



# MEETING NOTES

- *Emergency Shelter/NFI SWG Meeting*
- *Venue: UNHCR Office (14 Lavrska Str.)*
- *Date: December 15<sup>th</sup>, 2014*

## Emergency Shelter/NFI Sector Working Group meeting

### Agenda

1. Introduction, presentation of participants; 5 min - Igor
2. Review of the previous meeting decisions, 5 min - Andrii
3. Update on recent statistics, 5 min - Katya
4. Updates on decentralization of coordination, 5 min - Andrii
5. Sector tools for information collection and analysis (Masterlist update, 4W, Contact list), 15 min – Andrii
6. Update on Call of proposals for 2015, 5 min - Igor
7. Updates from Participants (Shelter, NFI, Cash); 35 min
8. AOB; 5 min

### ACTION POINTS

ACTION POINT	BY WHOM	BY WHEN
Next meeting of the Shelter/NFI SWG to be held on Monday, 22 December 2014 at 10 AM at UNHCR office in Kyiv (14, Lavrska St., Kyiv).	All participants	Next meeting
UNHCR Call for proposals for 2015 to be presented as soon as released.	UNHCR	As soon as released
ToR for regional coordination centers to be presented as soon as draft is submitted.	Sector team	As soon as available
To share selection criteria of beneficiaries to consolidate all the inputs and present a Sector position for 2015.	All participants	By 29 December 2014
All the maps to be updated at Google Group page.	Sector team	As soon as produced
Masterlist update is ongoing, the first results to be presented as soon as all the inputs provided by the partners are consolidated.	Sector team	Next meeting
Reminders for update of 4W will be sent to all the members by the end of the week, Updated needed before Monday, 22 December 2014.	Sector team	15 December 2014
For the next meeting update on evacuation to be presented.	Sector team	Next meeting



### **AGENDA ITEM 1 - Introduction, presentation of participants; 5 min**

All the participants, as usual, have briefly presented themselves.

#### **ACTION POINT:**

- Next meeting of the Shelter/NFI SWG to be held on Monday, 22 December 2014 at 10 AM at UNHCR office in Kyiv (14, Lavrska St., Kyiv).

### **AGENDA ITEM 2 - Review of the previous meeting decisions, 5 min**

There still decisions pending from the previous meeting, as follows below.

#### **ACTION POINTS:**

- UNHCR Call for proposals for 2015 to be presented as soon as released.
- ToR for regional coordination centers to be presented as soon as draft is submitted.
- To share selection criteria of beneficiaries to consolidate all the inputs and present a Sector position for 2015.

### **AGENDA ITEM 3 - Update on recent statistics, 5 min**

Map of Ukraine with IDP population distribution has been presented; pies for each region reflect the proportion of children, pensioners and other categories of persons. Colour graduation shows IDP concentration.

Also, regional Shelter operational maps for Kyiv city and region, Odesa, Dnipropetrovsk, Kharkiv, Luhansk, Zakarpattya were presented to the participants. The maps are available at Google group page.

Comment: many persons are coming from the conflict area for one day only to register for social payments and are not in need of NFIs.

#### **ACTION POINT:**

- All the maps to be updated at Google Group page.

### **AGENDA ITEM 4 - Updates on decentralization of coordination, 5 min**

Last Friday (12 December 2014) there was a coordination meeting for Kyiv city and Kyiv region. Next meetings schedule is the following:

- Dnipropetrovsk – Tuesday, 16 December 2014;
- Kharkiv – Thursday, 18 December 2014;
- Slavyansk – Friday, 19 December 2014.

### **AGENDA ITEM 5 - Sector tools for information collection and analysis, 10 min**



1. Draft contact list of the Sector partners has been shared with participants to be reviewed. During the week all the inputs will be collected and consolidated.
2. 4W update is on-going as usual. Regularly reminders for update are shared. Please, note: if the rows are highlighted as red, this means that there is need for amendments (either several activities are marked with the same location and same type of activities; the rule is: one activity – one line).
3. Shelter/NFI Sector Calendar is updated regularly, so if there is need to check the meeting time and place – please see ([link](#)).

#### **ACTION POINTS:**

- Masterlist update is ongoing, the first results to be presented as soon as all the inputs provided by the partners are consolidated.
- Reminders for update of 4W will be sent to all the members by the end of the week, Updated needed before Monday, 22 December 2014.
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#### **AGENDA ITEM 6 - Update on Call of proposals for 2015**

As UNHCR Call of proposals for partnership for 2015 is still in the process of development and approval. Hopefully, by the end of the week or next Monday there will be official call released.

