

AGENDA

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7. Partner bulletin
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Ukrainian translation of the meeting was available during the meeting on Webex

1. Introduction

Deputy Shelter Cluster Coord Officer (Kostyantyn Dmytrenko):

- Simultaneous translation of the meeting into English and Ukrainian is provided;
- Two resources that can help you join us:
Website: [Ukraine | Shelter Cluster](#) and mailing list: [Ukraine SNFI Cluster \(list-manage.com\)](#);

National SNFI Cluster Coordinator (John Wain):

- It's excellent to see that we have over a hundred participants in today's first National Shelter/NFI Cluster meeting of 2024. Once again, welcome everybody.
- First national shelter cluster meeting of 2024, HNRP was launched officially on 15/01/24; SNFI – PIN for 2024 is 7.9m, Target is 3.9m, financial requirement is \$604m – take a look using the [link](#). Please pay close attention to S/NFI chapter and annexes.
- Strategic consultation with all sub-hubs in December and aligning with HNRP, SNFI severity exercise & capacity revised Sub-hub structure for 2024:
 1. **West Hub:** increasing the size of the Hub from 6 to 9 Oblasts (Zakarpatska, Lvivska, Volynska, Rivnenska, Ivano-Frankivska, Ternopilska, Chernivetska, Khmelnytska, Vinnytska);
 2. **South Hub:** we've created this Hub, Central Hub no longer exists, Southern Hub consists of 3 Oblasts (Odeska, Mykolaivska, Khersonska);
 3. **East Hub:** because of the key focus on the East, we are reducing the size of the Hub from 8 to 5 Oblasts (Kharkivska, Dnipropetrovska, Zaporizka, Donetska, Luhanska);
 4. **North Hub:** increasing the size of the Hub from 3 to 7 Oblasts (Zhytomyrska, Kyivska, Cherkaska, Kirovohradska, Poltavska, Chernihivska, Sumska).
- We have currently got two open positions: Shelter Associate, Assistant Shelter Cluster Coordination Officer, please visit UNHCR's website for more details.

- UHF – First Std allocation for 2024: closed last Friday, some org. struggled to meet the deadline, so they have given an unusual extension to a number of org. to get their proposals in. As a top line summary: 82 project proposals worth \$152 million against the \$60 million envelope – Next step technical review – SNFI team (Leandro & Anastasiia & SAG) – 15/01 – 02/02 ; 47 projs. With SNFI component = SNFI – around 20% est. of the total value of the submission.
- Deduplication of Winter Cash activities – SOP endorsed SAG (Webpage) and operational launch 14 / 15 Feb as advised by WFP team. About duplication, particularly as the ICCG have now established a duplication task force looking to deduplicate the whole of the humanitarian response. It's great that SNFI Cluster is leading the way by having this initial pilot of Winter Cash Duplication up and running.
- Global Shelter Cluster carries out a Coordination performance monitoring exercise: As per annual CCPM - expect an email this week.
- 2023 Annual report is supposed to be out by the end of this month – thanks for case studies / success stories to our valuable partners – aim end Jan.
- SNFI Cluster social this Fri - more info in AOB.
- Recent attacks – over to Behrooz

Shelter Cluster Co-chair (Behrooz Taleb):

- From the 29th of December on there were continuous air attacks from Russia and we have actively tried to consolidate all the information that that we receive to have a good estimation of the total number, but as you may know the attacks have not been stopping. They have been continuing if not worse than before. So as of now our latest update is from last week that some 1K+ HHs have been affected in Dnipro, around 900 HHs in Kharkiv – two most affected Oblasts. Currently we have 3,5K+ HHs affected, that's the info that we have, but the real number is much higher.
- I want to take this opportunity to remind all of you who are actively responding that we are very grateful to all your good efforts, but please keep our Sub-Hubs in the loop of your activities so that we would have this info faster and we would share it with the partners who have the capacity to respond. Please get in touch with the coordinators of the Hubs.

Deputy Shelter Cluster Coord Officer (Kostyantyn Dmytrenko):

- Thanks to all the partners for active participation and coordination in the field for emergency response.

