prohibited the use of trucks** as a transport option for those fleeing violence.
- Limited presence of humanitarian staff in the state and difficulties with obtaining more information due to ongoing conflict.

# Monthly Reporting Reminder



## Sector specific process that SNFI will follow:

- Partner Reporting FPs at national level collect data from **their field teams** using the **Bulk Upload Template** for ActivityInfo, and upload it to ActivityInfo at the **last day of each month**.
- **National Cluster Coordinator** validates the data and **generates the report from ActivityInfo** to share with OCHA **before the 5<sup>th</sup> day** of the following month so that OCHA can publish the situation report on the **10<sup>th</sup>** of the following month.
- If your focal point left the country or moved to another function within country, let us know so we can update the ActivityInfo user database.

**Targeted PiN** equals to **80%** of the population residing in **Severity 5** localities, **60%** of the population residing in **Severity 4** localities and **40%** of the population residing in **Severity 3** localities. On top of that, additional prioritization was applied based on specific considerations for each of the population groups and each of the 9 cluster activities.

- 1) For the **NFI kits distribution**, IDPs are prioritized as the most vulnerable group whereby priority two are 60% of returnees and priority 3 are 50% of vulnerable residents.
- 2) In case of **Emergency Shelter Kits**, seasonal availability of materials and HLP issues impact the total amount of ESKs that can be distributed during the year, therefore we have targeted 60% of returnees, 25% of IDPs and 15% of vulnerable residents.
- 3) **Tent distribution** is prioritized exclusively in Severity 5 localities for 10% of IDPs and 10% of vulnerable residents, where we may expect sudden large displacements in case of conflict or flooding.
- 4) **Shelter upgrade/maintenance through provision of construction materials** targets 10% of IDPs, 10% of returnees and 10% of vulnerable residents whose houses have been partially damaged by conflict, flooding or lack of maintenance over time.
- 5) Due to HLP issues, provision of **Durable Shelter** targets only 20% of returnees.
- 6) Provision of **Cash for Emergency Shelter** is limited by market functionality, partner capacity as well as HLP issues and targets 20% of returnees, 5% of IDPs and 5% of vulnerable residents.
- 7) Provision of **Cash for Transitional/Durable Shelter** is limited by HLP issues, market functionality as well as partner capacity and targets 10% of returnees and 10% of venerable residence as an emergency recovery type of intervention whereby affected population can tailor assistance to their specific shelter and damage types
- 8) **Training and Community Sensitization** as a standalone activity targets 20% of all population groups as it allows us to create big positive impact with very limited resources – this includes activities such as PASSA training, Building Back Better training and so on.
- 9) **Site Development/Maintenance** activities target localities which have a high flood hazard score as they are meant as DRR activities in order to improve resilience of the most vulnerable populations.



## → Only **3** projects submitted and **2** in draft

- You can access it on the following link: <https://projects.hpc.tools>. To access the system you need an account on **humanitarian.id**, if you don't already have one, you can register [here](#).
- You can also refer to OCHA's **training on project submission** on the following link, if you missed it: [https://drive.google.com/file/d/1FxTfG\\_ea0V7EIDF5YQXn-0b9HgDiq0YH/view](https://drive.google.com/file/d/1FxTfG_ea0V7EIDF5YQXn-0b9HgDiq0YH/view)
- Please refer to the [S/NFI 2022 MSNA dashboard](#) when drafting your projects, sector-specific [PiN and Severity Maps](#), sector-specific [HNO chapter](#), sector-specific [HRP chapter](#), and **instructions** received at the last cluster meeting (**attached**).
- For support on **all matters related to Shelter and NFI sector** needs, objectives, activities, costs, etc., feel free to **get in touch with me anytime**. For **technical guidance** on the upload process, please consult with **OCHA colleagues directly**;

