

MEETING MINUTES

Date: 23-Mar-2022
Venue: Microsoft Teams meeting
Participants: The list of participants is attached to this document as a separate file

Agenda:

1. Update
 1. Action points from the latest meeting
 2. Environment Considerations for Shelter and NFI (GSC Environment Community of Practice)
 3. SAG composition for Shelter Cluster endorsement
2. Work in progress
 1. Response mapping
 2. Important topic of discussion about tents and containers requests
 3. Cash for rent working group
3. Response update
 1. Partners with NFI and SC items available and partners ready to deliver
 2. Support to hosting families (ongoing? Planned?)
4. AOB

1. Update

Reporting incomplete kits guidance has been provided by the shelter cluster IMO. Partners have to report the type of kit and specify the missing items from the standard kit that were missing, in the comments section.

Environment Considerations for Shelter and NFI from the GSC environment community of practice (whole document available [here](#))

Key points:

- Provide Donated Commodities based on Confirmed Needs
- Reuse and Repurpose Debris for Shelter
- Assess Market to Identify Environmental Linkages
- Assess CO2 Equivalent Costs
- Reduce Single-Use Plastic

The SAG composition for Shelter Cluster was presented and endorsed by the SC partners without objections. Current composition for the coming 3 months is the following:

- **2 national SC partners: New Way and Proliska**
- **2 international SC partners: NRC and PIN**
- **2 UN agencies: UNHCR and IOM**

2. Work in progress

Response mapping

As for today, we have received through the 5W matrix reporting weekly exercise from the partners the support given in NFI and shelter (only shelter kits) to 14,824 persons.

An important topic of discussion about tents and containers requests

The Shelter, CCCM and Protection clusters discussed the tents and containers requests made to several partners. The three clusters agreed on the fact there are other ways that can address better the shelter needs of the population than the creation of camps, and we should consider that only as a measure of last resort when all the other opportunities have been explored and finished.

The Shelter Cluster team have met the Deputy Minister of Regional Development for Reintegration and his advisors on IDP department and housing the 23rd of march before this. The Shelter/NFI, CCCM and Protection clusters have jointly advocated for all possible shelter options alternative to camps. It was mentioned a government plan for hosting families support, just approved. A second meeting was agreed for the presentation of the details of this plan and informed about their interest to present it also to the Shelter partners and look for ways of collaboration.

Cash for rent working group

Creation of this particular working group that will meet this week for the first time to discuss about programmatic aspects of the cash for rent activities. It will be linked also to the CWG.

Current composition: SCI, NRC, PIN, IOM, DRC

3. Partners update

The support of hosting families has already been considered by several partners and there is interest to explore ways of collaboration with the programme mentioned by the Ministry of Regional Development for Reintegration. Updates will come from the second meeting in the following SC meeting on Saturday.

The protection risks of families hosted and hosting families were highlighted by the partners and the possibility of working on a guidance note to mitigate these risks in collaboration with the Protection cluster

UNHCR: the agency continues to distribute NFIs in different contexts including transit centers. As of today, 22,000 people received NFIs. Among these items, UNHCR also has bed linens, mattresses. The total number of centers assisted is 37.

IOM: IOM continues to distribute NFI items (Ivano-Frankivsk, Zakarpatia, Vinnytsia). The items do not represent a full kit due to the unavailability of some items at the local market.

For CCs, IOM has some items in the pipeline: mattresses, jerry cans, solar lamps, beds, generators, etc. IOM will share the list of upcoming items with the cluster.

IOM also wants to discuss support for hosting communities.

PIN: PIN started their response in CCs. The organization distributed 200 kits in the Lviv area. There is also an observation related to the quality of items – the locally procured items often are not up to the standard. Some parts of it could not be used for the distribution.

ACTION POINTS	who	when	status
Guide for reporting the incomplete NFI kits and the NFI kits for the CC/TC/RC	SC team	Before Wednesday 23rd march	DONE
Communicate with the SC team their interest to be part of the SAG	All SC partners interested in becoming part of the SAG	Before 19 th march COB	DONE
Communicate to the SC partners the final composition of the interim SAG for the coming 3 months for final endorsement of the SC partners	SC Team	Wednesday 23rd march	This meeting
Share a list of shelter and NFI related questions from the IARA questionnaire	SC team	ASAP	Not yet
Technical session of the TWiG in cash for rent for coordination of approaches and exploration of ways for working	SCI + PIN + DRC + IOM + SC team + CWG team	TBD	Group created, tentatively first meeting 24 th march
Sharing with the SC team the pipeline NFI and Shelter items information for future coordination	All SC partners	ASAP	Some partners
Send to SC IMO (im.ukraine@sheltercluster.org) the 5W matrix updated	All SC partners	Before Wednesday 23rd march	Some partners
Update the SC partners on the hosting families support project recently launched by the government	SC team	26 th march	
Discussion with Protection cluster coordinator on the potential development of a guidance note for protection risks mitigation in the hosting families support project	SC team	26 th march	DONE