2. Winterization updates

Information Management Associate (Iryna Drapp):

- **SNFI Cluster Useful links:**
 - Website: <https://sheltercluster.org/response/ukraine>
 - Mailing List: [Ukraine SNFI Cluster \(list-manage.com\)](https://list-manage.com/subscribe?u=50401&list=64411)
 - SIDAR registration form: <https://forms.office.com/e/SmtjzmTdeR>
 - SIDAR link: <https://sidar.unhcr.org>

Information Management Officer (Matthew Mawhinney):

Main winterization achievements

- Cluster partners have almost reached the planned number of beneficiaries through our winter activities. We're now at \$1.4M individuals reached doing those four winter activities: Winter NFIs, Winter energy needs, Winter clothes, Winter heating appliances, Insulation of substandard homes, Rental Support, Refurbishment of CSs with the focus on upgrading of old heating systems. we have overachieved on some activities and under achieved in others, one of the, their outliers, there is the rental support where we know there are challenges on the ground with matching supply and demand. So while we have

reached the number of individuals were planned to be reached, we expect this to shift, the situation remains dynamic as new needs are identified and assessed, we will continue to have a winter response following months so that means that our reporting continues. I thank for the tremendous effort from Cluster partners and it seems like we're on track in terms of winter response.

- Database for 2023 response monitoring is closed now, there's still some final data vetting intersectoral level, but these numbers are fine. Big thanks to all the reporting partners and Cluster's IM team for your efforts. It's incredibly valuable to our Sub-national coordinators and for us at the National level for strategic planning. We want to encourage and reinforce the importance of regular reporting, which follows the Cluster Guidelines. We're working together with the technical team here to come up with adding more detailed in-depth room book for reporting on new activities in 2024.
- As per achievements: we had a target of 3.4M individuals, we reached 4M unique beneficiaries at the end of 2023, across all our HNRP activities. We have met our target, we exceeded it in the vast majority of our activities with the exception of Refurbishments of CSs and Rental support, it's been challenging for all partners, but we see this is hugely important and then Emergency shelter support is lower than the target, but we can see significant uptick and shift towards more durable and high-value interventions in terms of L&M repairs to residential buildings, so that's encouraging to see. I think there's been a huge improvement in the quality of reporting and the quality of the analysis that we're able to produce because of that reporting from Cluster partners, so we want to build on that this year. As I mentioned with that guidance and reporting rules that will produce, but also with more regular stock-taking and clinics with partners who can come together to get updates or to understand about database and the system, how to use it and how to report on particular activities. But also to encourage a kind of data ownership, so that we produce this information at the Cluster level, but it should be used on a regular basis by our Cluster partners to understand Who's doing, What, Where, and where the gaps are, so we want to make this data more accessible to ensure that there's a common understanding of the response scope of our Cluster partners.
- We are working on 2024 Response monitoring, Response Planning and Monitoring Platform. We will have a system that is much the same as the system that we have this year. The IMWG and ICCG have adopted a SNFI database structure as the standard for all Clusters, we will have that Activity Planning Module along with Response Monitoring Module and what we want to do is to be able to compare other gaps between our strategic plans in terms of targets and the partner's plans that we see in the Activity Planning Module, and then the gaps between the partner's plans and the implementation that we see on the ground in terms of what's recorded in the Response Monitoring Module to be able to more intricately track how that implementation rate relates to the funding status of different projects. We'll build on what we did in 2023 to take more steps forward in 2024. This year our Cluster was the only Cluster to actively use this detailed Planning Module to see a specific location, what partner plans to do what, that's been adopted now across all Clusters and that will be mandatory. We used it very actively and found it useful during winter, but now it will be a common component of the reporting cycle for regular response, as well as the winter response and we hope by making that mandatory that we can increase the finalization with using that tool and improve the quality of the planning that is input into the system. It will be the same as in 2023: Partner's name, start date and end date of the project etc, the new thing is we will have the financial requirement of the project and we will be able to receive the percentage of funding received.

3. 2023 Response Monitoring update – SIDAR updates

Information Management Associate (Iryna Drapp):

SIDAR updates:

- New registration link for SIDAR: <https://forms.office.com/e/thBRGgR4cP>
- You can register the member account, manager account, observer account, donor account or local authorities account. To receive the access to SIDAR please fill in the form and complete the mandatory trainings.
- All Trainings available online in Module User Guide in case partners want to refresh their memory once again.
- Bulk upload is open for the users in manager account.

