



MEETING NOTES

- *Emergency Shelter/NFI SWG Meeting*
- *Venue: UNHCR Office (14 Lavrska Str.)*
- *Date: November 17th, 2014*

Emergency Shelter/NFI Sector Working Group meeting

Agenda

1. Introduction, presentation of participants; 5 min - Igor
2. Review of the previous meeting decisions, 5 min - Andrii
3. Update on recent statistics, 5 min - Igor
4. Updates on decentralization of coordination and Sector tools –changes on Google groups, 10 min - Andrii
5. 4W mapping presentation, 5 min – Andrii and Katya
6. Contingency plan, discussion, 10 min - Igor
7. Update on cash assistance, 5 min – Marc
8. Strategic Response Plan for 2015 discussion and validation, 10 min
9. Updates from Participants; 35 min
10. AOB; 5 min

ACTION POINTS

ACTION POINT	BY WHOM	BY WHEN
UNHCR Kyiv team to support next Shelter/NFI Coordination Meetings in Slavyansk and Kharkiv	UNHCR	Next week
Sector team to translate the app into Ukrainian and provide a detailed instruction how to use it.	UNHCR	Done
All members to provide feedback and comment for the proposed tool (application for android).	All partners	By the next meeting
Explore how to link 509 registration and databases on assistances provided by humanitarian community	All partners	By the next meeting
Call of interest for Collective Center Masterlist rapid update meeting on Wednesday, 19 November 2014	UNHCR	Done
IOM to check the funds availability for transportation purposes	IOM	By the next meeting
All the participants to provide a detailed data on cash activities and plans to be mapped in the next stage (Caritas, IOM)	All partners	By the next meeting
UNHCR to inform all Sector partners as soon as news on SRP draft are available	UNHCR	As soon as available
Link to the Roadmap for IDPs on the webpage of the Ministry of Social Policy to be shared with the minutes of the meeting	UNHCR	Done



AGENDA ITEM 1 - Introduction, presentation of participants; 5 min

All the participants have briefly presented themselves.

AGENDA ITEM 2 - Review of the previous meeting decisions, 5 min

Still pending:

- Save Ukraine to update on statistics for Zakarpattya region;
- DRC to provide update on CCs in Berdyansk when available.

AGENDA ITEM 3 - Update on recent statistics, 5 min

Updated maps for Dnipropetrovsk, Kharkiv, Donetsk, Luhansk, Odesa and Kyiv City were presented. All of them show IDP population per district (source of information for the majority is SES old identification system, for Kyiv City – this is Social Protection Department information with new registration system under Resolution 509, for Donetsk – this is both SES information and partners' estimation.

Labels on each district show total IDP population, total regular population and ratio between regular population and IDP population to show the pressure on host communities. Some districts in Kharkiv and Luhansk regions have approximately 20 % ratio, which is a lot.

At the same time it was noted that ratio is not always the most correct indicator as it may happen also that even with high ratio IDP population is well-off and employed. Vulnerability criteria if possible should become an indicator. Meanwhile, lack of information makes this task hardly possible at the moment.

Reportedly 40 % of population that was previously identified with “old” SES procedures at the moment have moved out (Luhansk region).

Important is also to look closely into employment trends, both official employment and reported unofficial.

ACTION POINT:

- UNHCR Kyiv team to support next Shelter/NFI Coordination Meetings in Slavyansk and Kharkiv

AGENDA ITEM 4 - Updates on decentralization of coordination and Sector tools –changes on Google groups

Last week coordination meetings were held in Slavyansk and Kharkiv with many actors engaged in Shelter and NFI activities. Participants have agreed on closer coordination in the field, problem by problem, location by location. Next meeting for Kharkiv and Slavyansk is scheduled in two weeks (tentatively 26-27 November 2014). Next meeting in Dnipropetrovsk is scheduled for 18 November 2014 and Kyiv region and city for 21 November 2014.

Application for Android (and browser based version of the same) was presented for Sector reporting in terms of distributions. It allows to briefly state the most important information in the app (location of activity – with GPS tag even, state number of beneficiaries and amount of



assistance delivered per each type of activity (Shelter, NFI, Cash, other). PI activities may also be reported (associated for this activity partners and add a picture).

