

# **NWSW Shelter Cluster Meeting**

24th May  
Online Meeting

# Agenda

1. Introduction
2. Update on Action Points from the last meeting
3. Refresher Session on Shelter Cluster Standards and how this links with validated reporting
4. Updates on Shelter Severity Analysis and collection of Household Data
5. Partner Updates
6. AOB

# Action Points

Action Points	Follow up
Partners to remember that there is also a National Sector Platform	Participate online at the next meeting – Next Wednesday 31 <sup>st</sup> May at 15:00
Partners to avoid double reporting of Shelter/NFI activities to OCHA or CWG.	Shelter Cluster partners will continue to share all Shelter and NFI activities with OCHA/CWG as long as it is completely filled out in 5W and meets Shelter Cluster Standards.
Shelter Cluster partners to join the Shelter Cluster Whatsapp group.	Link Circulated with meeting minutes-regular updates and reminders being sent.
Reporting of Transfer Value to the 5W	More partners did this round and are now shown in the interactive Dashboard.
NRC will develop a lessons learned document on the repairs project based on the post distribution monitoring exercise which is ongoing.	Update to be provided by NRC



# Action Points (Continued)

Action Points	Follow Up
Shelter Cluster partners to share updated price monitoring data with the Cluster. If data is not shared it will not be possible to adjust technical guidance and inform donors about the changes to the costs in achieving the basic standards	So far no partners have shared any updates on Price Monitoring.
UNHCR to share the list of locations of where they are planning on implementing their cash for Shelter and NFI activities to the 5W.	Not done
Shelter Cluster team to communicate dates for Workshops in the West and Littoral	West: 8 <sup>th</sup> and 9 <sup>th</sup> June Littoral: 1 <sup>st</sup> and 2 <sup>nd</sup> June
Shelter Cluster to circulate the 2022 Strategy to ask for updates from Cluster partners to update the Strategy document.	Done- no feedback from partners yet

# Action Points (Continued)

Action Points	Follow Up
Shelter Cluster to announce dates for preparedness workshop in the second quarter of the year	Not yet done, may have to be pushed into 3 <sup>rd</sup> quarter due to Littoral and West workshops and GSC meeting in June
COHESODEC to share updated list of burnt shelters with the Shelter Cluster team	Not yet received
REACH Out needs to report their activities to the 5W.	Done and recently updated with NFI distribution.
All Cluster partners are to report PLANNED activities	Ongoing- remember that it is not only about the accomplishment of the activity but to coordinate in advance of the distribution.



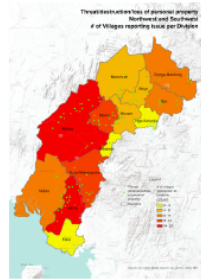
# HLP Training in the NW

# April Factsheet and Dashboard

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Coordinating Humanitarian Shelter

North West South West

April 2023



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NWSW Cameroon 5W  
April 2023

Year  
2023

Region  
All

Division  
All

Sub\_Division  
All

Project status  
Multiple selections

4023

Unique Households  
# of Households Reached by Organization

24635

Unique Individuals

3,889

Households with NFI

3,238

Households with Shelter

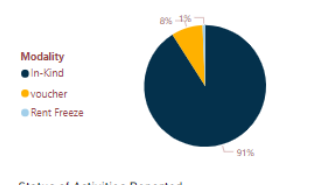
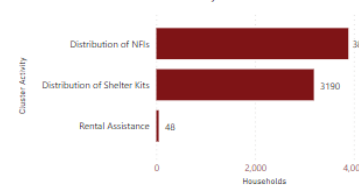
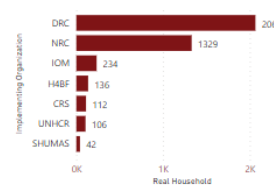
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Individuals with NFI