- Video materials were added to "User Guide" module
- Transitional Shelter is added in SIDAR activities.
- New data model was sent to all partners and if you want to have this data model, please write to our technical support email. This year we will have more features and updates, so stay tuned!

key links regarding SIDAR

- Web-site - <https://sidar.unhcr.org>
- Feedback form - <https://forms.office.com/e/myvamWFRN6>
- Registration form - <https://forms.office.com/Pages/ResponsePage.aspx>
- Official technical email - ukrkisidar@unhcr.org

4. Sub-national level cluster coordination highlights

- Western Region

Assistant Shelter Cluster Coordination Officer (Maksym Vakhovskyi):

- Following the attack in Lviv on December 29th, partners responded by providing ESKs and plastic film. More than 30 buildings damaged overall. 3 multistory buildings suffered the most. The common damages are broken windows and doors. The number of broken windows exceeds 2,000. The city announced compensation in the amount of UAH 12,000 for a window and UAH 8,000 for a door.
- Also, there are damages to 3 schools and a kindergarten.
- Most of the families who suffered the damages applied for compensation from the city. Partners who conducted assessments and monitoring visits stated that the compensation system, the compensation scheme from the city works as follows: people are required to actually spend their own money to replace the windows and then they can have a set of documents together with the receipts and then apply for compensation, it was reported that for some families, it's too expensive. They cannot spare these sums of money necessary. So for that, some of the partners conducted their own assessments to see if it's possible to respond and help these people and also Cash Working Group reached out to the Cluster and then after consultation it was decided to provide multi- purpose cash assistance that can be further used to deal with the consequences of these attacks.
- Cluster conducts working meetings with local authorities to discuss ongoing issues and plans for 2024.
- Cluster provides consultations to partners who tailor their response in line with Cluster priorities and following local authorities' advice and new legislation.

- Southern Region

Shelter Associate (Ihor Senkiv):

- Since the first of January, the Central Hub has been operating in a new duty station - Odesa. Our partners continue to provide assistance to IDPs, non-displaced persons, returnees and people affected by air strikes, the city is being shelled by rockets, shaheds, our Hub is subject to massive rocket attacks, so in addition to the usual activities of our partners, we have added an emergency response to rocket attacks. We provide ESK. OSBs, slate, bars, beams. The availability of ESKs and other rapid response materials in our warehouses was a major challenge.
- Partners continue to work on providing winterization assistance: winter NFIs, winter energy needs, winter clothes, etc., solid fuel. Among the Oblasts covered by the Central Hub is Mykolaiv Oblast, which is one of the Oblasts prioritized for solid fuel assistance by the Government of Ukraine. The number of families that need to be provided with solid fuel assistance has been determined - 5491 HHs.
- The partners work with SIDAR, and this platform has been very helpful. We ask local authorities to also use SIDAR and encourage our partners to carry out their activities.
- Information exchange and reporting: our partners have discrepancies in reporting between 5W and SIDAR and I encourage partners to avoid this situation and to verify the data they provide to ensure it is accurate and up-to-date.

- Eastern Region

Deputy Shelter Cluster Coord Officer (Kostyantyn Dmytrenko) on behalf of the East Hub's team:

- **Brief update about Winterization Planning:** Winterization planning in oblasts\gromadas on the LoC, there are 4 prioritized Oblasts: Khersonska, Zaporizka, Donetska and Kharkivska. In **Khersonska Oblast** there are 18 hromadas and all of them are considered to be a priority. In **Donetska Oblast and Kharkivska Oblasts** critically vulnerable persons as well as vulnerable persons. are expected to be covered, but additional needs are still expected to be covered by additional capacity of partners, please make sure to pay attention to these Oblasts.
- **Kharkivska Oblast:**
 - Planned: 26715 HHs
 - Newly outstanding unmet needs: 2256 HHs
- **Donetska Oblast:**
 - Planned: 16407 HHs
 - Newly outstanding unmet needs: - HHs
- **Zaporizka Oblast:**
 - Planned: 16111 HHs
 - Newly outstanding unmet needs: 5498 HHs
- **Khersonska Oblast:**
 - Planned: 19139 HHs
 - Newly outstanding unmet needs: - HHs
- **If partners still have some plans and additional capacity, please address Cluster, check the available hromadas and needs and please review all planning tables and confirm your intention with Cluster.**
- In the case, when the partner struggles in the promised implementation, please inform the Cluster, because sometimes we see 0-8% rate of implementation of the project which is unacceptably low.
- As for SIDAR: Kharkivska Oblast has a high number of partners and inputs, but Khersonska Oblast has a high number of partners but smaller number of inputs while Zaporizka, Donetska and Dnipro have extremely low numbers of inputs and partners. Please remember that SIDAR is mandatory in 2024.