The problem with overlapping of many kinds of assistance provided both by the Government and humanitarian community was raised. Need for close coordination and comparison as per who has received assistance from the Government and other actors was raised.

Ministry of Social Policy representative has suggested using needs assessment conducted along with registration to then plan humanitarian assistance. Also burning need for human resource in the field was expressed as this hinders registration.

Also Ministry of Social Policy has requested assistance with transportation of the most vulnerable from the ATO zone (from orphanages, geriatric centres, special care centres for disabled etc). This is to be discussed during the meeting on Wednesday.

ACTION POINTS:

- Sector team to translate the app into Ukrainian and provide a detailed instruction how to use it.
- All members to provide feedback and comment for the proposed tool (application for android).
- Explore how to link 509 registration and databases on assistances provided by humanitarian community.
- Call of interest for Collective Center Masterlist rapid update meeting on Wednesday, 19 November 2014.
- IOM to check the funds availability for transportation purposes.

AGENDA ITEM 5 - 4W mapping presentation, gaps identification, call for inputs

Printed 4W map showing coverage for in-kind NFI distributions was presented to participants. Feedback and comments are appreciated.

ACTION POINT:

- All the participants to provide a detailed data on cash activities and plans to be mapped in the next stage (Caritas, IOM).

AGENDA ITEM 6 - Contingency plan

For the purpose of contingency planning UNHCR has sped up all the procurements to make all the possibly necessary assistance available as soon as possible.

AGENDA ITEM 7 – Update on cash assistance

Many organizations at the moment are providing or planning assistance with cash. As negotiations with banks are ongoing, there is still no uniform approach to cash: some prefer debit cards, some cash transfers. Cash working group will soon come up with recommendations which instruments are better in Ukrainian context.



AGENDA ITEM 9 - Strategic Response Plan for 2015 discussion and validation

Feedback on submitted SRP will be presented as soon as any news from headquarters arrive. There was a change in terms of budgeting as funds requested were higher than other Sectors. Should more information be available Sector will be properly informed.

ACTION POINT:

- UNHCR to inform all Sector partners as soon as news on SRP draft are available.

AGENDA ITEM 9 - Updates from Participants

Save Ukraine: Last week there was a mission to Severodonetsk. The Governor of Luhansk region ordered to stop schooling and children are in preparations to be evacuated (54 to Odesa, approximately 50 to Kyiv region, some 200 to Dnipropetrovsk – as negotiated with receiving institutions and parents). Evacuation is at the stage of documents' preparation. Children are being evacuated temporarily, for rehabilitation and in order to continue schooling. In Krasnogorovka – food parcels were distributed. New type of glazing (OSB instead of glass and plastic covering) is used. One more canteen opened. Firewood distributions are over (WJR). More than 60 persons were examined with mobile clinics.

Save Ukraine Now: Assessment is ongoing in Slovyansk. Lumber and insulation is needed in addition to asbestos free roofing.

IOMM Cash project is being finalized for Kharkiv region. Banks are now being assessed.

NRC: The organization is looking into starting winterization activities (repairs, insulation, hygiene and food). Assessment visit to Luhansk region is planned.

PiN; 4,500 beneficiaries in North Donetsk, West Luhansk. (Krasniy Lyman, Artemovsk, Konstantinovka, Dobropillya, Popasna). 1,288 families were identified for assistance rendering in nearest future. Registration of the project within Ministry of Economy lasted for 1 month and eventually is finished. 9 CCs rehabilitation is nearly 60% finished. 9 more are assessed with the view to provide assistance. 34 houses were repaired. For 5 CCs there are plans to deliver coal. Hygiene kits are to be delivered together with UNICEF.

OSCE has been conducting evaluation visits to CCs. Special attention has been paid to winterization issues. Following regions were visited: Cherkasy, Zhytomyr, Chernigov, Kyiv.

WJR: mission to Luhansk region (Lysychansk, Severodonetsk, Luhansk) was conducted. In addition to 28 projects (1,5 mln GBP), for Kharkiv, Sumy, Poltava winterization there were several more projects adopted. Fruitful meetings were held with the mayor of Popasna (villages in the most need were identified – 3 villages neighbouring conflict zone with lack of food and basic items, i.e. Krymskoye and Chernikhino). The main issue in delivering assistance is security concern.