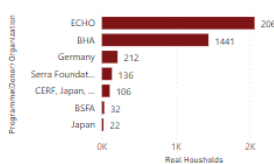
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Individuals with Shelter

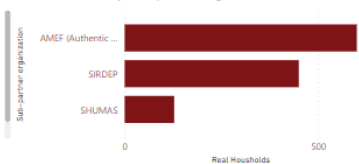
Number of households reached by Shelter Cluster Partners



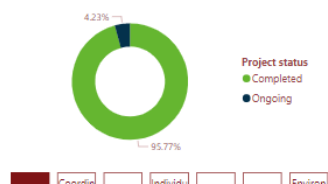
Donor



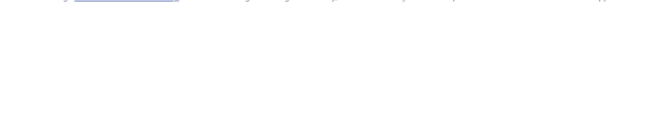
Real Households by Sub-partner organization



Status of Activities Reported



Multipurpose Cash disclaimer: The Shelter Cluster does not encourage that shelter repairs and rehabilitation be addressed with Multipurpose Cash. This data reflects beneficiaries who used MPC from other programming other than Shelter cluster endorsed projects to purchase repair and rehabilitation materials. Data was collected through Post Distribution Monitoring. Beneficiaries using the cash grant this way, also reflected they would have preferred to receive cash with in-kind support.



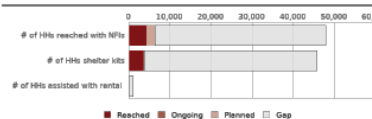
## HIGHLIGHTS

Shelter Cluster partners reached 12,426 beneficiaries during the month of April.

UNHCR and NRC continued to provide support to victims of the 18th March Buea Floods, while IOM responded to new displacements in Fungom. DRC and NRC continued assistance activities for protracted IDPs, and SHUMAS continued to provide support to IDP university students.



## COVERAGE AGAINST TARGETS



## NEED ANALYSIS

During the month of April, security incidents primarily included physical assault on civilians. There was no destruction of houses reported to the cluster during the reporting period.

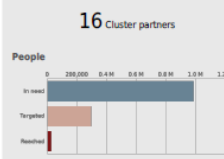
## RESPONSE

### Northwest

- IOM support 142 newly displaced people with emergency shelter kits in Mashi village.
- SHUMAS continued rental support to a vulnerable family of 10 and 47 IDP students.
- CRS continued beneficiary enrolment for the next round of voucher for NFI activities.

### Southwest

## KEY FIGURES



## KEY DATES

- 6/9/2022: Shelter Cluster Strategy Update
- June 21-25 2022: Shelter Cluster Workshop on Analysis to put in place key tools for analysis and supporting partners in data collection
- 10/18/2018: Activation of the Cluster
- September 30 2022: Update of People in Need Figures

## KEY DOCUMENTS

- 2022 Northwest and Southwest Cameroon Shelter Cluster Strategy
- NWSW Cameroon Shelter Cluster Coordination Performance Monitoring 2022
- NWSW Cameroon Shelter Cluster Activity Matrix
- Minimum NFI Kit Reviewed 2022
- Shelter Kit Guidelines and Review 2022
- Assessing Shelter Vulnerability and Severity of Household Needs in Cameroon's Northwest and Southwest Regions: A Scorecard and Ranking System
- Shelter Cluster Guidance on Transfer Value and Monitoring of Shelter Assistance
- Shelter Typologies and Needs Overview in Cameroon's Northwest, Southwest, West and Littoral Regions
- 2022 Northwest and Southwest Cameroon Cluster Coordination Performance Monitoring and Action Plan

## KEY LINKS

- SHELTER CLUSTER HOUSEHOLD ASSESSMENT IN THE NORTHWEST AND SOUTHWEST REGIONS
- West Region Page
- NWSW Cameroon Shelter Cluster Price Monitoring Tool



