

Guidance note: Monitoring HRP environment indicators

The purpose of this note is to provide guidance on how “green” or “green-ed” indicators in the HRP can be tracked through the IM tools (such as the 4W and the results framework) of the cluster. The process is illustrated through an example.

Step 1. Include all “green” or “green-ed” HRP indicators in your results framework

Results framework:

HRP Indicator	Target	# Total households reached	% households reached with environment-friendly activities, among reached households
# of households reached with NFI distributions (% households reached with NFI kits that are environment-friendly)	47,933	XX	XX

Step 2. Update the 4W template to be able to monitor the indicators

- Include two extra columns in the 4W, one which qualifies whether activities are meeting specific environment-friendly criteria, and one which states the proportion of households that were reached with these activities.
- The default is to consider that either ALL (100%) or NONE (0%) of the households are concerned, which means that the activity needs to be qualified as being environment-friendly or not, as a whole, ideally at the onset. (*How to proceed with this qualification is discussed below under “how to determine whether the activity can be qualified as environment-friendly or not”*)
- Nevertheless, there may be cases where disruptions to activities may lead to changes in terms of procurement or the approach employed for implementation. In this case, you should estimate which proportion of a particular activity is still “green” and which isn’t, and then adapt the percentage to a new estimate.
 - *For example, NGO A was supposed to distribute 6000 NFI kits from a batch over 3 months. These kits fulfil environment-friendly criteria. However, after 1 month, due to disruptions caused by access issues, they only were able to distribute 3000. The remaining 3000 are instead taken from a different batch which does not fulfil environment-friendly criteria. In this case, the % of households reached by NGO A with NFI distributions that seek to minimize environmental impact becomes 50%.*
- Train partners on how to add this information when filling in the 4W and proceed as usual with the reporting process.

Activity matrix (4 or 5W):

Activity #	Org.	Donor	Activity type	Location	Activity fulfils environment-friendly criteria?	# of households reached	# of households reached with activities that seek to minimize environmental impact
1	NGO	Donor A	NFI distributions	District X	No	1500	0 (0%)
2	NGO	Donor A	NFI distributions	District Y	Yes	3400	3400 (100%)
3	Red Cross	Donor B	NFI distributions	District X	No	298	0 (0%)
4	NGO	Donor A	NFI distributions	District X	No	7603	0 (0%)
5	UN	Donor B	NFI distributions	District Y	Partially*	1780*	890 (50%)*
6	Gvmt.	Donor C	NFI distributions	District X	No	398	0 (0%)

*Can be updated in later updates to the 4W

Step 3. Update the results framework using data from the activity reporting matrix

Data collected through the 5W:

HRP Indicator	Target	# Total households reached	% households reached with environment-friendly activities, among reached households
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# of households reached with NFI distributions (% households reached with NFI kits that are environment-friendly)	47,933	14,979	29%
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How to determine whether the activity is environmentally friendly?

Organize a meeting¹ with partners to:

- *select environment indicator (s), as per the indicators in the HRP and/or cluster strategy, to be reported on across the cluster*
- *Identify a series of criteria that will be applicable to all activities for the selected indicator (s)*
- *agree on “green” specifications ² that are specific to your context*

With reference to the [HRP tip-sheet](#), below are some of the criteria to determine whether an activity is environmentally – friendly.

1. For NFI distribution activities:

- Kit is locally sourced
- Kit minimizes packaging
- Kit is packaged with reusable, biodegradable, or recyclable material
- Kit items can be reused or recycled

2. For repair and/or rehabilitation activities:

- Repair/rehabilitation building materials are locally sourced
- Repair/rehabilitation building materials are packaged with reusable, biodegradable, or recyclable material
- Before construction, repair/rehabilitation building materials are assessed based on environmental criteria

Don't hesitate to reach out to the GSC Green team for advice and support:

EnvironmentOperations@sheltercluster.org

¹ Feel free to invite the GSC green team for support and/or guidance during the meeting: marara@unhcr.org; and/or mandy.george@sheltercluster.org

² Please note that there are ongoing works at global level to green specifications of shelter items such as blankets, tarps, etc.