



National Shelter Cluster Monthly Meeting Minutes

Venue: Virtually through Teams Platform.

Date: Sunday, September 24, 2023, at 10:00 – 12:00

Review of previous meeting action points:

#	Action Point	Status
1	SCT to share the draft report of the consultation meeting	Ongoing
2	SCT and SAG to discuss indicators and data sources for the 2024 HNO	Done
3	Partners to upload need assessments in the Assessments Repository	Ongoing
4	SC to discuss with CCCM Cluster the roles and responsibilities of each Cluster	Pending
5	Partners to share PDM reports on winter response.	Done



Discussions and agreements reached during the meeting

#	Topic/Issue	Action Points & Agreements	By whom?	When
1	<p>Flood Response Summary</p> <ul style="list-style-type: none"> - Deputy Cluster Coordinator (DCC) presented an overview of the ongoing flood response, highlighting that over 44,000 families have been impacted by the floods, with verification completed for 33,000 families as per the Shelter Cluster Flood Matrix. - The Flood Matrix indicates that around 30,000 families in need for shelter and NFI, but only 12,000 families have received assistance so far. This means that only 41% of the support needed has been provided, indicating a significant gap in the response efforts. - DCC also mentioned that ongoing assessments are in progress to validate and provide assistance to the most vulnerable families affected by the floods. Additionally, DCC urged the partners to be prepared for potential future flood episodes in the coming days 			
2	<p>Humanitarian Programme Cycle 2024 Update</p> <ul style="list-style-type: none"> - The Information Manager (IM) presented the indicators for the 2024 Humanitarian Needs Overview (HNO), which received endorsement from the Strategic Advisory Group (SAG). These indicators are categorized into three pillars: <ul style="list-style-type: none"> • People have a dwelling. • People can live properly in their dwelling. • People have appropriate access to common services and infrastructure from their dwelling. <p>It was noted that the Cluster collaborated with REACH to develop the methodology note and calculate the number of people in need for the 2024 HNO. Partners were encouraged to provide comments on these indicators.</p> - The proposed timeline for the 2024 Humanitarian Programme Cycle (HPC) was presented, highlighting key dates. Deputy Cluster Coordinator (DCC) emphasized that this year, all Clusters will defend their Humanitarian Response Plans (HRP) 	<ul style="list-style-type: none"> - SCT to share the 2024 indicators with the partners. - SCT to share the proposed timeline of the workplan for 2024 HNO with the partners. 	<p>SCT</p> <p>SCT</p>	



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	<p>with the Humanitarian Country Team (HCT) to ensure that the targeted population and required funding are reasonable and achievable.</p> <ul style="list-style-type: none">- Heads up for 8 sites to be assessed: CC acknowledged the need for proper site planning to prevent severe impacts from flooding. Technical assessment will be conducted on 8 IDP hosting sites to determine the feasibility and cost-effectiveness of providing shelter in these locations.			
3	<p>Preparation for the Upcoming Winter Season</p> <ul style="list-style-type: none">- DCC explained the strategic directions for the winterization programme. The type of assistance will focus on providing immediate shelter assistance before the winter season and providing winterization assistance package equivalent of 100\$ in Yemeni Riyal either in cash or in-kind.- DCC also presented the results of the winter plans survey circulated to partners where the results show that the plans will cover only 14% of the overall winterization plan for 2023-2024 season.	<ul style="list-style-type: none">- SCT to share with partners the winter advocacy note for the season of 2023 - 2024	SCT	24 August
4	<p>AAP Survey</p> <ul style="list-style-type: none">- Shelter Cluster focal point for the Accountability to Affected Population (AAP) presented the results of the AAP survey circulated to partners with submissions of 56 partners participated in the survey. Survey results details available in the presentation.- AAP focal point indicated that the results of the survey will be incorporated in the planned AAP ad-hoc meeting which expected to occur in the coming two weeks.	<ul style="list-style-type: none">- SCT to communicate with partners the date of AAP hoc meeting.		
5	<p>Technical Working Groups Update</p> <ul style="list-style-type: none">- The Technical Specialist briefed the participant on the progress of the different Technical Working Groups (TWiG). The NFI TWiG has started at end of August and currently the group is reviewing the previous PDMs and conducting Focus Group Discussion (FGD) to feed into the TWiG discussions.- The pilot flood prevention assessment is ongoing and expected to be finalized in the coming two weeks.			



Shelter Cluster Yemen

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	<ul style="list-style-type: none">- DCC highlighted that the revision of the Shelter Cluster Common Pipeline has started with TWiG including DRC and IOM and consultations with from the pipeline stakeholders took place to get recommendations on enhancing the SOP			

Participants List:

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