- Northern Region

SC North Coordinator (Anastasiia Chornii):

- There will be a Sub-National SNFI Cluster North Hub online meeting on the 25th of January at 2.30.
- Key activities are NFI in terms of solid fuel and L&M Repairs. There are a lot of hromadas in Chernihivska and Sumska Oblasts that are close to the border, 21 hromadas in total that are under active shelling, that's why local authorities' aim is to cover the needs of vulnerable population, those needs are distribution of solid fuel.
- **Deadline for updates in SIDAR for 2023: the 24th of January.**
 - **Chernihivska Oblast:**
NFI solid fuel priority is 4 hromadas: 5098 HHs out of 11016 HHs are covered by partners (ICRC, IOM, PIN, DRC, Medair, NRC, UNHCR); 3136 (820) completed.
Other hromadas: 29959 HHs out of 37115 HHs are covered by partners; 25969 (1970) completed (ACTED, Medair, ZOA, NRC, IOM, R2P, UNHCR).
 - **Sumska Oblast:**
NFI solid fuel: priority is 17 hromadas: 7745 out of 31044 HHs are covered by partners. 6274 (478) completed (Rokada, IOM, PIN, UNHCR, R2P);

Other hromadas: 36579 out of 41483 HHs are covered by partners. 38880 (1432) completed (Medair, GER3, ACTED, PIN, UNHCR).

5. IOM pipeline presentation

Common Pipeline Officer (Syeda Rubiya Hossain)

- **How does the Common Pipeline Programme work?:**

1. Expression of Interest - Partners express their interest to access the Common Pipeline supplies to Cluster and IOM Common Pipeline by email.
2. Agreement - If everything is suitable for IOM and Partner, NFI Distribution Agreement should be signed.
3. Needs Assessment - Partners conduct needs assessments and submit their findings to IOM and the Cluster for the release of supplies. Once the requests are verified, IOM releases stocks to the partner.
4. Cluster Endorsement - Once the requests are verified, IOM releases stocks to the partner.
5. Collection - IOM informs the partner where and when to collect supplies and releases the NFIs to the partner.
6. Distribution - Partner conducts distribution to targeted beneficiaries in prioritized response locations.
7. Reporting and PDM - Post-distribution monitoring and final reporting is conducted after the distribution, and findings are shared with Clusters and donors.

- **Common Pipeline by the numbers:**

- 349,731 Supplies released
- 271,825 Unique beneficiaries reached
- 2 Clusters (WASH and SNFI)
- 47 Partner Organizations
- 96 Participants Trained from 37 Organizations
- 17 Oblasts reached via Common Pipeline

Common Pipeline winterization releases:

- 73,710 Winter bedding kits
- 28,601 Thermal blankets
- 17,166 Sleeping bags
- 16,974 Thermos flasks

Key findings from PDMs:

961 beneficiaries (caseload – 15 367) assisted through 9 CP partners

- **100%** of beneficiaries described the quality of the items distributed as good or very good
- **94%** of the distributed NFIs had their intended results such as improved conditions in terms of comfort and coverage
- **98%** of the beneficiaries were satisfied or very satisfied with the assistance
- **84%** of the beneficiaries confirmed that receiving in-kind NFIs enabled them to save available resources to fulfil other needs

- **Supplies Available via the Common Pipeline:**

1. **For Individual use:**

- Winterization bedding kit
- Mattress
- High thermal blanket
- Low thermal blanket
- Portable chair
- Thermos flask
- Sleeping bag

