

<b>SHELTER HUMANITARIAN ACTORS MEETING</b>
<b>15.00 Wednesday, January 18<sup>th</sup> 2012</b> <b>IOM Office, Cagayan de Oro</b>

<b>ACTION ITEMS</b>
<ol style="list-style-type: none"> <li>1. Flash appeal projects submission by Thursday COB to <a href="mailto:Coord.Phil@sheltercluster.org">Coord.Phil@sheltercluster.org</a></li> <li>2. TOR for Baragay-level coordinating agency to be drafted and shared.</li> <li>3. Inputs for shelter-specific assessments to <a href="mailto:Byron.Pakula@acted.org">Byron.Pakula@acted.org</a></li> </ol>

<b>Organizations represented at this meeting</b>		
Balay Mindanao Foundation CRS IFRC ACTED	HRC All Hands IOM LDS Charities Xavier University	UNDP Samdhana Institute DTI – X IDRN DSWD

## MEETING NOTES

1. Revised Flash Appeal Process
  - Deadline for project submission is tomorrow (Thursday). This should also include funded and on-going projects to ensure that overall capacity and funding gap will be apparent in the revised appeal. Funded and partially funded projects are to be noted.
  - Project template was shared, questions and submissions to be directed to Anna Pont ([Coord.Phil@sheltercluster.org](mailto:Coord.Phil@sheltercluster.org)). The cluster team will be able to provide the service of uploading projects onto OPS if needed.
  - The SC will also be drafting the overview text for shelter sector in the revised flash appeal, highlighting general view and concerns. This will be shared for comments in the coming days.
  
2. Coordination Structure Update:
  - IFRC is providing short-term support for the coordination of shelter sector. Currently, the following sub-groups have been formed:
    - Strategic Advisory Group (SAG) has been formed with relevant governmental agencies (OCD, HUDCC, NHA, DSWD) and IFRC (representing the humanitarian communities), IOM (Temporary Shelter TWIG) and UN-HABITAT (Housing, Land and Property TWIG). The group meet every Monday afternoon at DSWD to discuss key policies and shelter responses. CRS has now been invited to join the meeting to give perspective from the field and other organisation's presence will also be suggested on a rotational basis.
    - Temporary Shelter Technical Working Group is led by IOM, looking at technical aspect of temporary shelter – namely design parameters and specification. It's other main purpose is to monitor construction material prices, likely material requirement during transitional phase, and highlight any concerns to the SAG and/or cluster. Agencies interested in participating in this working group are invited to join the **next meeting on Monday 9am at Xavier University**.

## [www.sheltercluster.org](http://www.sheltercluster.org)

Shelter Cluster Contacts:

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- Housing, Land and Property Working Group has been initiated and will be co-led by UN-HABITAT and UNHCR (Protection cluster). The first meeting will be scheduled soon to discuss permanent housing design as well as land tenure security issues. It aims to advocate for minimum 10-year tenure for both semi-permanent and permanent housing projects. UNDP (Early Recovery cluster) is also invited to participate in this working group.
- Information Management remains a central function of the cluster and is being supported by IFRC.
- Shelter Cluster Meeting will continue to occur weekly on Tuesday 9am at DSWD which will provide updates on both SAG discussions and the 2 working groups.
- Partnership and Support:
  - o IFRC as Global Shelter Cluster lead, along with OCHA, is part of the Disaster Resource Partnership (DRP) comprising 9 leading multinational private sector engineering and construction companies. These companies have committed to supporting humanitarian shelter through the provision of technical specialists to support operational agencies at the request of interested agencies. Short term deployments of up to 3 weeks of such personnel can be provided on a pro bono/no cost basis; longer-term deployments of more than 3 weeks at a reduced or subsidised cost can be discussed on a bilateral basis between the interested agency and the company with available personnel. More information regarding this will be sent out to the cluster, interested agencies can contact IFRC coordination team ([Coord.Phil@sheltercluster.org](mailto:Coord.Phil@sheltercluster.org) and [IM.Phile@sheltercluster.org](mailto:IM.Phile@sheltercluster.org)) with TOR of position required.
  - o ILO has received funding for 'decent and productive' Cash-for-Work programme and is interested in forming partnership with shelter agencies planning debris removal and housing repair. Please contact Anna Pont for more information.
- Area of Responsibility: Barangay-level coordination: For ease of coordination and to avoid duplication, agencies who have capacities and are interested in taking charge of Barangay-level coordination are encouraged to identify the barangays they will be working in.
  - o CRS has been working in different sectors in Macasandig Brgy and is interested to take on this role for the barangay.
  - o It was noted that clear TOR for agencies taking on this role is needed. SC team will draft a TOR and share.
  - o Barangays profile will be useful.
  - o Agencies are also encouraged to go and visit each other's area of work.
- It was agreed in the SAG that common master beneficiary list is vital, along with joint criteria and prioritization list.
- Forward planning for beneficiary selection for permanent relocation sites identified is not apparent. SC has suggested providing maps and basic information on each site location and types of shelter to be provided at DSWD/NHA processing facilities
- Marking of no-build zone on the ground will be required and has been advocated to governmental agencies in the SAG.

