

Emergency Shelter Cluster Minutes Koshi river floods, Nepal

Coordination Meeting 04th November 2008.
Venue: NRCS Meeting Hall, Saptari District

Agenda item # 1: Introduction of participants

Presentation	<i>There were 16 participants from different organizations.</i>
Gregg McDonald (IFRC-ESC), Anno Muller (IFRC-ESC), Yadav K. C. (UNOCHA), Anil Maharjan (IFRC-ESC), Subar Lal Chaudhary (DUBC), Bhimsen Pd Chaudhary (OXFAM GB), Anii Chitrakar (Caritas Nepal), Rasmi Manandhar (HFNI-Nepal), Binod Dhungana (NRCS), Sunita Sharma (OXFAM), Rahat Hussain (OXFAM), Susheet Shrestha (UNICEF), Karen Brensiter (UN-OCHA), Gita Khadka (OXFAM), Deo-Narapa (KVS-Sapatari), Hari Upadhaya (Oxfam)	

Agenda item # 2: Review of previous meeting minutes

Discussion	<i>Discussion of some points and actions from the last meeting.</i>	
<p>Agenda item #5: Care Nepal did not supply winter clothing details to Oxfam as they are now completing the distribution independently. Oxfam has some 4000 plastic sheets ready and will be distributing this week beginning in camps L to E. The NRCS and Oxfam need to coordinate their distribution to avoid overlapping.</p> <p>Agenda item #6: Caritas were requested to provide more information and training in the use of briquettes following complaints by the affected population. Caritas to update at the next meeting. The ESC team was requested to provide information and models for winterization of shelters and is carrying out camp surveys following this meeting, information to be presented at the next meeting.</p>		
Action Items	Person Responsible	Deadline
Coordination of Oxfam/NRCS plastic sheet distributions	Oxfam/NRCS	9 th November 2008
Provide information and training in the use of briquettes	Caritas	9 th November 2008
Winterisation suggestions	ESC Team	9 th November 2008

Agenda item # 3: ESC Information Management

Discussion	<i>Mr. Anno Muller presented a Gap Analysis Charts.</i>	
<p>The latest information was presented covering items distributed in Sunsari and Saptari highlighting the gaps in distribution and planning. The largest gaps in the Saptari district are raised beds and sleeping mats. Winter clothes and toolkits have not been distributed as yet. Individual camp information was also presented covering the 16 items being tracked per household. This information shows a clear lack of distribution in camps J and K.</p>		
Action Items	Person Responsible	Deadline
Update information to ESC Team	All	9 th November 2008

Agenda item # 4: Gap Filling

Discussion	<i>The gap analysis tables/graphs and 3W were presented to the meeting with requests for agencies to fill gaps where possible.</i>	
<ul style="list-style-type: none"> • All agencies were requested to fill the gaps identified in the two districts. • Oxfam and NRCS are planning to distribute blankets, the goal being 3 blankets per family. UNOCHA requested organizations distribute different type and size blankets for children if possible. Oxfam is trying to mobilize CMCs to obtain family size data. • Caritas Nepal will start distributing Smokeless Stoves and Briquettes from camp L to E then A & B. • Bhisen Prashad Chaudhary (Oxfam) suggest to all that if we can provide seeds of vegetables for farming, the victims may return back to their own locations. 		

- It was mentioned that for some families the cooking pots are too small. NRCS recognizes this as being an issue for a small number of families but with procurement procedures it would take too long to rectify. It was agreed that the standard size cooking pots being distributed are good enough at this stage.
- The shelter box equipment distributed by the Nepal Army in some of the camps did not contain the complete set of equipment. These camps may require further distributions. If numbers can be confirmed by Oxfam CMCs NRCS may distribute in these locations.
- Camps F to L have not had kitchen sets distributed. Oxfam/NRCS to confirm and NRCS to distribute kitchen sets as required.
- Lights, there is a surplus of lights in Saptari but a large shortfall in Sunsari. Agencies requested to send any surplus to the Sunsari side. Agencies with surplus indicated these have already been reserved for vulnerable groups in Saptari and redirection not possible.
- Raised beds, it was generally considered that the 2000 raised beds planned by Oxfam would cover the gap as many people have their own bed already. The ESC gap figures should therefore reflect this.