2. **For Household use:**

- Kitchen set
- Solar lamp
- Plastic bucket

- **Network of Common Pipeline warehouses:**
 1. 12 IOM warehouses
 2. 3 ATLAS warehouses
 3. 2 Logistics Cluster warehouses
- **Common Pipeline Programme plans for 2024:**
 - Renewal of Common Pipeline Agreement: as of today, 24 Agreements completed
 - Capacity Building Training for Partners (North, South, and East areas)- March 2024
 - Training Survey 2024 – press here to register.
 - Continuation of core supplies prepositioning, including winterization items (winterization kits, thermos flasks, high and low thermal blankets, etc.)
 - **Priority** – Displaced, Hosting, Non-displaced, and Returnee Households affected by the ongoing conflict with a focus on persons with disability, minorities, the elderly, and women.
 - **Main focus** – newly accessible areas, areas without/limited access to markets.
- **In case of questions/expression of interest, please contact:**

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6. U-SAVED presentation on L&M rehabilitations and S/NFIs distributions in hard-to-reach areas in the East

Federation – Executive manager, UA Acting Country Director (Francois Dupaquier):

- U-SAVED is first and foremost a consortium of local NGOs aiming at promoting the Grand Bargain resolutions of localization and efficiency. It is organized around two sister NGOs, French and Ukrainian, which were set up in the first weeks after the outbreak of the conflict and bring together different volunteer movements to help the civilian populations affected by the war.
- U-Saved UA is a Ukrainian humanitarian NGO providing emergency aid and protection to the most vulnerable specifically on frontline areas. U-Saved manages its own teams of volunteers, when necessary, but is first and foremost a consortium of various volunteer groups active in the regions most affected by the war in Ukraine. U-Saved Federation (or France), its' sister organization, aims at building the capacities of its local partners, and working on innovative approaches in terms of project management.
- **Protection & Evacuations:**
 - 14,536 evacuees
- **Food distribution:**
 - 8,258 Food packages
 - 29,720 Litres of water
 - 697,227 Loaves of bread

- **NFI & Shelter activities:**
 - 16,942 NFI distributed
 - 1,701 shelter kits
 - 108 homes and shelter delivered with specific materials
 - 83 homes rehabilitated by MRTs
- **Child protection**
 - Development of cultural centres for children
- **Demographic data**
 - Over 70% women
 - 60% elderly people
 - In 136 localities close to the frontline
- **Distribution of 16 247 NFIs (individual and collective items):**
 - Hygiene kits (family hygiene kits, adult and baby diapers)
 - Kitchen sets
 - Mattresses
 - Winterization kits
 - Solar lamps
 - Wood stoves
 - Thermoses
 - Power banks
 - Headlamps
 - Generators
 - Cookers
 - Blankets
 - Supply and storage capacities: Made possible by the establishment of partnerships (e.g. Bioport and Atlas Logistic by the end of 2022)
 - 59,679 beneficiaries covered by NFI distributions
- **Distribution of materials:** A case-by-case assessment of the needs of each home, as the logic of kits is often wrong and not used by beneficiaries:
 - Purchase and delivery of materials
 - according to needs
 - The possibility of small and medium repairs being carried out by the beneficiaries themselves.
 - Distribution of emergency shelter kits, various winterization items and building materials for light and medium repairs to HHs and shelters
 - Mobile Rehabilitation Teams have been crisscrossing the regions to assess needs and take action since winter 2022:
 - A logic of building assessment
 - An elderly (60%) and tired population are unable to do the work themselves
 - A success story: an activity that inspires hope, has a psychological impact and generates positive feedback from local people and the local authorities
- **The Mobile Rehabilitation Teams (MRT):**
 - Mobile Rehabilitation Teams have been crisscrossing the regions to assess needs and take action since winter 2022:
 - A logic of building assessment
 - An elderly (60%) and tired population are unable to do the work themselves
 - A success story: an activity that inspires hope, has a psychological impact and generates positive feedback from local people and the local authorities
- **Prefabricated modular houses:**
 - Durable and transitional solutions
 - A partnership already established with a private company
 - Boosting the local economy
 - 1 day to be installed by the beneficiaries themselves or with the help of our MRTs
 - Joint work: local authorities for legal documentation, U-Saved teams, expert in WASH projects
 - 10-year lifespan
 - Possess the reuse, relocating, reassembly and recycle characteristics