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# Shelter Standards Refresher

## Goals

- HHs living in improved habitable shelter conditions
- HHs who feel safe in their shelter
- people with access to safe and dignified shelter
- people with access to improved shelter

## Key indicators

**Percentage of the affected population who have adequate living space in and immediately around their shelters to carry out daily activities**

- Minimum 3.5 square metres of living space per person, excluding cooking space, bathing area and sanitation facility
- 4.5–5.5 square metres of living space per person in cold climates or urban settings where internal cooking space and bathing and/or sanitation facilities are included
- Internal floor-to-ceiling height of at least 2 metres (2.6 metres in hot climates) at the highest point

Has your current shelter had any damages before?

- ☐ Yes  
☐ No

What was the cause of the damage?

- ☐ Damaged accidentally during conflict  
☐ Burnt intentionally  
☐ Natural disaster (Storm: flood, wind, etc.)  
☐ Degradation  
☐ Lack of Maintenance

If yes, what parts of the shelters are damaged?

- ☐ Roofs  
☐ Walls  
☐ Windows  
☐ Doors

If the roof is damaged, please describe the damage done to the roof.

- ☐ Minor Damage (Up to 30% of the roof is impacted, there is an open space where water may leak and air may pass)  
☐ Moderate Damage (Up to 50% of the roof is impacted or there are many holes where rain/leaks or air may pass)  
☐ Severe Damage (there are many holes in the roof (up to 95%) or the roof is collapsing)  
☐ Destroyed (the roof is completely missing)

If the walls are damaged, please describe the damage done to the walls.

- ☐ Minor Damages (A few cracks in the walls and/or bullet holes)  
☐ Moderate Damages (Holes in many parts of the walls that you can see through and/or cracks on the columns)  
☐ Severe Damage (Large holes in many walls that you can see through, major cracks in some columns)  
☐ Walls completely destroyed

If the windows are damaged, please describe the damage to the windows.

- ☐ Only a few windows and glasses are impacted and mostly intact  
☐ Much glass is shattered and several windows are fully broken.  
☐ Many windows are damaged or fully destroyed (leaving many parts of the shelter with openings)



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# Shelter Standards Refresher 2

## Goals

HHs living in improved habitable shelter conditions

HHs who feel safe in their shelter people with access to safe and dignified shelter

people with access to improved shelter

## Shelter satisfaction

**What is your level of satisfaction with the thermal comfort (how warm/ cold it is inside) of the ?**

*Do not prompt with response options. Ask the question and listen for the response from the interviewee.*

- ☐ Very satisfied
- ☐ Satisfied
- ☐ Neither satisfied nor dissatisfied or prefer not to answer
- ☐ Dissatisfied
- ☐ Very dissatisfied

Please explain why:

<https://sheltercluster.org/north-west-south-west/forms/nwsw-cameroon-shelter-cluster-standardized-post-distribution-monitoring>

1

24/05/2023, 10:12

Shelter Cluster Post Distribution Monitoring Questionnaire

**What is your level of satisfaction with the living space of the ? (adaptability, modularity, does it meet needs etc.)**

*Do not prompt with response options. Ask the question and listen for the response from the interviewee.*

- ☐ Very satisfied
- ☐ Satisfied
- ☐ Neither satisfied nor dissatisfied or prefer not to answer
- ☐ Dissatisfied
- ☐ Very dissatisfied

Please explain why:

**What is your level of satisfaction with the privacy of the (E.g. inside do you feel like people can't see / hear you ?)**

*Do not prompt with response options. Ask the question and listen for the response from the interviewee.*

- ☐ Very satisfied
- ☐ Satisfied
- ☐ Neither satisfied nor dissatisfied or prefer not to answer
- ☐ Dissatisfied
- ☐ Very dissatisfied

Please explain why:

