

SHELTER CLUSTER COORDINATION MEETING

MEETING NOTES 06 January 2010

NEXT COORDINATION MEETING:

15:00, Wednesday 13 January, Meeting hall next to the BUPATI Office,
Jl. M.Syafei No 10, Kab. **PADANG PARIAMAN**

ACTION ITEMS

1. **ACTION:** OCHA to follow up on registration procedures for organisations applying for Emergency Relief Funding
2. **ACTION:** Coordination team to follow up with Emergency Architect to confirm whether or not they will be building transitional shelters in Kota Pariaman, and to communicate outcome to PMI
3. **ACTION:** Agencies are asked to forward their monitoring tools and reports to the coordination team for posting on the Google Group.
4. **ACTION:** Agencies interested in contributing to the Strategic Advisory Group in order to update the Shelter Cluster Terms of Reference are asked to contact the Coordinator, Graham Eastmond
5. **ACTION:** Agencies to forward details of their transitional shelter plans, including how many have been built to date
6. **ACTION:** Coordination team to lead an initiative to develop advocacy points to present to the Government

1. Welcome and introductions

Hans and Henni Hellemen
Dave Hodgkin
Magdalene Molinar
Steve Ray

Gen ASSIST
Early Recovery Cluster Coordinator, UNDP
Early Recovery Network Advisor, UNDP
Inter-Cluster Coordinator, OCHA

2. Changes to the agenda

No changes

3. Review of previous notes

- Review of action items
 1. Forthcoming maps will reflect the agreement between PMI and CRS in Agam
 2. SLA requests that agencies working in the same Nagari should coordinate with one another regarding suppliers to avoid different prices for different agencies
 3. No follow up so far regarding the ID cards. Coordination team to incorporate this information into general advocacy activities with government. Feedback sought by agencies regarding advocacy points
- *Previous meeting notes are a draft and will be circulated later this week. Comments are welcome*

4. Coordination team update

- IFRC will lead the Shelter Cluster for up to 4 months, at which point IFRC will likely handover coordination activities to UNDP
- The coordination team wishes to re-activate the Strategic Advisory Group (SAG) to draft a revised Terms of Reference (ToR) for the Shelter Cluster. The updated ToR will then be circulated to Cluster members for comment. Agencies interested in participating in the SAG should contact the Coordinator, Graham Eastmond.

- The coordination team will be hiring an Early Recovery Advisor, which will act as the focal point to the Early Recovery Network Advisor
- The coordination team is looking to hire an Environmental Impact Advisor. UNDP also have a ToR drafted for a Environmental Impact Assessment. The advisor hired by the coordination team will support and complement the UNDP initiative.

5. Member announcements

- **Caritas Switzerland** – have finished their emergency operations. They will continue in Pariaman, in two sub districts, and will do permanent housing. They are planning to build 1,000 houses.
- **CRS** – by end of this week 2,110 transitional shelters in Agam and Pasaman Barat will be complete. By next week, 5,000 will be complete. Their current planned total is 10,000. They are looking to have meetings with organizations regarding local coordination, and are supporters of one agency coordinating a specific area. Next week they will start their cash grants through post-office, and would like to prepare a lessons learnt paper.
- **SCF** – reiterated the importance of agencies coordinating their activities at the local level to avoid any duplication of efforts.
- **Hands On Disaster Response** – have applied to the ERF for their transitional shelter project. They were told by OCHA in Jakarta that they would have to register their organisation to be eligible. OCHA in Padang will follow this up on just what is required for registration. Other agencies such as Relief International are willing to share documents required for the process.
- **IOM** – trucking assistance finished in December, however there is further talk about continuing a reduced transport and logistics service. Agencies are encouraged to speak to Pete KERN if they feel this might be valuable. He will be in Jakarta on Friday, 08 January to discuss this at the national level. Feedback is sought prior to this.
- **IOM** – will have distributed 6,000 shelter kits by the end of January. These kits contain CGI sheeting and a ridge-beam sufficient to cover 18 m². Agencies interested in complementing this assistance towards transitional shelter can search through a database of IOM beneficiaries. This database will be given to the coordination team for sharing.
- **SLA** – activities will only be in Nagari Sincincin. They will build 600 t-shelters and undertake some WASH activities.
- **Care** – planning household training activities with Build Change and utilizing the available outreach posters.
- **Oxfam** – distribution of community kits and household kits is ongoing, they are working closely with CHF. The distributions by CHF and Oxfam complement one another. 2,000 household kits have been distributed, with another 1,000 will be complete next week. They have also been doing homeowner training, in keeping with the Build Change approach. They are also distributing the outreach posters available from IOM, as well as home visits to show what is dangerous and what is safe. They will also commence monitoring of the shelter kit distributions shortly and will happily share their monitoring tools, as well as the results.
- **SCF** – majority of activities will wind up in March/April, but have committed to remain in W. Sumatra until the end of the year. SCF will commence T-shelter programming in the near future.
- **Lamina Buli** – are concerned that some agency transitional shelters solutions aren't meeting the community needs. For example, household sizes can vary drastically within communities, but the standard solution is being applied to them all. They ask for more flexibility with agency plans. The coordinator agreed to meet to discuss the issues.
- **PMI** – are building 1,320 transitional shelters in Kota Pariaman, of which 300 have been completed. They would like to coordinate with Emergency Architects, who said previously that they would build shelters in Kota Pariaman. If they are unable to confirm their plans, PMI has spare capacity to meet the need.