- Resistant, climate appropriate, safe and secure, with raised floors for biosecurity and insulation purposes, advanced and uniform thermal performance for cold zones, class B1, S3, D0 fire resistance. Price per shelter, ex. works: 4,500\$.
- Design of the transitional shelter: 20m²; One main room; A bunk bed; A kitchen to be installed by the residents how they see it; 2 sockets in every compartment for electricity; An optional access to solar panels that can be included with the modular houses. Can be used for households up to 4 people, families with children, IDPs, Non-displaced persons who don't have the financial means to reconstruct their homes.
- Developing a logistic hub to strengthen the logistic capacities of humanitarian Ukrainian organizations by providing shared transport and storage/transshipment logistics services:
 - Transport service will carry humanitarian supplies until the Kramatorsk hub
 - Provide temporary storage facilities with a capacity of 600m² for humanitarian actors
 - Storage containers for contingency stocks
 - A short-term pre-positioning emergency storage unit for contingency stocks by humanitarian organizations
 - A transition strategy from free storage services toward a more sustainable "Cost Recovery" approach
- U-Saved's global objective is to improve the efficiency and transparency of humanitarian reporting systems, for greater donor confidence and better support for victims of humanitarian crises, through innovative working methods that respect all accountability constraints and audit requirements.
- To achieve this, U-Saved UA is supported by the IT department of the U-Saved Federation. An interactive platform is being developed, linking to a real-time data collection and reporting capacity, accessible to donors, INGOs and beneficiaries (while protecting the anonymity).
- The ultimate goal of U-Saved is to give access to its tool to humanitarian actors, especially local ones, and to improve the capacity of LINGOs and CSOs to access international grants.

Deputy Shelter Cluster Coord Officer (Kostyantyn Dmytrenko):

- Thank you very much for the software presentation. Thanks for presenting the works of U-Saved once again, from Shelter Cluster's side, we would like to highlight to partners with whom you are working on need for ensuring the reporting of smaller partners to Shelter Cluster and it's a responsibility of donor or main reporting partners and donors to ensure that information from smaller implementing organizations are reflected in Shelter Cluster platforms in 5W and SIDAR. Even if you work with a very small implementing organization in the field, it is your responsibility as a donor to ensure that this information is provided on the higher coordination level, otherwise you block development of this organization because Cluster cannot follow up and then other means of funding cannot get approval for that because we don't have a proof of implementation of this organization. So in this particular case, Save the children and IOM have been mentioned during the presentation. Please take it as action points and ensure that this type of organizations are reflected in 5W.

7. Bulletin board

- We are encouraging partners to go to the [Miro board](#) (the link is provided in the email invitation to National S/NFI Meeting, and you will keep receiving it) and fill it out with basic information about your organization.
- You are welcome to provide the information regarding your organization in the partners bulletin board, we will contact you to make sure that the information you provide is accurate and it will be shared among the partners.

8. AOB

- Please contribute to our year-end achievement report by providing impactful photos from the field or projects that you would like to showcase in the final publication. You can use the following link for uploading your photos: <https://enketo.unhcr.org/single/Pksn6YfZ>

- Main points:
 - Photos documentation
 - ESK composition updated
 - **Shelter Cluster first social of 2024:**
 Friday 19th January
 Venue : [Mystets'kyi Barbakan](#),
 Located: **Verkhniy Val St, 42b, Kyiv, 02000**

Participants List (offline)				
Nº	Name		Organization	Contact Number or Email
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Participants List (online)

Impact-Initiatives, Philanthropy, LH, PINF, Lutheranworld, NW, ROKADA, UABWB, RCC-UA, Salvationarmy, Vostok-SOS, MercyCorps, ASB, DRC, OCHA, USAID/BHA, PIN, Winds of Japan, Hope, IOM, IRC, R2P, PAH, UNHCR, Mondo, NRC, RedR UK, Neeka, Shelter Cluster, US Embassy, USAID, WFP, SCI, U-saved, DESPRO, ZOA, CARITAS.

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