



National Shelter Cluster Monthly Meeting Minutes

Venue: DRC Office and Virtually through Teams Platform.

Date: Sunday, August 16, 2023, at 10:00 – 12:00

Review of previous meeting action points:

#	Action Point	Status
1	SCT to plan for a donor conference to mobilize resources for the cluster response	Done
2	Cross-Cutting issues focal points to finalize the 2023 workplan and present in the next Cluster meeting	Done
3	Partners to share contact information for donors to include in the invitation for the planned Shelter Cluster donors conference	Done
4	SCT to release the cash for rent guideline	Done
5	SCT to develop in-depth gap analysis highlighting districts were over-reached the HRP target based on the type of intervention	Pending



Discussions and agreements reached during the meeting

#	Topic/Issue	Action Points & Agreements	By whom?	When
1	<p>Introduction</p> <ul style="list-style-type: none"> - Cluster Coordinator (CC) introduced the new coordinator for the durable solutions working group who will be representing UNDP in the Shelter Cluster meetings. - CC introduced the new Sub-National Cluster Co-Coordinator in Aden through BCHR who will be 100% dedicated to the Cluster. 			
2	<p>Cluster Coordination Brief (Feedback on donor briefing, Actions from the consultation meeting, Preparation for HPC process, Heads up for 8 sites to be assessed, Vulnerability targeting)</p> <ul style="list-style-type: none"> - Feedback on donor briefing: CC expressed gratitude to partners who attended the donor meeting and acknowledged the challenges with some partners unable to join. The presentation at the donor briefing focused on the shelter situation in Yemen, emphasizing the need to transition from makeshift and emergency shelters to longer term options. The discussion highlighted the strategy for sustainable shelter solutions and the importance of collaboration with UNDP and the World Bank. The briefing concluded with a summary of key points, including the importance of the donor briefing session in clarifying the Cluster's strategy moving forward. The focus would be on targeting the most vulnerable, utilizing cash-based assistance, improving shelter conditions, and maintaining donor engagement with Yemen. - Actions from the consultation meeting: CC explained that the Cluster Coordination Team (SCT) is preparing the draft report for the consultation meeting. - Preparation for HPC process: CC highlighted that IOM has started the area-based assessment in the South to update the population figures including IDPs while negotiations with authorities in the North to obtain clearances for the assessment are still on-going. CC also encouraged partners to upload need assessments in the Assessments Repository in Activityinfo Platform. CC informed 	<ul style="list-style-type: none"> - SCT to share the draft report of the consultation meeting - SCT and SAG to discuss indicators and data sources for the 2024 HNO. - Partners to upload need assessments in the Assessments Repository. - SC to discuss with CCCM Cluster the roles and responsibilities of each Cluster. 	<p>SCT</p> <p>SCT and SAG</p> <p>Partners</p> <p>SCT, IOM, DRC and AOBWC</p>	



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	<p>that there will be a SAG meeting including UNDP focal point next week to discuss indicators and data sources for the 2024 HNO.</p> <ul style="list-style-type: none">- Heads up for 8 sites to be assessed: CC acknowledged the need for proper site planning to prevent severe impacts from flooding. Technical assessment will be conducted on 8 IDP hosting sites to determine the feasibility and cost-effectiveness of providing shelter in these locations.			
3	<p>Preparation for the Upcoming Winter Season</p> <ul style="list-style-type: none">- CC asked partners to share winterization response PDMs to improve the planning for the next season planning. CC mentioned also that the Cluster collaborating with REACH and OCHA to update the winter analysis.	<ul style="list-style-type: none">- Partners to share PDM reports on winter response.	Partners	24 August
4	<p>Update on the Environmental Shelter Profile</p> <ul style="list-style-type: none">- The environment expert highlighted the crucial importance of integrating environmental considerations into humanitarian responses, especially in disaster-prone regions like Yemen. It stressed that understanding the local environmental context is vital, as environmental conditions can significantly contribute to disasters. Collaborative efforts, such as the development of flood maps, were commended for aiding in identifying flood-prone areas and enhancing preparedness. Furthermore, the discussion emphasized the need to move beyond simple evacuation in anticipatory action and focus on comprehensive risk reduction and resilience-building strategies. Long-term solutions for displaced populations were also underscored as essential. The introduction of NEAT Plus as a systematic environmental assessment tool for project design and implementation was a key point of the discussion, with the tool offering sensitivity analysis and guiding organizations in prioritizing environmental concerns. Finally, it was emphasized that environmental assessments align with Sphere standards and should be integrated into all phases of humanitarian operations, from planning to implementation. More details are available in the presentation.			



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5	AOB It was agreed that the next Cluster meeting will be hosted in Qatar Charity office followed by the following organization: <ul style="list-style-type: none">- Tamdeen Youth Foundation- Safe Road for Peace and Development- National Foundation for Development and Humanitarian Response- Alaman Organization for Blind Women Care			



Participants List:

Agency Name	Participant Name	Position / Title	Phone No.	Email Address	Attendance
Cluster Coordination Team	Martha Kow Donkor	National Cluster Coordinator	712225325	coord.yemen@sheltercluster.org	In-person
	Ali Al-Eryani	National IM Focal Point	712225122	im.yemen@sheltercluster.org	In-person
	Ayman Al Zuriqai	Technical Specialist	712225106	tech.yemen@sheltercluster.org	Online
Safe Road for Peace & Development (SRPD)	Amir Ali Alhajj	Operation (Admin/HR) Officer	733330614	aalhajj@saferoad-ye.org	In-person
Sustainable development foundation	Emad MOHAMMED	IDPs Project Manager	780940940	e.almoghallless@sdfyemen.org	In-person
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Abs Development For Women and Child	Fursan Shoga'a Al-Deen	Program Support Coordinator	774053256	f.shugaa@absyemen.org	In-person
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