

National Shelter Cluster Monthly Meeting Minutes

Venue: Virtually through TEAMS.

Date: Sunday, March 16, 2025, at 1:00 – 2:00

Meeting Agenda:

1. Introduction, Review of previous meeting action points & Updates from the Coordination Team
2. Updates on the YHF 2025 1st SA
3. Cluster Coordination Performance Monitoring survey results and 2025 action plan

Review of previous meeting action points:

#	Action Point	Status
1	FGD regarding the community feedback about plastic sheets and if they fit to the purpose	Pending
2	Review the shelter cluster specifications for plastic sheets and compare them with what is available in the local market and those plastic sheets purchased from abroad	Pending
3	IM working group to review reporting method and discuss how it can be improved to better present shelter and NFIs achieved targets	Done

Discussions and agreements reached during the meeting

#	Topic/Issue	Action Points & Agreements	By whom?	When
1	<p>Introduction & Updates from the Coordination Team</p> <ul style="list-style-type: none"> - Introduction of the Acting Cluster Coordinator: confirmed that following Martha's departure as Shelter Cluster Coordinator, Akim Pirku, the CCCM Cluster Coordinator, will act as interim Shelter Cluster Coordinator until a permanent replacement is appointed. - SAG Membership: The participants were informed that the membership of the Strategic Advisory Group (SAG) is being updated for 2025. A call for applications has been issued, and results will be shared once the selection process is completed. - Shelter Cluster Co-Coordinating partner CEI: Similarly, the role of the Shelter Cluster Co-Lead, which was advertised last year but received no applicants, has been re-advertised, and partners are encouraged to express their interest. - Impact of the USG Funding Pause: The impact of the USG funding pause was presented based on findings from a recent mapping exercise, which revealed that five shelter partners have been directly affected, with an estimated \$15 million in funding either paused or withdrawn. This disruption has serious implications, affecting approximately 220,000 beneficiaries across 13 governorates and 104 districts. Key activities impacted include the distribution of emergency shelter kits and NFIs, particularly in Hodeida, Sa'ada, Hajjah, and Aden. Shelter Cluster partners have attempted to mitigate these challenges through advocacy and efforts to secure alternative funding sources. 			
2	<p>Updates on the YHF 2025 1st SA</p> <ul style="list-style-type: none"> - SCT provided an update on the Yemen Humanitarian Fund's (YHF) first standard allocation for 2025. A total of \$20 million has been allocated, of which the Shelter Cluster will receive \$2.2 million, representing 11% of the total. The funding will focus exclusively on life-saving interventions across 25 districts identified as having high humanitarian severity (levels 4 and 5). Shelter-related activities prioritized for this allocation include emergency shelter distribution, NFI provision (including 			

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	energy kits), rental support in areas where IDP sites are not viable, shelter repair and upgrade, and transitional shelter construction. Partners are required to submit their proposals by April 2, 2025.			
3	<p>Cluster Coordination Performance Monitoring survey results and 2025 action plan</p> <ul style="list-style-type: none"> - SCT presented the results of the Cluster Coordination Performance Monitoring survey, noting that participation had dropped from 60 respondents last year to 46 this year. While some core functions showed improvement, such as service delivery support (rising from 82% to 85% satisfaction) and strategic decision-making support (up to 77%), others saw declines. Monitoring and evaluation performance dropped from 81% to 76%, and contingency planning, which received the lowest rating, fell to 69%. Advocacy and accountability to affected populations remained stable but showed minor declines. - To address these issues, a draft action plan has been developed based on survey feedback. Key areas of focus include strengthening capacity-building efforts, particularly in technical aspects of shelter programming; unifying tools used by Shelter Cluster partners for assessments and monitoring; securing blanket approvals for these tools from authorities to facilitate rapid emergency response; shifting from short-term emergency interventions to more sustainable shelter solutions; and improving community engagement in program design and implementation. It was emphasized that while not all individual survey comments could be addressed, repeated concerns were given priority in the action plan. Partners were encouraged to review the draft and submit their feedback before the end of March, as the finalized plan needs to be shared with the Global Shelter Cluster.. 	<ul style="list-style-type: none"> - Review and provide feedback on the CCPM Action Plan before the end of March 	Partners	23 March
4	<p>AOB</p> <ul style="list-style-type: none"> - SCT highlighted the urgent need for an updated emergency stock mapping exercise. Given the rapid depletion of common pipeline resources, the Shelter Cluster must assess what emergency stocks remain available among partners. All 	<ul style="list-style-type: none"> - Submit emergency stock data for cluster-wide mapping. 	Partners	End of March

#	Topic/Issue	Action Points & Agreements	By whom?	When
	partners were requested to provide data on their stock levels for NFIs, emergency shelter kits, and shelter repair kits. This information will not only support operational planning but also serve as critical evidence for advocacy efforts with donors.		Al Hudaydah Sub-National Shelter TWiG	

Participants List:

Agency Name	Participant Name	Position / Title	Phone No.	Email Address
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