

# SHELTER CLUSTER COORDINATION MEETING

## MEETING NOTES 25<sup>th</sup> November 2009

NEXT COORDINATION MEETING: **1600h**

**16h00 Wednesday, 2 December**

Meeting hall next to the BUPATI Office, Jl. M.Syafei No 10, Kab.**PADANG PARIAMAN**

### ACTION ITEMS

1. The Bupati in Pariaman distributed at the meeting a form for agencies to fill in to provide contact and other details. **Shelter Cluster Coordination Team** to meet with the BUPATI and provide a summary of activities.
2. **Agencies with transitional shelter programmes in Padang Pariaman** are invited to contact Padang Pariaman District Government to request letters of assurance for transitional shelter beneficiaries (that they will not lose government benefits if they receive transitional shelter assistance. (See notes and contact details below). **Shelter Cluster Coordination Team** following up (with OCHA) on other Districts.
3. **All agencies** are strongly encouraged to share with the Shelter Cluster coordination team any information (numbers) on transitional shelter needs / coverage / gaps / overlaps at Nagari level, regardless of whether or not they are involved in transitional shelter themselves.
4. **All agencies** are encouraged to attend – and bring their outreach materials to – the outreach showcase meeting at the UN house, from 2-4pm on Monday 30 November.
5. **Coordination Team** will advocate to the government to provide a complaint mechanism for households to contest house damage categories.
6. **Coordination Team** will post database showing the first sets of Shelter Cluster joint monitoring results on the Google group.
7. **Coordinator Shelter Cluster Coordinate Team** will send out Transitional Shelter Strategy and Advocacy Document for final comments in order for both documents to be finalized and agreed on by the members next Shelter Cluster Meeting.

### 1. Welcome and introductions

- Introduction to the Assistant of Regional Secretary of Padang Pariaman Bapeda, PAK Juluwadi.
- Please refer to Shelter Cluster contact list (on the Google group; [link to page](#)).

### 2. Changes to the agenda

- No changes proposed.

### 3. Review of previous minutes

- Regarding follow-up on a letter of assurance to affected people (that they will not lose government benefits if they receive transitional shelter assistance), agencies with transitional shelter programmes in Padang Pariaman are invited to contact Padang Pariaman District Government to (a) provide information on their activities and (b) request said letter. The contact details are: **Mr Amin Sardi, Kepala Badan Kesbangpol and Linmas (Head of Nation's Unity, Politics and Community Protection), Padang Pariaman District, 081 363 426 664.**  
There has been no feedback / no offer as yet from other districts on these letters of assurance, but the Shelter Cluster coordination team is following up (with OCHA).
- It has not been possible to produce a damage map on Padang Pariaman to nagari level as consistent, consolidated damage data below kecamatan level has not yet been provided by the government.

- An outreach showcase meeting has been arranged for Monday 30 November, 2-4pm, UN house. Agencies are encouraged to take along and share their outreach materials. OCHA has agreed to exhibit the material in the walls of the UN house for public view.
- No complaint mechanism has been set up by the government for households to contest house damage categories. The coordination team will advocate to the government on this issue.

#### 4. Ministry of Labour and Transmigration Training Programme Presentation

- PAK Yasriazal of the Ministry of Labour and Transmigration gave a presentation on the recently conducted government community training programme on construction skills relevant to the post earthquake reconstruction in Padang Pariaman, Agam, Kota Pariaman, Pasaman and Pesisir Selatan.
- Ministry is looking for funding partners to conduct further training and provide tools to the people trained so far. The presentation is available on the SC Google group ([link to Bahasa](#); [link to English](#)).

