



# Shelter/NFI Cluster South Sudan

ShelterCluster.org

Coordinating Humanitarian Shelter

## SNFI CLUSTER MONTHLY MEETING MINUTES

**Date:** December 15, 2022

**Time:** 2:00 – 3:30 PM

**Venue:** IOM New Conference Room

### **AGENDA**

1. Self-introductions
2. Review the previous minutes with a focus on the action points
3. Partner implementation and pipeline updates
4. Cluster updates
5. Feedback on the capacity gap assessment survey
6. AoB and Closure

### **List of participants**

Name	Agency	Position
<b>Physically present</b>		
1. Monday Robert	PAH	SNFI Officer
2. Janet	World Vision	SNFI
3. Farai Mutibvu	Welthungerhilfe	Program Manager
4. Sherrie Lilian	NRC	SNFI Cluster Coordinator
5. Siam Makeen	IOM	Information Management Officer
6.	African Humanitarian	
7. Boterere Phillip	IOM	SNFI Cluster Coordinator
8. Rangarirayi Tigere	IOM	Pipeline Monitoring and Reporting Officer
9. Emmanuel Lumaya	IOM	SNFI
10. Simon Gom	AWACD	Logistics
<b>Virtual participants</b>		
11. Abbe Alex	IOM	SNFI-Malakal (Actg. SFP Upper Nile)
12. Monica Berti	YEDA	Program Manager and SFP Western Equatorial
13. Apolline	ACTED	SNFI
14. Dominic Sudan	Sustainable Development Initiative (SDI)	Program Manager

#### **Agenda 1: Self-introductions**

The meeting had a low turn up. It started at exactly 2.00 pm with members introducing themselves.

#### **Agenda 2: Review of the action points**

Action point	Responsible person/department	Update
Track and assess annual cluster performance	IMO	Currently analysing reports which will be ready by the end of the year (Dec 22)
Continuously monitor SNFI needs in Malakal	SFP	SFP is leaving though Alex (IMO) will be acting until a replacement is confirmed ASAP



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The need to agree on reporting timelines and frequency	SAG	Meeting has been rescheduled for January 23, 2023, to discuss and agree on this
Partners to report on the funding status in the OCHA FTS	All SNFI partners	December 31, 2022
Develop a system to track partner activity progress, including reminders	IMO	By the first quarter of 2023 (before March 2023)
Strengthen the sub-national coordination mechanisms with SFPs reviewing and endorsing Eols and reports before final approval by the national cluster team	SFPs	Done
Develop online feedback and complaint mechanisms for the SNFI cluster partners	IMO	End of January 2023
Plan for and have the SAG meeting	Cluster Coordinator	Rescheduled for January 23, 2023
Complete the cluster coordination performance survey	IMO	December 31, 2022

### Agenda 3: Partner implementation update(s)

#### Central Equatoria State

- Response completed in ... county by IOM (Emmanuel, provide the details)

#### Eastern Equatoria State

- SDI has completed community dialogues.

#### Jonglei State

- ✓ PAH has conducted a needs analysis in Canal Pigi, and the report will be shared with the cluster by next week. PAH has also conducted a needs assessment in Kurwai, including a market and traders' analysis, and will share the report by next week.
- ✓ PAH also participated in the Joint Market Monitoring Initiative (JMIMI) and data has been shared with REACH, who will share the final report with the different partners.
- ✓ In Pibor, PAH conducted a needs analysis, and the report was shared and approved by the cluster. A pipeline request already submitted to target 750 hhs. Distribution is planned for mid-January 2023.
- ✓ Boma; A needs analysis has been completed by PAH, and the report is to be shared with the cluster by the end of next week.
- ✓ IOM, in partnership with ADA under the SSHF, has planned an assessment for next week.
- ✓ IOM is also implementing flood-mitigation activities in Bor South, including the construction of location centres currently at the completion stages
- ✓ Ongoing engagement of Disaster Risk Community Committees in Bor South by IOM

#### Challenges

- Access; No other means of transport except for water (boat) accessed via Kurwai and Malakal
- Daily insecurities (threats and rumors) creating fear among implementing teams. In Pibor and Boma, the age set fights derail the speed of implementing SNFI activities.

#### Lakes

- No update. The SFP sent in apologies (lost a parent)

#### Northern Bahr El Ghazel State

- SSRC, Concern Worldwide, and IRC have conducted SNFI responses in Aweil South, Centre, and North. Details can be retrieved from the State-level meeting monthly minutes recently shared by the SFP.



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- There is also an ongoing project by CCOSS (SNFI partner) in partnership with World Vision targeting Aweil East
- IOM recently launched a Community Safety Initiative (reafforestation) following community reporting that deforestation was one of the main challenges faced by the community in Aweil, and community engagement is ongoing.