Action Items	Person Responsible	Deadline
Agencies to reflect on program activities and report if they are able to fill gaps.	All	9 th November 2008
Oxfam/NRCS to coordinate the distribution of blankets	Oxfam/NRCS	10 th November 2008
Oxfam/NRCS to confirm number of kitchen sets required in shelter box camps and camps F to L	Oxfam/NRCS	10 th November 2008

Agenda item # 5: Update from ESC Members

Discussion	<i>All ESC member organizations are requested to share any issues and plans</i>
	<ul style="list-style-type: none"> • It is reported that camps C and D have large Indian populations who are receiving distributions on both sides of the border. It is understood that the Indian nationals are then selling some of the distributions, others have returned to India permanently and sold their ration cards to the local population. Nepali populations in these camps are upset at these activities and are requesting to be moved back to the Sunsari side if possible. Oxfam indicated they are ready to help if required. • It was agreed that the GoN verification process may assist in reducing this problem. • It is reported that the CMC in camp C is being led by a local Nepali person who is not living in the camp. There are security issues and reports of some violence and members of the local population entering the camp at night threatening women and others. Again the affected people are requesting to move to other camps or the Sunsari side. • NRCS has promised to update its distribution plan at the next meeting. • The areas are now entering the peak season for the planting of mustard and vegetables if able to distribute seeds and tools people may be able to resume some self sufficiency.

Agenda item # 6: Winterization TWG

Discussion	<i>Using the gap analysis organizations were asked if they can fill gaps in winterization items</i>
<p>Oxfam is planning for winterization. They are ready to fill gaps identified with materials.</p> <p>CARITAS Nepal and Care Nepal are planning a winterization target to distribute and will update at the next meeting.</p> <p>NRCS is also planning for clothes, update numbers/type at the next meeting.</p> <p>The ESC team invites all attending agencies to participate in a number of site inspections after this meeting to consolidate what is required for winterisation of the shelters. A report on findings from both districts will be presented at the next meeting.</p>	

Action Items	Person Responsible	Deadline
Share updated winterization plans	All	10 th November 2008
Attend site visits	All	4 th November 2008

Agenda item # 7: AOB

Discussion		
<p>The Nepal Government announced it will provide Nrs 4,500,000 (NRs Forty five lakh) to Department for Urban Development & Building Construction (DUDBC). District Disaster Relief Committee (DDRC) will decide what the money will be used for. The ESC Information Officer will contact to determine what plans are in place for this money. It is suggested that this would greatly help any winterization plans on the Saptari side and the cluster could provide further information to the Government.</p>		
Action Items	Person Responsible	Deadline
ESC IM officer to contact the GoN to obtain more information	Anil Maharjan (ESC)	10th November 2008

Next meeting	<i>Tuesday 11th November 2008, ~9:00 am after the General Coordination meeting in the Red Cross Meeting hall, Saptari District*</i>
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EMERGENCY SHELTER CLUSTER SAPTARI					
Meeting Attendance List					Date: 08.11.04
Agency Name	Name	Position	Mobile number	Other number	Email address
IFRC - ESC	Gregg Mcdonald	ESC Coordinator	9851108941		esc.coord1_nepal@gmail.com
IFRC - ESC	Anno Muller	ESC Manager	9851108942		esc.im.nepal@gmail.com
UN - OCHA	Karen Brenister	Humanitarian Affairs Officer			brenisterk@un.org
UN - OCHA	Yadav K. C.	Coordination Assistant	9852023032		kcy@un.org
NRCS	Bindo Dhungana	Programme Coordinator	9851058004		binod.dhungana@nrcs.org
IFRC - ESC	Anil Maharjan	Information Field Officer	9741161829	9841373925	esc.im.sap@gmail.com
CARITAS NEPAL	Anil Chitrakar	Team Member	9803386155		greganil@gmail.com
OXFAM NEPAL	Gita Khadka	Field Monitor	9841443852		gkhadka@memail.com.np
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