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### 3. Shelter Response issues and concerns:

- Lumbia: unclear land tenure agreement – if this can be increased from 5 to 10 years.
- Iligan:
  - o SC team has been working with mayor office of Iligan city and aims to provide IM and technical support where needed. A further meeting to discuss this will be tomorrow (Thursday).
  - o A 16ha. site for relocation is undergoing final agreement and the city has plan to place 3,000 families here (1,500 2-storey units).
  - o The number of families identified for permanent relocation need is 5,239. However, with implementation of no-build zone and verification of profiling information, this number is expected to reach 7-8,000 families.
  - o Many private companies have pledged to provide permanent housing support, but land remains a key issue and options of buying land are being explored.
  - o The government are taking livelihood aspect into consideration for permanent relocation.
- Concerns have been raised for Cala-anan 1 site regarding tent spacing and fire safety issues. CCCM are looking into information campaign on fire safety especially as many families are constructing ad-hoc extension to their tents – both to provide shaded area during the day and to increase living space.
- It was also shared that for Cala-anan 2, DSWD has requested ShelterBox to assign 2 families (of 3-4 people each) per tent. The site is 2ha and Shelter Box has planned for 150 tents. WASH will also be advocating to only provide WASH facilities for more number of people than should be adequately placed.
- Retrofitting and different shelter repair kit:
  - o It was agreed that repairs should enable provision of shelter to Sphere standards.
  - o A standardising of Shelter repair kit as well as criteria for beneficiary selection will be discussed at the next T-Shelter TWIG on Monday
  - o It was noted that most houses of light construction have been washed out rather than damaged while concrete house owners often only suffer flood damage and have capacities for self-recovery.
- Beneficiary selection criteria for shelter kit
  - o IOM: less than PHP6,000/month earning, with own lot outside no-build zone – repair kit
  - o CRS: totally damaged, light construction, poor and are in urgent need of shelter – semi-permanent
  - o Compiling and standardising need to happen – at the TShelter TWIG on Monday.

### 4. Cross-cutting Issues

- Clean Up support and debris removal is in high demand. While there are small-scale private initiatives taking place to clean up communities, large portion of the affected areas will require machinery and technical support. This issue is being discussed in the Early Recovery cluster meetings, next meeting on Monday 1pm at DSWD
- Cash-for-Work: discussion in Cash working group indicates that many organisations are paying above DSWD's cash-for-work rate (PHP215/day). This in turn, will cause DSWD to have problems recruiting people for their

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programmes such as city clean up which are vital to the recovery of the cities. It is important that agencies use the same rate as DSWD in this aspect.

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#### 5. Assessments

- ACTED is providing shelter cluster support for sector specific assessments as well as GIS capacity. Request for mapping is possible, request form will be send out to the cluster.
- Multi-cluster assessment coordinated by OCHA is on-going and data entry is expected to complete on Friday. Preliminary analysis will be available for feedback, potentially by Sunday – but short turnaround time will be imposed.

##### Shelter-specific Assessment:

- Draft of questionnaire is shared; soft copies will also be sent out after the meeting for comments. It is important that the assessment will be able to provide useful information to agencies on the ground.
- Training of assessors will start on Monday – agencies are requested to contribute volunteers/staff where possible. Information pack regarding assessor requirement, per diem, logistics will be shared. The assessment is expected to last 7 to 10 days.
- The assessment will target 20 household survey and 1 focus group discussion in each area identified. Suggestions regarding area of survey will be most welcomed.
- Potentially, ACTED is also planning follow-up assessment in Feb/March
- The team will be releasing initial finding in the form of a fact sheet by early next week, and one more prior to the final report draft at the end of January.
- All results will be available on-line, both raw data and maps.

7. This meeting will not become a regular meeting, but can be called upon when needed.

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