**What is your level of satisfaction with the ventilation of the ? (e.g. does the air circulate from outside?)**

*Do not prompt with response options. Ask the question and listen for the response from the interviewee.*

- ☐ Very satisfied



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# Shelter Standards Refresher 3

## Goals

- HHs living in improved habitable shelter conditions
- HHs who feel safe in their shelter
- people with access to safe and dignified shelter
- people with access to improved shelter

## Key indicators

Percentage of shelter recipients that have security of tenure for their shelter and settlement option at least for the duration of a particular assistance programme

Percentage of shelter recipients that have an appropriate agreement for security of tenure for their shelter option

Percentage of shelter recipients with tenure challenges that have accessed, independently or through referral, legal services and/or dispute resolution mechanisms

What kind of permission do you have to stay in this shelter?

- ☐ Without any type of agreement (occupation)
- ☐ Hosting (specifically in the home of a host family) free of charge
- ☐ Hosting (specifically in a host family's home) for a fee
- ☐ Hosted in exchanged for an in-kind service (domestic chores not contributing to protection risks)
- ☐ Hosted (specifically in another shelter in a separate shelter or plot from the family) for free
- ☐ Renting with formal agreement
- ☐ Renting with informal agreement
- ☐ Owner Of the shelter on the plot (or in the yard) that belongs to a third party with formal agreement
- ☐ Owner of the shelter on the plot (or in the yard) that belongs to a third party with informal agreement
- ☐ Owner of the entire dwelling, including the plot with formal agreement
- ☐ Owner of the whole dwelling, including the plot with an informal agreement

What is the form of the agreement you have to stay in this shelter?

- ☐ Written agreement
- ☐ Verbal Agreement
- ☐ Hybrid Agreement (mix of written and verbal)
- ☐ No agreement
- ☐ Other form of agreement

What other form of agreement do you have?

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Are you at risk of eviction in your current shelter?

- ☐ Yes
- ☐ No
- ☐ I don't know

Were you at risk of eviction in your previous shelter?

- ☐ Yes
- ☐ No



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# Shelter Standards Capacity

## Goals

HHs demonstrate improved shelter construction techniques

Local builders show that they can build effective shelters with low carbon emission materials

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## Key indicators

Percentage of programmes where local authorities are involved in defining construction standards and in the monitoring of construction activities

Percentage of construction activities that demonstrate active involvement of the affected population

Percentage of shelter units that are constructed, repaired, retrofitted, upgraded or maintained according to the agreed safe building practices for the specific context and hazards

Percentage of households that report having received appropriate technical assistance and guidance



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# Shelter Standards Refresher NFI

## Goals

HHs have better sleeping conditions

People are able to store, manage, and prepare food

**People have sufficient and appropriate quality items for safe, healthy and private sleeping**

- Minimum one blanket and bedding (floor mat, mattress, sheeting) per person. Additional blankets/ground insulation required in cold climates
- Long-lasting insecticide-treated nets where needed

**People have sufficient and appropriate items to prepare, eat and store food**

- Per household or group of four to five individuals: two family-sized cooking pots with handles and lids, one basin for food preparation or serving, one kitchen knife and two serving spoons
- Per person: one dished plate, one set of eating utensils and one drinking vessel

**Percentage of the affected population who have access to a sufficient, safe and affordable energy supply to maintain thermal comfort, prepare food and provide lighting**