Save Ukraine: canteens in each of affected villages mentioned by WJR.

OCHA: 1) mission to Donetsk (to identify capacity of partner organizations) was conducted. Capacity of partners to implement activities there is reported to be insufficient. 2) arrival of



Barbara James. Senior Advisor, who will be embedded into Groysman's office to bring humanitarian voice heard.

DRC: last week registration was finalized. Cash for winterization of 2000 HH in Berdyansk, Primorskyi districts and Dnipropetrovsk has been planned.

Donetsk contact center: re-registration of elderly is a concern. They are not willing to leave thus seek to register in places where they won't stay. Fake registration (1,500 UAH) bribes become widely popular at even train stations.

ADRA: Small cash grants (Dnipropetrovsk, Luhansk, Poltava, Zaporizhzhia, Kyiv) were planned. Initial verification process is ongoing.

IRD: There are three offices in Donetsk, Starobilsk, Severodonetsk. 26 people working in Severodonetsk. 600 were selected for cash assistance. In rebel controlled areas suppliers were identified for winterization. The problem – whether materials can be supplied from Ukraine in the light of newly adopted legislation. If not – supply from Russia is possible. Local authorities are very collaborative, but no actors in region. Markets are full but no money – way for cash assistance.

IHRC: Lists of single mothers and other people in need are collected. And within the framework of mobile clinics activities are being performed. Ukrainian Orthodox church of Kyiv patriarchate has asked for clinics rehabilitation #21 in Donetsk.

CrymSOS: In Kyiv on Thursday the distribution of 2,000 blankets from UNHCR began, warehouse is opened. Grant committee was held along with UNHCR last week. Some 400 HHs got assistance in Lviv, Kyiv, Kherson.

UNDP – 7 NGOs were provided with grants; agreements are already signed. Deadline for tenders for NFIs was the previous week. This week there is selection planned. Identification of the most vulnerable people becomes a problem as there is no unified register.

SES: Under 13 August 2014 Resolution # 715r there were 10 million UAH allocated. SES has bought first need items (food, children food, hygiene, mattresses, generators, medicines). Goods have been divided and delivered into Severodonetsk, Mariupol and Kramatorsk

VostokKievPomosh. 150 persons provided with food, accommodation. Center for humanitarian assistance distribution continues working. Overall 5000 persons got help, 2000 – with NFI. 300 got accommodation, 1500 of them – returnees.

Luxembourg Red Cross. Last week CC assessment in North Luhansk, Kramatorsk, Sloviansk, Iziun was conducted. Templates for contracts for agreements with local authorities and selection of construction companies to be shared upon request

SES: 435,000 have left ATO zone, returns are being registered (190,000 returned). According to operational data there are 1,088 locations for some 15,500 persons available now and inspections are on-going to allocate more in case of contingency need. Under new procedure (Resolution # 509) there are 177,000 persons registered, 94,000 families applied for assistance. On Friday first payments were made. Second line of payments to go after 25 November. A roadmap has been printed with a support from UNDP with information



regarding Resolutions 505 and 509 implementation, legal advice, necessary contacts, etc. Roadmaps will be distributed in regions and are available at: <http://mlsp.kmu.gov.ua/document/166260/3.pdf>. Charity account under Res.535 has been opened, funds allocated to be distributed based on needs assessment.

ACTION POINT:

- Link to the Roadmap for IDPs on the webpage of the Ministry of Social Policy to be shared with the minutes of the meeting

3W	Who is doing What Where?
4W	Who is doing What Where and When?
ADRA	Adventist Development and Relief Agency
AOB	any other business
IDP	internally displaced person
IHRC	International Human Rights Commission
ICRC	International Committee of Red Cross
IRD	International Relief and Development
NFI	Non-food item
NRC	Norway Refugee Council
SES	State Emergency Service of Ukraine
UNDP	United Nations Development Programme
UNFPA	United Nations Population Fund
UNHCR	United Nations High Commissioner for Refugees
WFP	World Food Programme
WHO	World Health Organization
WJR	World Jewish Relief

Drafted by Andrii Mazurenko
UNHCR Regional Representation, Kyiv