



Draft Meeting Minutes of the Yemen Shelter Strategic Advisory Group

Venue: YFCA Office, Sana'a, Yemen (In-person) and Virtually through Teams

Date: Wednesday, 31 August 31, 2023, at 10:00 am – 12:00 pm

Strategic Decisions:

1. The Summary of Yemen Shelter Strategic Directions for 2024 and beyond following the partners consultations were presented as below and endorsed by the SAG:

- Maintaining emergency preparedness and response capacities
- Using more cash-based interventions/assistance and where markets are not available, resolve to in-kind assistance including for emergency response but with technical support despite the modality. Cash-based assistance for Shelter and NFIs will be conditional. However, for NFIs will be flexible to allow families buy the items they need.
- Integrating the environment in all shelter activities to mitigate further negative impact using the NEAT+ tool
- Support transitional localized shelter solutions until durable solution is found for mainly protracted IDPs and those who are not willing to return.
- Support minor rehabilitation of houses in return areas to sustain returns and improve the living standards of the most vulnerable families (refer to guidelines)
- Promote the centrality of protection including AAP, community engagement in all shelter activities as well as inclusion (making shelter accessible)
- Promote the settlement or area-based approach through integrated response with other clusters/sectors to generate shelter and protection outcomes
- Enhance data collection and analysis to support evidence-based response and programming
- Enhance coordination with development partners to support the Nexus towards sustainable solutions including linking cash for rent assistance to livelihood support
- Capacity building and localization
- Strengthening relationship with authorities

2: New technical membership:

The membership of REACH and UNDP to the SAG was endorsed.

- REACH is a key partner to support the Cluster in achieving evidence-based programming through technical guidance, data collection and analysis.
- UNDP is a key with regards to the HDP Nexus and enhancing collaboration with development actors



Agreements and Action points reached during the meeting.

#	Action Points	By whom?	When
1	- Share SAG ToR with REACH and UNDP including all relevant documents to complete the membership process	SCT	September
2	- SCT to share with the SAG members the Cluster mailing list. National NGOs contact list will be shared with members representing National NGOs, International NGOs contact list will be shared with SAG members representing International NGOs and UN contact list will be shared with SAG members representing UN contact list.	SCT	
3	- SCT to follow up with partners who did not report on the fund mapping according to the 4Ws.	SCT	
4	- SCT to follow up with partners who did not share PDM reports.	SCT	
5	- SCT to establish a risk mapping by to inform the response.	SCT	
6	- SCT to share the available guidelines with NRC and Pure Hands to establish an emergency mechanism and guidance to ensure timely reporting and actual response emergencies.	SCT	
7	- SCT, DRC and IOM to finalize the revision of the Shelter Cluster Common Pipeline SOP by end of November.	SCT, IOM and DRC	End of November
8	- SCT to conduct a meeting with partners who agreed to support on the emergency response training. SCT and partners to conduct a refresher session on emergency response by October	SCT and Partners	October
9	- SCT and SAG to discuss the implementation modality for each activity during the preparation of 2024 HRP.	SCT and SAG	November
10	- DRC to organize a meeting between SAG and CCY to discuss cash activities challenges.	DRC	
11	Update strategic documents to provide more clarity on the following: <ul style="list-style-type: none"> - With regards to shelter maintenance and upgrade, the Cluster will prioritize and target vulnerable IDPs who have received emergency shelter assistance following six months of displacement, those living in makeshift shelter conductions, those impacted by natural disaster or other situations based on needs assessment. - For transitional shelter assistance, vulnerable IDPs in protracted situation who are expected/expressed desire to remain in displacement for more than two years and have no HLP issues will be prioritized and targeted based on needs assessment 	SCT & TWIG	October 2023
12	- REACH to support the Cluster in winter PDMs analysis	REACH	
13	- SCT to map partners capacity for winter support.	SCT	
14	- SCT to update the winter advocacy note	SCT	
15	- It was agreed to schedule the next SAG meeting in mid-November and hosted by TYF	SCT	

Participants List:

Agency Name	Participant Name	Position / Title	Phone No.	Email Address
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