**Number of incidents of harm to people using stoves or storing or sourcing fuel**

- Establish baseline and measure progress to 0

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30-Aug-22

MINIMUM NFI KIT				
DESCRIPTION	Units / kit	Comments	Price per unit	
Family Size Sleeping Mattress 140X190X15cm foam mattress covered with synthetic cloth	1		32,200.00 XAF	32,200.00 XAF
Blanket, fleece, light thermal resistance, 150 x 200 cm.	2		10,700.00 XAF	21,400.00 XAF
Mosquito nets, long-lasting insecticidal nets, rectangular large, 160 x 180 x 150 cm	2		5,000.00 XAF	10,000.00 XAF
Stainless steel/aluminum cooking pot with handles and lid, 5 l.	1		7,250.00 XAF	7,250.00 XAF
Stainless steel/aluminum cooking pot with handles and lid, 10 l.	1		10,500.00 XAF	10,500.00 XAF
Stainless steel plates (deep), diam. 22cm.	6		500.00 XAF	3,000.00 XAF
Plastic cups with handle, max. 0.5 l.	7		630.00 XAF	4,410.00 XAF
Plastic jar with lid for drinking water, 2 l.	1		1,200.00 XAF	1,200.00 XAF
Stainless steel serving spoon, 35 ml.	1		900.00 XAF	900.00 XAF
Stainless steel spoons, soup, 10 ml.	6		1,250.00 XAF	7,500.00 XAF
Plastic basin, medium size, 7 l.	1		3,000.00 XAF	3,000.00 XAF
Jerry can, food grade LDPE, suitable for drinking water, rigid, screw cap. Light colour only (white, yellow), UV treated for long-term outdoor use, 20 l.	2	Preferably not the collapsible design	3,700.00 XAF	7,400.00 XAF
Heavy duty plastic bucket, without lid, 15 l.	1	Laundry	5,500.00 XAF	5,500.00 XAF
"Savo" soap bar, 250g.	6	Laundry + dishes	500.00 XAF	3,000.00 XAF
Big "Baco" bag, polypropylene bag	1	Big enough for kit transportation	3,200.00 XAF	3,200.00 XAF
Weatherproof and shockproof solar lamp / charger.	1		7,250.00 XAF	7,250.00 XAF
				127,710.00 XAF



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# Shelter Standards Settlements

## Goals

Households have shelters that are close to functioning basic services (WASH, Education, Health, Livelihoods, Protection)

### Access to Markets and Other Basic Services

Does your HH have access to a functional market in walking distance?

- ☐ Yes, at less than 30 minutes' distance
- ☐ Yes, at more than 30 minutes' distance
- ☐ Yes, at more than 1-hour distance
- ☐ No

Does your HH have access to a functional school in walking distance?

- ☐ Yes, at less than 30 minutes' distance
- ☐ Yes, at more than 30 minutes' distance
- ☐ Yes, at more than 1-hour distance
- ☐ No

Does your household have access to a functional health center in walking distance?

- ☐ Yes, at less than 30 minutes' distance
- ☐ Yes, at more than 30 minutes' distance
- ☐ Yes, at more than 1-hour distance
- ☐ No

### WASH Conditions in the Shelter

Do members of the HHs have access to a functioning sanitation facility (latrine/toilet)?

- ☐ Yes, inside the shelter
- ☐ Yes, outside the shelter (communal or shared latrines)
- ☐ No, open air

How many functioning latrines are available for this household?

\_\_\_\_\_

What are the conditions of these latrines/toilets?

- ☐ Good
- ☐ Bad

Do members of the HHs have access to a functioning washing (shower, bathing, or laundry) facility?

- ☐ Yes
- ☐ No

If yes, how many handwashing facilities are there in the shelter?

\_\_\_\_\_

If yes, how many showers or bathing facilities does the shelter have?

\_\_\_\_\_

What are the conditions of these showers or bathing facilities?

- ☐ Good
- ☐ Bad

If yes, what are the conditions of the washing facilities?

- ☐ Good
- ☐ Bad

How many liters of potable water are there for the people in this shelter per day?

\_\_\_\_\_

What is your level of satisfaction with your household's access to markets?

- ☐ Very satisfied
- ☐ Satisfied
- ☐ Neither satisfied nor dissatisfied or prefer not to answer
- ☐ Dissatisfied
- ☐ Very dissatisfied

Please explain why:

\_\_\_\_\_

What is your level of satisfaction with your household's access to livelihoods opportunities?

