

National Shelter Cluster Monthly Meeting Minutes

Venue: UNHCR Office and Virtually through TEAMS.

Date: Monday, December 2, 2024, at 10:00 – 12:00

Review of previous meeting action points:

#	Action Point	Status
1	SCT to discuss with CCCM Cluster the roles and responsibilities of each Cluster	Done
2	SCT to follow-up with Protection Cluster to organize a training on how to communicate with persons with disability.	Done

Discussions and agreements reached during the meeting

#	Topic/Issue	Action Points & Agreements	By whom?	When
1	<p>Summary of the SC 2024 Response</p> <ul style="list-style-type: none"> - Cluster Coordinator (CC) highlighted the achievements and challenges faced during the year and the level of achievements for each Cluster activity. Participants were encouraged to share their completed activities in the Activityinfo platform. 			
2	<p>Brief Progress on the Action Plan of CCPM 2024</p> <ul style="list-style-type: none"> - A summary presentation of the Cluster Coordination Performance Monitoring 2024 was delivered, outlining updates on the status of activities across the cluster's core functions. CC proposed sharing the presentation with participants for their review and invited them to provide comments or raise specific concerns regarding pending or ongoing activities. 	-		
3	<p>Updates on the YHF 1st Standard Allocation 2024</p> <ul style="list-style-type: none"> - CC briefed the participants on the first Standard Allocation launched by OCHA, which amounted to \$30 million. The Shelter Cluster received approximately 20% of the total funding through partner submissions. CC noted that while the process was challenging, the involvement of shelter partners was commendable. Lessons learned from the allocation process would be used to improve future funding mechanisms, ensuring that shelter needs of the most vulnerable populations are adequately met. 			
4	<p>2024 Flood After-Action</p> <ul style="list-style-type: none"> - Flood response achievements and challenges were reviewed. Approximately 210,000 individuals (30% of the needs) were reached with shelter and non-food item (NFI) assistance. While most of the assistance was distribution of NFIs, gaps persist in shelter response. The importance of applying lessons learned to improve preparedness and emergency planning for 2025 was underscored. It was agreed that a committee will be formulated to discuss lessons learned and best practices. 	- Flood after action review committee to discuss the lessons learned and best practices.	The Committee	

#	Topic/Issue	Action Points & Agreements	By whom?	When
	This committee will be headed by the Al Hudaydah Sub-National Cluster Coordinator, with participants from IOM, DRC, QRCS, YFCA, YDF, YRCS, and other key stakeholders.			
5	<p>Updates on the Winter Response</p> <ul style="list-style-type: none"> - Updates on the winterization response was presented. Activities included distributing energy kits, such as solar lamps and stoves, aimed at reducing risks faced by women and girls. These interventions have improved safety and convenience for vulnerable groups and were identified as areas for expansion in the upcoming year. The focus remains on integrating protection measures into NFI distributions and refining packages based on focus group discussions. 	<ul style="list-style-type: none"> - Partners to share their winterization response and plans. 	Partners	
6	<p>Shelter and CCCM Clusters Collaboration Document</p> <ul style="list-style-type: none"> - A finalized collaboration document between the Shelter and Camp Coordination and Camp Management (CCM) clusters was shared. The document outlines areas of joint work and resolves overlaps between the two clusters, aiming to enhance overall response effectiveness. Encouraging partners to expand these efforts in 2025 was recommended. 			
7	<p>Updates on HPC 2025</p> <ul style="list-style-type: none"> - The Humanitarian Needs and Response Plan (HNRP) for 2025 was introduced, consolidating the Humanitarian Needs Overview (HNO) and the Humanitarian Response Plan (HRP) into a single document. Progress on the activities for 2025 and priorities were shared. 			

Participants List:

Agency Name	Participant Name	Position / Title	Phone No.	Email Address
Cluster Coordination Team	Martha Kow Donkor	Deputy Cluster Coordinator	712225325	coord.yemen@sheltercluster.org
	Ali Al-Eryani	National IM Focal Point	712225122	im.yemen@sheltercluster.org
	Ayman Al Zuriqai	Technical Specialist	712225106	tech.yemen@sheltercluster.org
Qatar Charity - Yemen	Amr Saeed Al-Areqi	Relief Coordinator	770480999	aareqi@qcharity.org
Alaman Organization for Blind Women Care	Amat Al Kaream Al Hadah	Fudraising Manager	773676737	Karyma.alhadha@alaman.org
Pure Hands Organization	Wedad Sharf Al-azazi	Shelter Officer	774488847	yemen.office@purehands.org
Safe Road For Peace & Development	Amir Alhajj	Operation Director	9.67733E+11	aalhajj@saferoad-ye.org
Rofqa for Humanitarian development	Dalal Ahmed Al Jabri	Shelter Coordinator	770029514	dalal@rofqa.org
Yemen Family Care Association	Basma Sharaf	shelter program manager	776511510	b.sharaf@yfca.org
Action for humanity	Majed Ali Ahmed	Projects Coordinator	776807066	majed.ali@actionforhumanity.org
Tamdeen Youth Foundation	Naaem Alkhouli	Shelter/CCCM/protection programs manager	771246846	n.alkhouli@tamdeen-ye.org

MOZN Charitable Social and Developmental Foundation	Wael	Shelter Officer	775958153	wael@mozn-ye.org
Norwegian Refugee Council	Younes Ghanem	Shelter Specialist	771616033	younes.ghanem@nrc.no
yemen alkhair for Relif and Development Foundation	Naji Mohsen Mareg	Field Officer	775222119	naji.mariq@yard-yemen.org
UNHCR	Essam Adduais	Sub-National Shelter cluster coordinator-Aden	774902126	aden.yemen@sheltercluster.org
Alaman Organization for Blind Women Care	Amat Alkrim Alhadha	Programs Manager Assistant	773676737	karima.protection.officer@gmail.com
BENEVOLENCE COALITION FOR HUMANITARIAN RELIEF (BCHR)	Ayman Al-Amudi	SN Shelter/NFI Cluster Technical Expert	771572232	adentech.yemen@sheltercluster.org
AOBWC	Amat Alkrim Alhadha	Programs Manager Assistant	773676737	karyma.alhadha@alaman.org
Vision Hope International	Zakaria Al Hussaini	Project Manager	777756601	zakaria.alhussaini@vision-hope.org
CARE yemen	Joud Keyyali	Shelter and gender global advisor		keyyali@careinternational.org
UNHCR	Sameer Salah	Sub-National Coordinator	712225302	Saadah.yemen@sheltercluster.org
UNHCR - Shelter cluster	Helal Asaad	Sub national shelter cluster Hudaydah Hub	712225086	Alhodaydah.yemen@sheltercluster.org