

Annex 5. Initial Safety, Eligibility and Technical Damage Assessment Form

Block	Question	Kobo type	Skip logic	Category	Choices	Enumerator Protocol	Mandatory	Logic explanation
Safety & Access Check	Area checked for UXO/mines contamination	select_one	stop	safety_precheck	Area confirmed safe; Previously contaminated but cleared; Contamination suspected	Verify with local authority/community confirmation that the area is cleared from UXO/mines.	Required	Assessment must stop if contamination is suspected.
Safety & Access Check	Debris in yard/compound preventing safe access	select_one	stop	safety_precheck	No debris; Debris present and not cleared; Debris cleared	Confirm yard/compound is safe to walk and access without risk from debris.	Required	Assessment must stop if debris poses access risk.
Safety & Access Check	Permission for visual inspection granted	yes/no	end_form	safety_precheck			Required	Form stops if condition not met
Safety & Access Check	External structure appears safe	yes/no	end_form	safety_precheck			Required	Form stops if condition not met
Safety & Access Check	Permission to enter granted	yes/no	If no → external-only assessment	safety_precheck			Optional	If no → external-only assessment
Safety & Access Check	Interior appears safe	yes/no	stop	safety_precheck			Required	If no → Assessment must stop for safety
Safety & Access Check	Visible structural damage to load-bearing elements (roof/walls/columns/beams)	yes/no	stop	safety_precheck			Optional	If yes → Assessment must stop for safety
Evidence & Documentation	Structural damage photo	image	Required	evidence		Capture visible structural damage and roof failures.	Required	Multiple angles required.
Safety & Access Check	Immediate hazard observed (live electricity, gas smell, unstable debris)	yes/no	stop	safety_precheck			Optional	Assessment must stop for safety
Eligibility Gate	Consent to full initial needs assessment	yes/no	If no → end survey	gate			Optional	If no → end survey
Evidence & Documentation	Supporting damage document photo	image	Conditional	evidence	Commission Inspection Act; Local authority certificate; Police/fire report; Photo evidence only; No document	If available.	Conditional	
Evidence & Documentation	Exact date of damage (if known)	date		eligibility		Record the reported date of damage. If unknown, leave blank or mark as unknown.	Optional	Used for SIDAR
Location & Household Info	Dwelling type (house/apartment)	select_one		info			Required	
Location & Household Info	HH willing to participate in program	yes/no		decision			Required	
Location & Household Info	Oblast/Rayon/Hromada	text		info			Required	
Location & Household Info	Owner or tenant	select_one		eligibility			Required	
Location & Household Info	Age confirmation	text		eligibility			Required	
Location & Household Info	Full name	text	Only after eligibility confirmed	conditional			Required	Only after eligibility confirmed
Location & Household Info	ID/passport photo	image	Conditional	conditional			Conditional	Conditional
Location & Household Info	Ownership/tenancy document exists	yes/no		eligibility			Optional	
Vulnerability Screening	Collect core vulnerability information (disability, age, dependency, health, income) using standardized framework	group		vulnerability		Use Washington Group Short Set. Collect minimum necessary indicators only. Obtain supporting documents if available.	Required	May be adjusted by partners based on the organization internal policy and mandate.
Technical Damage Screening	Roof damage severity	select_one		technical			Required	
Technical Damage Screening	Windows missing or damaged	number/m2		technical			Required	
Technical Damage Screening	Doors damaged or missing (exterior/interior)	number/m2		technical		Visually confirm condition of exterior and interior doors.	Required	
Technical Damage Screening	Utilities functional	select_multiple		technical			Optional	
Technical Damage Screening	Case passed eligibility screening	yes/no	If no → skip evidence block	eligibility		Only proceed to documentation if case is eligible.	Required	Prevents unnecessary evidence collection.
Evidence & Documentation	Group 1 – Context: Whole building from distance	image	Required	evidence		Take photo from distance showing full building	Required	Minimum 1 photo.
Evidence & Documentation	Group 2 – Address confirmation photo	image	Required if visible	evidence		House number or identifiable marker.	Conditional	
Evidence & Documentation	Group 3 – Building overview: All accessible sides	image	Required	evidence		Photograph each accessible facade.	Required	Minimum 2 photos.
Evidence & Documentation	Group 4 – Windows and doors damage	image	Required	evidence		Photograph damaged openings.	Required	
Evidence & Documentation	Group 5 – Enumerator comments	text		evidence		Explain missing photos or constraints.	Optional	
Repair Modality Assessment	Final enumerator repair classification	select_one		decision		After completing the assessment and documentation, classify the type of repair needed.	Required	