#### 5. Performance Management System

At last week's meeting, three questionnaires were handed out and completed:

- Disaster Risk Reduction, scores were generally low, which indicates that this is a weak area. Results give the clear impression that there has been very little in the way of hazard mapping carried out.
- Resource Mobilisation, scores were generally good and there has been no significant change since the last time this form was completed. There were some particularly positive results in relation to human resources, which indicate that the quality and availability of staff has been a strong point. The delay that many agencies have experienced in logistics pipelines is also reflected in these results.
- Stakeholder Satisfaction, scores were generally average. Agencies feel that they have performed reasonably well in terms of setting up response mechanisms and also communicating with a range of stakeholders within communities. There were lower scores in relation to involving communities in project design and also on following up on complaints.
- At this meeting, three questionnaires on (1) Coordination, (2) Appropriate Shelter Provision and (3) Inter-Sectoral Integration were handed out and completed. Feedback on the results will be given at the next Shelter Cluster coordination meeting.

#### 6. Government Update

- Klaus presented the main points from the meeting between cluster leads, the Provincial Government on 20 November reviewing progress on the humanitarian response plan and the way forward in coordination during the early recovery phase.
- Chapters 3-6 of the *.draft* Gov. Reconstruction and Recovery Plan document, which relate to shelter, have been translated and are available on the SC Google group (under 'Strategic documents').
- The short presentation is available on the Google group ([link to file](#)).

#### 7. Information Management

- **Data collection** – agencies are asked to continue reporting activities, both undertaken and planned, to the information managers for inclusion in the database and reports. Information should include: type of assistance to be provided, number of households, location (Nagari name) and the start- and end-date for the project.
- **Information dissemination** – all available online at <http://groups.google.com/group/sum09>
  - a. **Maps** – Who-Where maps were distributed for Transitional shelter, household toolkits, community toolkits, NFIs, and emergency shelter. PDFs are available on the website.
    - i. Potential gaps at Nagari level, visible with the maps, were highlighted to member agencies. Agencies were asked to double check their data and operating areas to verify if indeed there were gaps in the response.
  - b. **Summary tables** – tables displaying agency activities by Nagari, for the above categories, have been published on the website (see link above)
  - c. **Damage maps** – members asking about damage data and coverage maps were reminded that little government data has been released regarding damage at the Nagari level, and the information gathered by sub-district leaders, and in some cases Nagari leaders, is proving difficult to compare and use. The coordination team, rather

than looking for damage data, is focusing on understanding remaining 'need' at the Nagari level for transitional shelter. As Clare outlines in the next section, agencies are asked to assess this remaining need in the Nagaris in which they are active.

- **Transitional shelter** - Clare presented a transitional shelter summary table, which shows all (reported) planned and committed transitional shelter programming at Nagari level. The table includes details on the transitional shelter approaches of agencies. Its purpose is to show coverage, gaps and overlaps.
  - a. The total number of (reported) transitional shelters planned and committed is now 27,766. The total committed number (i.e. where funding is guaranteed) is 22,662. None of these are in Padang city.
  - b. The summary table is intended to raise critical questions, such as: (1) Where are the coverage gaps (or overlaps) in transitional shelter?; (2) What are the (adequate) self-recovery rates?; (3) What will happen in the absence of (a) more funding, (b) other interventions / support (c) very high self-recovery?; and (4) What recovery/rebuilding is happening in Padang city?
  - c. For the Shelter Cluster to discuss and answer these questions and to be better able to coordinate and advocate, more information is required from agencies on their own transitional shelter activities (where, how many households, approach, cost, funding) and on needs, coverage and recovery rates.
  - d. The transitional shelter summary table was circulated at the meeting, for agencies to fill in gaps. It will now be posted on the Google group. Ongoing feedback and input is strongly encouraged.

## 8. TWiG updates

- There will also be an outreach showcase meeting from 2-4pm on 30 November at the UN house. Agencies are encourage to bring their outreach materials to share. The UN has agreed to post materials on its walls for viewing.
- UN Habitat is working on training and information material on cheap, simple and practical repair and retrofitting methods for houses that need not be demolished.
- UN Habitat, in conjunction with Andalas University, will produce a video on basic messages regarding building back better. Draft content of this video will be available by the end of the week (for input) and filming will start next week.
- UN-Habitat has initiated a start up meeting at the Bunghata University Thursday 26 Nov, 2 PM to provide a forum for discussion and cooperation between Shelter Cluster agencies, Gol, Academia and Civil Society Actors on post earthquake reconstruction. Agencies involved in shelter and related training and outreach activities are strongly encouraged to participate.