- ☐ Very satisfied
- ☐ Satisfied
- ☐ Neither satisfied nor dissatisfied or prefer not to answer
- ☐ Dissatisfied
- ☐ Very dissatisfied

Please explain why:

\_\_\_\_\_

What is your level of satisfaction with your household's access to the formal complaints mechanism?

- ☐ Very satisfied
- ☐ Satisfied
- ☐ Neither satisfied nor dissatisfied or prefer not to answer
- ☐ Dissatisfied
- ☐ Very dissatisfied

<https://sheltercluster.org/north-west-south-west/forms/nsw-cameroon-shelter-cluster-standardized-post-distribution-monitoring>

26/27

24/05/2023, 10:27

Shelter Cluster Post Distribution Monitoring Questionnaire

Please explain why:

\_\_\_\_\_

What is your level of satisfaction with your household's freedom of movement during the day?

- ☐ Very satisfied
- ☐ Satisfied
- ☐ Neither satisfied nor dissatisfied or prefer not to answer
- ☐ Dissatisfied
- ☐ Very dissatisfied



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# Shelter Standards Environment

## Goals

Households have shelters that are close to functioning basic services (WASH, Education, Health, Livelihoods, Protection)

### Shelter and settlement standard 7: Environmental sustainability

Shelter and settlement assistance minimises any negative programme impact on the natural environment.

- 1. Recycling of Materials:** This would mean finding other uses of the material. For certain items like tarpaulin, it can't be re-used as a tarpaulin in a shelter, but it can be reused. With all the plastic waste generated by drinking bottles in Cameroon, the government announced a plan to convert plastic waste into pavement tiles.<sup>1</sup> Options such as up-cycling (improving the item) or down-cycling (turning it into an inferior item) would need to be explored for each item.
- 2. Contextualization of NFI kits-** Shelter Cluster should make sure that partners are ensuring that they are not always taking a kit approach with every household which is a frequent contributor to waste due to unwanted or unneeded items. The Shelter Cluster team can make an NFI checklist available in addition to what is in the Household Needs Assessment tool. Cash and Voucher also have a tendency to cut down on this waste as the household is able to do their own prioritization.
- 3. Replacing plastic items in the NFI kits with materials that are more sustainable.** Suggested items included steel cups, clay cooking pots. Production of such items can also be made as livelihood activities for IDPs to train them in the production of these items.
- 4. Use of existing building facilities-** Given the context of the Northwest and Southwest which has primarily been urban, by default, the shelter response has benefited from the available of existing infrastructure. Shelter strategies should prioritize as much as possible repairs rather than off foundation construction. Where rental assistance is detected, minor repairs should bring that apartment or housing to standard as a way of improving shelter.
- 5. Training of Shelter Committees on safer building practices,** land selection, and tenure issues.
- 6. Setting up of solid waste management at distribution locations**

or as an accompaniment to any distributions. **Donating the bins** to facilitate waste management long after the distribution is over.

- 7. Developing a plan to change to alternative fuel sources other than wood for cooking** by also identifying other actors who can support the shift to sustainable stove distribution.
- 8. Installation of drainage or drainage improvements at locations where shelter construction including repair activities** are being done to improve waste water management at the construction site.
- 9. Environmental offsetting activities such as the planting of trees or gardens to restore any decrease in carbon dioxide absorption caused by the use of raw materials** in construction.
- 10. Use of an environmental score card to evaluate the impact of the activity on the response and subsequent environmental mitigation** based on the results.

In order to monitor the environmental mitigation activities in the Shelter Cluster response the Shelter Cluster proposes to add them as sub-activities to the Shelter Cluster 5W tool to report against the following green HRP indicators that are proposed for the Humanitarian Response Plan 2023:

- # of HHs reached with core and essential Non-Food Items that meet environmental criteria
- # of HHs assisted with distributed/installed emergency shelter materials/kits that meet environmental criteria
- # of HHs assisted with shelter that meet environmental criteria
- # of HHs assisted by constructed/repaired/rehabilitated community/public infrastructure and facilities that meet environmental criteria

Reporting on this will begin for the March 2023 5Ws which will be collected in April.



