

SHELTER CLUSTER COORDINATION MEETING

MEETING NOTES 16 December 2009

NEXT COORDINATION MEETING:
16:00, Wednesday 06 January, UN House, Padang

ACTION ITEMS

1. **ACTION:** the Who-Where maps need to reflect the agreement between CRS and PMI in Agam
2. **ACTION:** SLA asked agencies to keep their costs in line with one another to prevent, or minimise, price gauging on the markets for shelter materials.
3. **ACTION:** coordination team to follow up on claim made by member organisation that only beneficiaries with Government-issued identification cards will be eligible for Government assistance

1. Welcome and introductions

2. Changes to the agenda

No additions to the agenda

3. Review of previous notes

- Review of action items
 1. Following requests from members, a TWiG was held by CHF to establish what training activities were planned. A table was drafted containing project details. Agencies undertaking training are encouraged to complete this table, which is available on the Google Group
 2. As requested, the Coordination team forwarded comments on the videos presented at the previous meeting to UN-Habitat, DFID and IFRC
 3. UN-Habitat informed Cluster members that they were invited to attend the planned poster dissemination workshops. The first would take place 21 December 2009 and would involve Community Leaders. The second workshop will be announced shortly by UN-Habitat through the Google Group
 4. The DFID funding mentioned at the previous meeting is open only to four select NGOs
 5. The poster files on the Google Group continue to be updated by the Information Manager
- *Previous meeting notes were approved without changes*

4. Member announcements

- **PMI** – this was the first time PMI staff from Agam had attended the Shelter Cluster meeting. PMI announced they had been in discussion with CRS, and the Camat IV Nagari in Agam, to resolve the issue of overlap. The two organisations have agreed to split up the Jorongs in a mutually satisfactory manner
 - **ACTION:** the maps need to reflect the agreement between CRS and PMI in Agam
- **Bandang Raya** – mentioned that their recent assessment had showed that 60 households in Korong Patamuan have received no assistance thus far
- **Cordaid** – will build 317 transitional shelters in Patamuan in early-January. They have funding for 1,000 altogether
- **Swiss Labour Assistance** – have begun building 600 transitional shelters in Nagari Sicincin. According to them, this represents the entire need in this Nagari
 - **ACTION:** SLA asked agencies to keep their costs in line with one another to prevent, or minimise, price gauging on the markets
 - **ACTION:** Information Manager to remove CHF from Nagari Sincincin for t-shelter

5. Information Management – Google Group (<http://groups.google.com/group/sum09>)

- **Data collection** – agencies are asked to continue reporting activities, both undertaken and planned, to the information managers for inclusion in the database and reports. Information should include: type of assistance to be provided, number of households, location (Nagari name) and the start- and end-date for the project. All is available online at <http://groups.google.com/group/sum09>
- **Maps** – In line with member requests, Who-Where maps were distributed for Transitional shelter, with two maps focusing on Padang Pariaman and Agam. PDFs are available on the website.
- **Summary tables** – In line with member requests, tables were provided for transitional shelter plans at District level, as well as plans for toolkits, training and transitional shelter in Agam and Padang Pariaman.
- **Transitional Shelter Reporting Form** - Further to the previous meeting, Neil Brighton presented a draft "Transitional Shelter Reporting Form" for use by agencies. This form would allow agencies to feedback on transitional shelter need by Village, or sub-village, to the Coordination team for consolidation into the database, and ultimately for coverage and gap analysis. The draft form can be downloaded from the Google Group
- **Requests** – agencies are asked to submit their requests to the information manager.

6. Technical Working Groups

- **Training** - A table capturing agency's plans for training and DRR activities was created as a tool for information sharing and for analysis of potential collaboration and support to government.
 - **Table will be shared with all agencies and those who have not reported are encouraged to do so. This table will be disseminated to Public Works and other government bodies. The table is available on the Google Group.**
- **Permanent Housing** - Follow up meeting on housing reconstruction with Gov. Agencies, Universities and Shelter Cluster Agencies will be held at Bung Hatta University by UN-Habitat.
 - **ACTION: UN-Habitat to organize time for meeting at Bung Hatta University**

7. Any other business

- **UN-Habitat** – distributed copies of the Government of West Sumatra Reconstruction and Rehabilitation plan in Bahasa.

- **UN-Habitat** – will be organising a meeting with Government to discuss the mixed messages received regarding international organisations building both transitional and permanent shelter
- **Unknown** – expressed concern over alleged policy that only beneficiaries with Government-issued identification cards will be eligible for Government assistance. There is a financial cost to these cards.
- **Hands On** – announced they have printed materials on deconstruction available in English and in Bahasa. There are A1 posters, as well as A4 information cards. They also have deconstruction materials for schools. Interested agencies should contract Hands On directly
- **Welt/GAA** – announced that they had finished their distributions of toolkits to 10,670 households and community toolkits to 15,000 households.
- **IOM** – announced posters were ready to distribute and welcome to any agency request. Some were available and brought in the meeting.

8. Date and venue for next meeting

16:00hrs. Wednesday 06 January, UN House, Padang

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Or find us on the web: <http://groups.google.com/group/sum09>