## 9. Monitoring

- The Shelter Cluster joint monitoring exercise is underway. It focuses on NFI and tool distributions but also includes questions on WASH.
- The first stage of monitoring forms have been received and inputted into a database, which will be posted to the Google group.
- There will be a final report and presentation before the current Shelter Cluster coordination team departs in mid-December.
- Clare will present a fuller progress update and initial results at the next coordination meeting.
- The results of a WASH survey being undertaken by a PhD student working in conjunction with Oxfam and UNICEF will be posted shortly. The survey has focused on water treatment practices in the affected areas, and the quality of household water treatment response by certain agencies.

## 10. Advocacy

- The advocacy paper being drafted by the Shelter Cluster will be circulated for final comment by the 03 November. This document will serve as a basis for the cluster, and its members, to approach donors.

## 11. Member announcements

- **IOM** – is scaling back its trucking service, mainly due to decreased agency demand. The long-haul trucking service will diminish, and the focus will be the immediate area. Agencies are welcome to submit trucking requests, but are also advised to explore other options.
- **CARITAS/Karina** – will be finishing their programme next week but have a modest surplus of NFIs leftover for donation. Interested agencies are asked to contact them directly.
- **CRS** - invite agencies that are exploring the use of cash grants for transitional shelter to a discussion on Monday morning (30 November). The discussion will focus on: 1) amount of cash appropriate for such a grant, and 2) the possibility of producing a letter to support the Emergency Response Fund applications for cash grant based transitional shelter.
- **UN-HABITAT** – invited agencies to collect some of the materials at their office prior to the Outreach Showcase, to be held Monday 30 November at 14:00. Also, following from the previous meeting, they have compiled a list of questions they've received from the local communities. These will be used to start the conversation on outstanding needs.
- **JICA** – distributed examples of their tool/ruler developed for measuring the diameter of specific materials, including rebar. It is a tool which allows people to verify the builders are building with the specified materials. They will be distributing these amongst the affected communities.
- **UNDP** – ask all agencies undertaking 'deconstruction' activities (i.e. demolition of houses and the salvaging of materials) to contact them so that these activities are better coordinated.
- **UNDP** – are interested in learning the locations of buildings requiring demolition that contain dangerous materials. Once identified, they will be listed for demolition, and then demolished using the appropriate disposal practices. Agencies with information are asked to contact UNDP directly
- **Island aid** – announced their design for a shelter made of bamboo. The design is targeted at those who are living beside their dilapidated house in very unsecure shelters. This will offer them a secure place to store their belongings and a more comfortable living space (24 m2). Price is about 4 million rupiah. The owner is expected to provide the doors and windows. An email will be circulated to the group.
- **Emergency Relief Fund** - Klaus highlighted that cash grants may be considered for the Emergency Relief Fund (ERF). Interested agencies are invited to a discussion at UN/OCHA, held by CRS, to discuss this further.
- **OCHA** - will be bringing in a Disaster Risk Reduction (DRR) specialist for a one day workshop that will be open to all Shelter Cluster members. Details of the meeting are to follow. Also, OCHA will bring in a gender advisor to work with UNFPA. Details to follow.
- **UN-HABITAT** – asked members if a common set of standards had been developed for assessing vulnerability. This conversation will be continued at the Outreach Showcase on Monday 30 November, as well as through the Google Group. The email will also be forwarded to the other Cluster leads.

## 12. AOB

- Cluster Assistant Coordinator informed that IFRC Shelter Coordination Team's term is ending on 15 Dec. and that IFRC, UNDP and UN-Habitat are currently working to put in place a coordination model covering the early recovery phase.

### **To contact the Shelter Coordination Group – West Sumatra Earthquake:**

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Or find us on the web: <http://groups.google.com/group/sum09>