### GENERAL GUIDANCE ON S/NFI CLUSTER HRP PROJECT SUBMISSIONS:

- **Only funding from institutional donors or private donations** should be submitted. Funding expected from UN agencies will only be submitted by the respective UN agencies.
- Submitted funding should reflect **expected funding for 2023** that is within the organization's fundraising capacities. Multiyear funding should be split proportionally.
- HRP is an appeal and **does not guarantee funding**. Partners are **expected to fundraise** against their submissions.
- **Refugee related projects** should be submitted under **RCF** in the online system, **not under the S/NFI Cluster**. Only projects targeting IDPs, returnees and vulnerable residents should be submitted under the S/NFI Cluster.
- **Costs** included in earlier slides are the **national average** across different partners and geographic areas. While you are **free to use your own costs**, please refer to them to make sure you are submitting a **realistic project**. If the cost is too low or too high, your project will have less chances of being funded. Targets multiplied by unit costs should give out a realistic overall budget requirement.
- Projects in **geographic areas** where we historically have **low presence of partners**, which are affected by IDP displacement or devastation from flooding, such as Sennar, Aj Jazeera, River Nile, etc. are **highly encouraged**.
- Make sure to **reflect cross-cutting** issues in your project. **How will your project address sector-specific needs** when it comes to gender, PSEA, AAP, environment, etc.
- Make sure to reflect the **settlement and a DRR lens**, especially if you are submitting **durable shelter** projects.
- **Be consistent!** Be consistent across chapters, make sure your narrative matches the numbers at the end of the submission, etc.

- UNHCR as CLA maintains the overall responsibility and accountability to ensure that the cluster is functioning at the highest standard in meeting its core functions, and solely retains the role of the Provider of the Last Resort.
- By selecting the Co-Chair NGO, we hope to bring diversity in management and facilitation skills, technical expertise within the CCT, as well as diversification of access to field locations and different stakeholders.
- A well-managed cluster is a joint responsibility of all of its partners, irrespective of the leadership and co-ordination arrangements. It requires continued participation and active contributions by all cluster members.



## 1. Ensure effective and efficient contribution to the Shelter/NFI Cluster & Inter-Sector Coordination Architecture:

- Participate in the preparation of regular **Shelter/NFI cluster meetings** (presentations, polls, workshop/group work exercises, etc.), co-chair the meetings and support development of meeting minutes, attendance lists and other meeting related products.
- Represent the Shelter/NFI Cluster at Inter-Sector Coordination Group (**ISCG**) meetings and other forums when needed.
- Ensure inclusion of key stakeholders (operational partners, national actors, donors, private sector, etc.) into the Shelter/NFI Cluster and assist with **Contact List management**.
- Assist with preparing **ToRs** and establishing other coordination arrangements such as the Strategic Advisory Group (SAG), Strategic Review Committee (SRC) and Technical Working Groups (TWiGs).
- Participate in the preparation and co-chair **SAG meetings** as well as assist in development of post-meeting materials and products.
- Organize/assist in preparation and chair/co-chair **TWiG meetings** as well as assist in development of post-meeting materials and products.
- Assist with preparation of **any other kind of cluster-related documents** such as cluster coordination team organizational chart, partner presence maps, and so on.
- Assist with preparing and organizing **capacity building activities** for all cluster partners as well as for affected populations.

## 2. Support evidence-based decision making through Needs Assessments and Gap Analysis:

- Support development of **needs assessment, gap and response analysis tools** and dashboards.
- Support regular **update of gap analysis sheets** for each state, through regular liaison with sub-national coordinators and partners at state level.
- Support **sector-specific and inter-sectoral needs assessments** by contributing resources, human or financial.

## 3. Support development and implementation of Cluster Strategies and Response Plans:

- Assist in organizing and preparing Cluster Strategic Planning workshops and **consultations** with key stakeholders on Shelter/NFI **strategic objectives, activities** and associated **costs, prioritization** and **targeting** criteria as well as inclusion of **cross-cutting issues** into the S/NFI response in order to define the cluster strategic framework.
- Assist with **PiN** and **Severity Calculations** and participate in **drafting the sector-specific Humanitarian Needs Overview (HNO)**.
- Assist with drafting of Cluster Strategic Documents such as the S/NFI **Cluster Strategy**, Humanitarian Response Plan (**HRP**) sector-specific chapter, Country Refugee Response Plan (**CRP**) sector-specific chapter, and so on.

### 3. Support development and implementation of Cluster Strategies and Response Plans continued:

- Provide **technical guidance** to cluster members and promote adherence to internationally agreed upon **standards**, as well as support consultations and **development of technical documents** such as contextualized minimum standards/ packages, kit composition specifications, catalogues of country-wide shelter and settlement solutions, BoQs, drawings, SoPs, and various guidelines on different themes (e.g., for Cash for Shelter or AAP, etc.).
  - Support **liaison with other clusters** in support of area-based approaches and integrated response delivery.
  - Support **state-level coordination** of response activities, particularly for states where sub-national capacity is lacking.
  - Assist with determining the **funding requirement for sector response plans** through activity-based costing at locality level.
  - Promote and support access of cluster partners to various **pooled funds** and **rapid response mechanisms**.
  - Support development of **fund allocation criteria** and assist with preparation and facilitation of **SRC meetings**.
  - Assist with **review of partner project proposals** for HRP, SHF, RRF, and any other mechanisms in close collaboration with sub-national focal points, in order to avoid duplication and ensure complementarity.
-

