



National Shelter Cluster Monthly Meeting Minutes

Venue: Virtually through Zoom Platform.

Date: Sunday, August 28, 2022, at 10:00 – 12:00

Review of previous meeting action points:

#	Action Point	Status
1	SCT to develop the roadmap of the new multi-year strategy	Done
2	TWiG to develop the Shelter Solutions catalogue	Ongoing
3	SCT to follow up with partners to report their WHs	Done
4	SCT to include the Shelter Cluster Common Pipeline dashboard	Done
5	SCT to update partners on the YHF 2022 1st Standard Allocation	Done
6	SCT to share the activity matrix with partners in the meeting minutes	Done
7	SCT to re-activate the IMWG and discuss the site by site response and Shelter Cluster Response dashboard.	Done
8	SCT to circulate to partners the Rental Programme Survey	Done
9	Partners to present in the next meeting how they implement cash for rent projects in order to update the Cash for Rental Subsidy guidance	Pending
10	SCT to discuss in the next Cluster meeting the progress of the CCPM action plan	Pending



Discussions and agreements reached during the meeting

#	Topic/Issue	Action Points & Agreements	By whom?	When
1	<p>Opening Remarks</p> <ul style="list-style-type: none"> - 1st YHF SA 2022 Review Results: Deputy Cluster Coordinator (DCC) mentioned that the Strategic Technical Review Committee (STRC) received 16 projects to review where two projects where one of the projects did not submit the full proposal on time and the another one was multi-sectoral project and rejected by the Yemen Humanitarian Fund (YHF) as the strategic paper of the Standard Allocation indicates that the projects should be single Cluster projects. The total ask of these 16 projects was more than USD 40 Million where the allocated budget for the Shelter Cluster was only USD 6 Million. Moreover, four projects were excluded as they did not meet the minimum score of 70% identified by the YHF and the STRC managed to recommend 10 projects with some reductions due to the limited funding. - SC new Sub-National in the west coast of Yemen: DCC indicated that the Call of Expression of Interest for the Sub-National Cluster Coordination in Al Mukha was circulated to strengthen the coordination in Red Sea West Coast region. Eight expressions of interest from partners were received where they were evaluated based on partners' capacity and operational presence and DRC expression of interest was identified as the most competitive interest. - Strengthen Shelter Cluster Sub-National in Aden hub: Cluster Coordinator (CC) explained that there was a planned mission by the Global Shelter Cluster to Aden hub to assess the coordination structure and come up with recommendations to enhance the coordination further. Due to the response situation in Ukraine, the Global Cluster was not able to conduct the mission. It was mentioned that the Cluster discussed the issue with the Cluster-led agency and a call for expression of interest will be circulated to partners to enhance the coordination in Aden hub. 	<ul style="list-style-type: none"> - Technical Working Group to update the Cluster in the next Cluster the progress of the discussions. - SCT to discuss with the Cluster-led agency the status of the in-person meetings. - SCT to present the capacity building plan in the next Cluster meeting. 	<p>SCT</p> <p>SCT</p>	<p>Next Cluster meeting</p> <p>Next Cluster meeting</p>



#	Topic/Issue	Action Points & Agreements	By whom?	When
	<ul style="list-style-type: none">- National Staff Travel challenge: CC highlighted the challenges faced by the national staff to travel, as travel is currently suspended for both internal and external flights which affect the Cluster's capacity building efforts of staff. It was mentioned that the Humanitarian Country Team is currently discussing with the authorities to resolve the issue.			
2	YSC Mid-Year Report 2022 <ul style="list-style-type: none">- DCC presented to participants the mid-year report which highlight an overview of the level of response, funding gaps, modality of assistance, type of population and locations covered. It was noticed from the report that the focus still on the emergency cycle activities and low implementation on durable response. The report is available in this link.			
3	Emergency Flood Response <ul style="list-style-type: none">- DCC presented the current situation of flood response where there are more than 25,000 families affected by floods and in need for shelter and 6,170 families were assisted with response gaps of 58%. Moreover, 18,000 families in need for Non-Food Items assistance and 6,304 families were assisted with response gaps of 34%. In addition, CC emphasized on the importance of the Cluster Common Pipeline for the flood response as it is the primary source to provide response to families affected by flooding.			
4	Shelter Cluster Strategy 2022-2024 <ul style="list-style-type: none">- CC announced that the final draft of the Shelter Cluster Multi-Year strategy has been published into the Cluster website after incorporating the feedback on the first draft. It was mentioned that the strategy is a living document which could be updated on any stage that partners has major comments. The strategy outlines the Cluster objectives which are aligned with Humanitarian Response Plan (HRP) objectives, key issues that Clusters are facing, cross cutting issues, assessments, data sources, as well as the exit strategy. The strategy highlights as well the activities that will be focused on in three years and the shifting to more durable solutions activities.			



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5	Accountability to Affected Population <ul style="list-style-type: none">- The Shelter Cluster's Accountability to Affected Population (AAP) focal point updated the participants on the Cluster performance regarding the accountability to affected population. It was mentioned the Cluster has performed the Cluster Coordination Performance Monitoring (CCPM) exercise to review collective strengths and weaknesses, including AAP and developed an action plan to ensure quality and responsive programming. Moreover, the Cluster designed shelter activities to ensure that girls, boys, women, men, older people, people with disabilities, and other specific groups at risk of discrimination are particularly targeted. More details are available in the presentation.	- SCT to share with partners the list of focal points for AAP, community engagement and gender.	SCT	
6	IM Updates <ul style="list-style-type: none">- Information Manager (IM) mentioned that the Information Management Working Group (IMWG) was re-activated last month and during the meeting, the shelter cluster assessments repository was introduced which is available in the Cluster database in Activity info platform. The repository aims to collect the assessments conducted by partners during the year with very minimal information including assessments type such as needs assessments, PDMs, market assessments and others, governorates covered by the assessment and attach the assessment. No further information would be required such as districts, the needs, key findings from the assessment as we don't want to add additional burden for partners on reporting. The repository would help the Cluster especially on the preparing for the humanitarian needs overview.- It was also mentioned that a focus group from the IMWG will test different options for site level reporting to be ready for next year.			

Participants List:

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