#### **ACTION POINT:**

- As soon as the Call is released – all the information to be immediately shared with the Sector.

#### **AGENDA ITEM 7 – Updates from Participants (Shelter, NFI, Cash)**

##### SES:

There are some 555,706 IDPs identified by SES (some 19,881 from Crimea) as of today, 15 December 2014. 588,585 IDPs have been registered by the Ministry of Social Policy as of 11 December 2014. Some 232,000 families have applied for cash assistance; so far 195,000 applications have been approved.

As for transit houses – in Dnipropetrovsk, Zaporizhzhia and Kharkiv regions there are 85 module houses already constructed to accommodate some 2,960 persons. Also, 29 trucks of humanitarian assistance (warm clothing and basic NFIs) were off-loaded in Dnipropetrovsk and Zaporizhzhia, 33 in Kharkiv and 6 in Rubizhne (Luhansk region).

##### WHO:

Mobile units project is in process of finalization of agreements. Three units will be deployed in Mariupol. Five teams will be deployed with National Red Cross Society of Ukraine in several regions: Kharkiv, Dnipropetrovsk, Donetsk and Zaporizhzhia regions.

##### IHRC:



Collective Centers monitoring is on-going. There is a planned project for Kyiv region: temporary housing (both individual and collective). Negotiations with donors are on-going.

WJR:

The organization is finalizing projects from the previous time. There is a new programme for the buffer zone in Luhansk region, which will be NFIs and hot kitchens (canteens).

ADRA:

Finally, payments for Kyiv have started; more than 200 were done already. For Canadian project - a contract has been signed with METRO for Slavyansk, Kramatorsk, Lysychansk and other areas, in places where there is no shop available – transportation for beneficiaries will be provided. On rehabilitation – so far there were 84 houses reconstructed.

KrymSOS:

Assistance is being distributed from warehouse and the office: NFIs (especially warm clothes), assistance from USA was received for further distribution. Blankets are in the final stage of distribution, by the end of this week is expected to be finished.

UNDP:

Tenders for NFIs have been finalized. 16,000 of bed linen sets and sets of clothing for children and adults (8,000 of each category). Donetsk, Luhansk, Kharkiv, Dnipropetrovsk, Poltava, Zaporizhzhia and Odesa are destination regions. Still distribution plan is pending as beneficiaries' lists are being finalized.

PiN:

There are 20 HHs provided in Zolotarivka and Popasne with glazing. Some 5,000 blankets were distributed in the areas controlled by the Government. Assessments are done in non-government controlled areas. Roofing slate is being distributed as well.

IOM:

Cash assistance for winterization is in process in Kharkiv (some 5,500 HHs are planned for this project).

DRC:

In Berdyansk there are 8 monitors that are working on identification of beneficiaries for winterization cash assistance project. More statistical data will be provided later with email.

Save Ukraine:

Last week a truck with warm clothing was sent to Sverdlovsk. Plastic sheeting was sent to the areas where shelling takes place. DSP is used for clothing windows in areas where shelling is on-going for temporary solutions.



Donbas reconstruction and development Agency:

Tarpulin is available at the warehouse; first batch was sent to Debaltsevo during the ceasefire last week. More information will be available by the end of the week.

CRS/Caritas:

Kharkiv, Slavyansk, Dnipropetrovsk and Zaporizhzhia are areas designated for cash project. There are 2,300 HHs registered, 1160 HHs are vulnerable. Cash transfers have started as of today. Caritas is working with other partners. In Slavyansk there is project for windows repair. Polish convoy will be also distributed with Caritas assistance. First convoy to the ATO zone is also planned for the next weeks.

**ACTION POINTS:**

- For the next meeting update on evacuation to be presented.

3W	Who is doing What Where?
4W	Who is doing What Where and When?
ADRA	Adventist Development and Relief Agency
AOB	any other business
IDP	internally displaced person
IHRC	International Human Rights Commission
IRCR	International Committee of Red Cross
IRD	International Relief and Development
NFI	Non-food item
NRC	Norway Refugee Council
SES	State Emergency Service of Ukraine
UNDP	United Nations Development Programme
UNFPA	United Nations Population Fund
UNHCR	United Nations High Commissioner for Refugees
WFP	World Food Programme
WHO	World Health Organization
WJR	World Jewish Relief

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