#### 4. Support functioning of Reporting and Monitoring Mechanisms through data collection and analysis and information dissemination:

- Support development of various **reporting** and **monitoring tools**.
- Assist with regular follow-up with all cluster partners to ensure timely entry of **5W ActivityInfo** targets and monthly achievements in order to track progress against the Cluster Strategy and HRP commitments as well as to determine the adequacy of the response.
- Assist with ensuring the **ActivityInfo user list** is up to date with current **reporting focal points** from all partner organizations.
- Assist with organizing **ActivityInfo trainings** and provide **day to day technical support** to cluster partners to ensure real-time response monitoring.
- Assist with preparation of the **ER Reporting Tool** developed by **OCHA**.
- Assist with preparation of the quarterly **PMR** numerical and narrative reports for HRP, CRP, RRRP, etc. as well as the preparation of quarterly **Factsheets** for the Global Shelter Cluster (GSC)
- Assist with regular follow-up with all cluster partners to ensure timely post-distribution monitoring (**PDM**) and support establishment of the joint PDM database.
- Assist with regular update of the Sudan Page on the Global Shelter Cluster - **GSC website**.
- Assist with facilitating Cluster Coordination Performance Monitoring (**CCPM**) and preparation of subsequent reports and action plans, as well as potential development of metrics in order to have a more evidence-based approach to CCPM.

## 5. Support Contingency Planning and Emergency Preparedness:

- Support **risk mapping and analysis**, scenario planning and development of **Minimum Preparedness Actions, Contingency Plans** and different **Emergency Response Plans** (e.g., Flood Response Plan), etc.
- Assist with **Stock and Pipeline Mapping** through regular follow up with all cluster partners and support establishment of the joint Stock/Pipeline dashboard in order to improve predictability and avoid duplication.

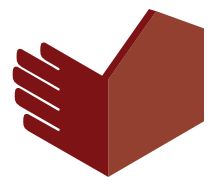
## 6. Contribute to Cluster Advocacy efforts:

- Support joint **stakeholder mapping** and development of **key messages** and **advocacy plans** in order to undertake advocacy on behalf of the cluster members and affected people.
- Support preparation of various **public information materials**, advocacy notes, handouts, iconographic visualizations, videos and other media products.
- Support potential establishment and management of cluster **social media accounts**.

## 7. Promote Accountability to Affected Populations (AAP) continued:

- Assist with **establishment and strengthening of existing two-way feedback mechanisms**, analysis of complaints and **corrective adjustment** of response plans and strategies.
- **Promote participation** of affected communities **through all stages** of the HPC and assist with facilitating community consultations, co-creation sessions, establishment of shelter committees, and so on.
- **Promote partners and projects with strong AAP approaches** and assist with facilitation of lessons learned exercises in order to continue strengthening our accountability to affected populations.

- **Only NGOs** can apply, national and international, **no UN agencies**
- In line with Grand Bargain and IASC commitments on localization, **national NGO are highly encouraged to express their interest** for this role!
- **Call for Expression of Interest** will be launched later today, **October 30**, and will last for two weeks until **November 12**
- During that time, NGOs can express their interest in becoming the S/NFI Co-Chair by filling an **online form** outlining their **motivation, technical expertise, operational relevance** as well as **capacity to contribute** to the Shelter and NFI Cluster with both human and financial resources.
- **Co-Chairing has transactional costs**, both in terms of human and financial resources, hence we will **advocate** with the HC, the HCT and **donors to make sure this is not an obstacle** for interested applicants.
- In parallel, **all Shelter/NFI Cluster members** will be asked to provide contact details of **one representative from their organization** that will participate in the **final selection process**.
- In case more than one organization expresses interest to undertake the Co-Chair role, the decision will be made by **majority vote**, whereby **each Cluster Partner gets to cast only one vote**.
- **CCT will not be participating** in the vote. **In case of a tie**, the **Cluster Coordinator** will cast a vote and that decision will be final. **Organizations that expressed interest in the Co-Chair role will not be able to vote for themselves**.



**S/NFI Cluster Sudan**  
ShelterCluster.org  
Coordinating Humanitarian Shelter

**AOB**