6. Information Management – Google Group (<http://groups.google.com/group/sum09>)

- **Highlight gaps** – according to damage data from UNDP, and the t-shelter reports received, there appeared to be a gap in Sungai Gerringing sub-district, in Padang Pariaman District. Hands On Disaster Response, CHF and CARE all reported they had activities planned there.
- **Transitional shelter summary table** – few reports had been received over the holiday break. The summary table will be updated to include needs, planned and completed.
- **Transitional Shelter Reporting Form** – No agency reported having used the reporting template yet. A bahasa version will be prepared for distribution.
- **Data collection** – agencies are asked to continue reporting activities, both undertaken and planned, to the information managers for inclusion in the database and reports. Information should include: type of assistance to be provided, number of households, location (Nagari name) and the start- and end-date for the project. All is available online at <http://groups.google.com/group/sum09>
- **Next steps** – agencies were asked what suggestions they had for the direction both IM, and the coordination team as a whole, should take in the coming months. Feedback forms were distributed and some 30 were completed and returned. The findings will be reported back to cluster members.

7. Technical Working Groups

- **Training** – table has been circulated and completed by a few agencies, however all agencies undertaking training activities are asked to complete the table
 - CHF would like the TWIG for training to continue, possibly in Padang Pariaman
 - CRS would like to have ‘training materials’ added as a column to the training table
- **Permanent housing** – UN-Habitat reported that they had just come from a meeting with BNPB where it was explained that organizations may manage permanent housing programs but must follow government guidelines. UN-Habitat will update cluster members on further Govt announcements at the next permanent housing TWIG – date to be announced.
- **Outreach** – 100,000 posters are in the IOM office, there are two types of poster, 50,000 of each. The A1 poster are packed in bundles of 200, the smaller poster is in bundles of 500
- **Outreach** – UN-Habitat announced that there may be more community focus groups for the posters, agencies are welcome to attend

8. Advocacy

- The cluster has identified the need to put advocacy messages together for presentation to the Government including the issue about ID cards (see item 3 above). Coordination team will lead an initiative to compile advocacy points.

9. Any other business

- **Hands on disaster response** – update on their deconstruction printed materials. They have soft-copy files, but not the funding for printing. Interested agencies should contact them directly
- **IFRC/PMI** – Rakai commented that one problem faced by beneficiaries is not so much HOW to build a safe house, but WHERE to get adequate materials. Community presentations or hardcopy materials explaining how much can be reclaimed, and how much needs to be bought would be useful

10. Date and venue for next meeting

15:00hrs. Wednesday 13 January, Bappeda's office, Kota Pariaman

To contact the Shelter Coordination Group – West Sumatra Earthquake:

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Or find us on the web: <http://groups.google.com/group/sum09>