

Minutes of Shelter/CCCM/NFI Cluster Technical Working Group Meeting

Venue: UNHCR Office, Sana'a.

Date: Tuesday, August 12, 2014.

Participants: UNHCR, NRC, CSSW

| Agenda | Issues discussed | Action required | Responsible Agency | Timeline |
|---|---|--|--------------------|-----------------|
| Discuss NRC proposed Transitional Shelter Design | <ul style="list-style-type: none"> Review of NRC's proposed new T-Shelter design | UNICEF and UNHCR will provide their comments | UNICEF, UNHCR | August 14, 2014 |
| | <p>Location: NRC gave a presentation of this new design and indicated that this model will be implemented outside the camps.</p> | CSSW will share their comments. | CSSW | August 28, 2014 |
| | <p>Life span: NRC estimated the lifespan of the shelter is 5 years.</p> | VHI will be contacted to provide their comments. | VHI | |
| | <p>Shelter Size: There was concerned about the Shelter Size since the proposed design is 6m * 3m per family and advised to follow the Sphere minimum living space which is 3.5m per person. NRC explained that two units will be provided for a family consist of 9 or more members.</p> <p>Shelter Strength: The group was also concerned about the strength of the shelter especially the capability of the roof to hold on strong winds. NRC</p> | | | |

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| | <p>clarified that the shelter was designed to hold in difficult situations such as strong winds and flooding, the Galvanized Pipe 0.75 could carry strong winds and committed to find possibility of adapting wind resistance strap.</p> <p><i>Materials Availability:</i> Questions were raised about the availability of stocks in the local market and the involvement of the beneficiaries in the process of constructing the shelter. NRC confirmed the availability of all materials in Hajjah market and emphasised the participation of beneficiaries during the implementation of the project.</p> <p><i>Land:</i> Land issues were also discussed and NRC explained that they are planning to coordinate with community leaders, and committed to have an agreement with the land lords since other Transitional Shelters were built with no issue.</p> <p><i>Other Concerns:</i> In addition to the feedback on the T-Shelter design, the group stressed the need for NRC to coordinate with other partners in the field during the implementation of its projects.</p> | | | |
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List of Participants

| Name | Title | Agency | Phone No | Email |
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