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# More Resources

## Shelter Cluster One Pager



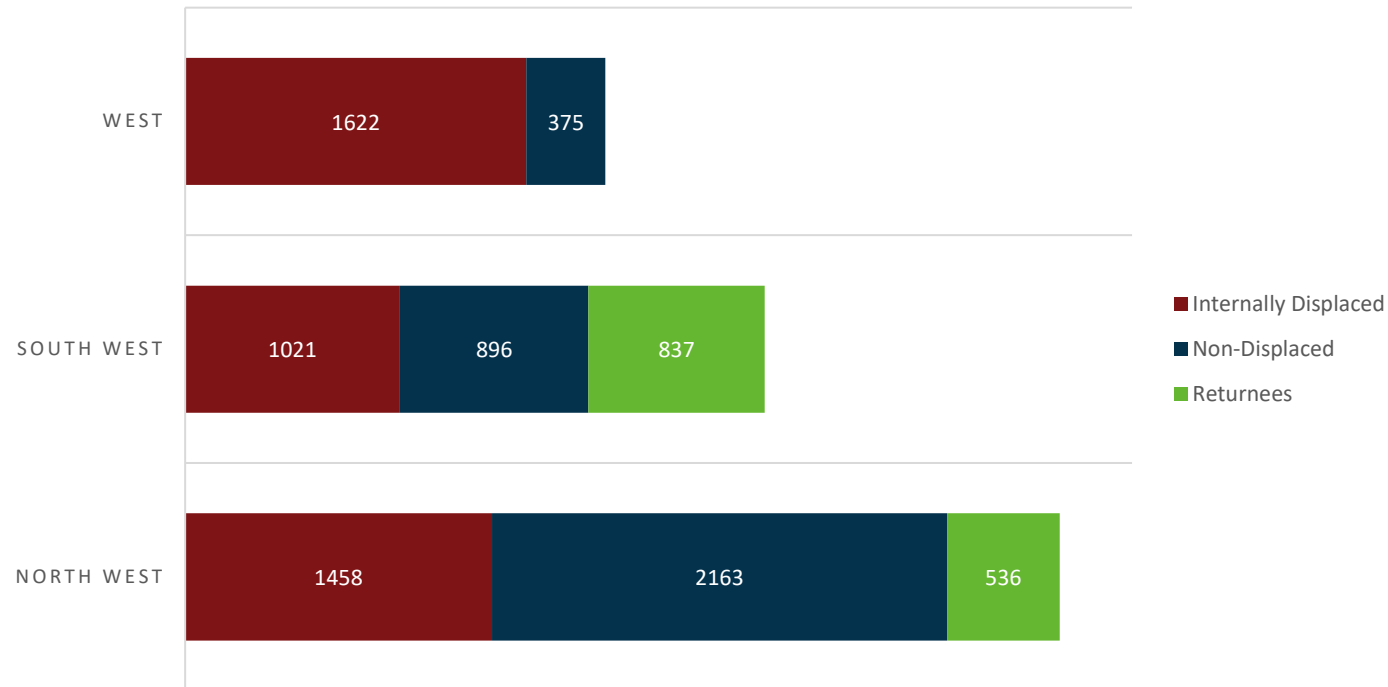
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# Needs Assessments Data Shared

- AWA- 2023
- Dedi- 2021
- Caritas- 2022
- IMC- 2022,2023
- NRC- 2022, 2023
- Plan Intl- 2021
- UNHCR- 2022
- DRC- nothing received
- CRS- Nothing received
- IRC-Nothing received



Plans: UNHCR 2023 with Intersos, IOM comprehensive MSNA at Household level