### Unity State

- Welthungerhilfe has launched a project with 3 pillars (nutrition referral pathways, renovation of nutrition treatment centres, and provision of shelter to 2000 vulnerable households) in Rubkona. Engagement with local leaders and identifying vulnerable households for shelter support are ongoing activities.
- WHH has planned for a market assessment as part of baseline activities to assess the availability of shelter construction materials.
- There are ongoing SNFI responses by IOM in Mayom and Manken counties supported by UNHCR complimented by the IOM pipeline (plastic sheets) targeting 1200 hhs. IOM is also implementing flood-mitigation activities in Rubkona.
- AWACD assigned team of monitors who on monthly basis collect data by using Kobo to support Protection Cluster & UNHCR identify protection concerns or risks through newly established Protection Monitoring System (PMS). AWACD covered five payams in Mayendit North

### Upper Nile State

- IOM has completed the distribution of emergency shelter and NFI kits in Kodok and Fashoda Counties targeting 300 most vulnerable and flood-affected hhs identified by DRC and HDC with UNHCR support.
- IOM also participated in the IRNA representing the SNFI cluster, and the report has been shared with OCHA.
- There is the ongoing distribution of SNFIs in Meirut by HDC supplied from UNHCR targeting 1800hhs and 75hh with family tents. HDC has also distributed SNFIs to PSNs in Malakal with support from UNHCR reaching
- IOM is planning to distribute emergency SNFI kits in Kodok targeting 1500 hhs, and DRC mobile team will target 700 hhs with a focus on PSNs. The response plan is to be shared with the cluster soon to ensure proper coordination and to avoid duplication of resources.
- DRC is also planning for a cash-for-shelter (sectoral cash) in Meirut) targeting 80hhs, and the team is already mobilizing shelter materials for the targeted hhs (PSNs).
- DRC had planned to construct 800 shelters in the PoC targeting new IDPs currently residing in schools and churches. However, there is still the challenge of lack of space allocated to construct the 800 shelters.

### Warrap State

- No update

### Western Bahr el Ghazel State

- TRUST has no ongoing activities but is on standby to close the gaps (unserved caseload)
- IOM had planned a response in Tonj North targeting Aliek and Alabek payams. However, due to access challenges, it only reached Alabek. There are also plans to conduct a fresh assessment, including a market assessment in Tonj North, due to changes in context.
- IOM continues implementing shelter maintenance activities in the PoCs (Naivasha and Hai Mas... IDP sites).
- Information has also been received from the Raja County Commissioner on the need for a reception centre with 20,000 returnees from Sudan. However, partners have refuted the exaggerated number and project a total of 4,000 returnees. The proposal is being discussed by



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the state-level solutions group, whose recommendations will be forwarded to the ICCG/various clusters for action. However, with the anticipated high returnee number, the cluster is propelled to start planning for long-term/durable shelter solutions (transitional shelters).

- State-level ebola task force has factored the SNFI cluster in the country contingency plan in case of any alert/outbreak, focusing on the construction of temporary isolation facilities in designated locations.
- ACTED is responding in Jur River to 1700 flood-affected hhs through sectoral cash. Done with beneficiary registration, verification, and rapid response is planned for next week.

### Western Equatoria State

- YEDA has completed a SNFI project in Mundri West (Amadi Payam), reaching 3000 hhs flood affected. PDM has been completed, and the report will be shared by next week.
- ACTED is currently implementing a SNFI response in Ibba county targeting 1000 hhs. However, there were delays in getting pipeline supplies (not prepositioned in Yambio as earlier planned but rather got in Mundri West). Nonetheless, item prepositioning for 2,900 hhs in Mundri and 6,000 hh in Yambio has been done.
- An IRNA was conducted in Ezo, Tambura, Nagero, and Namutina between 04 to 12 December 2022, and OCHA will share the final report. YEDA and World Vision participated in Ezo and Tambura, while NCA and IOM participated in Nagero and Namutina. Currently, YEDA and World Vision are having partner discussions to agree on locations and targets to avoid duplication and overlap.
- YEDA has also conducted a market assessment in Ezo and will share the report by the end of next week.
- NCA just shared a needs analysis report which is still under review by the SFP and will be shared with the cluster by next week.
- IOM is conducting a market assessment in Nagero as part of the SSHF mandate. Data collection has been done in Nagero centre, Duma, and Namutina.
- ACTED launched a flood response in Ibba county, and SNFIs will be distributed in January 2023.

### Challenges

- Capacity building gaps; small NNGOs require training in the cluster methodologies and principles
- Limited pipeline items: kitchen sets and sleeping mats are no longer available on the pipeline items request yet urgently needed by vulnerable hhs.

### Agenda 4: Cluster Updates

- ✓ Partners who received SSHFs are reminded of the reporting timelines. This impacts the cluster's capacity to fundraise and future funding levels, and OCHA does not approve cost extensions.
- ✓ HRP 2023: This was a replication of 2022 HRPs with not many changes apart from the locations guided by the severity mapping. The draft document with the SNFI cluster inputs has already been shared, and OCHA is in the process of finalization and launch planned for December 20, 2022.
- ✓ SNFI Cluster Strategy; The 2020-2022 strategy is expiring by the end of December 2022, and the processing of updating or developing a new strategy (2023-2025) is already ongoing. The plan is to first share the draft strategy with SAG members for their input/feedback before it is circulated with partners and other stakeholders.
- ✓ SAG meeting that was planned for November 30, 2022, did not occur due to poor response from members. However, this meeting has been rescheduled for January 23, 2023, and members are encouraged to attend without fail.
- ✓ The cluster sent out an online survey on partner capacity gaps for training prioritization. The



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cluster received 100+ response rate, and the findings indicated.

- The topmost training need is proposal development
- Second-ranked training need is monitoring and reporting, including reporting
- Third-ranked training need is cash transfer programming
- With AAP factoring in all the top-ranked capacity gaps

Based on the above, a two-day training has been planned by the SNFI cluster (18-19 January 2023).

Both the timetable and venue shall be communicated to partners in the first week of January 2023.

- ✓ The cluster will develop a quarterly workplan to be shared with the partners in the first two weeks of January 2023. Why a quarterly workplan? To factor into plans the changing context.
- ✓ Feedback on the cluster coordination performance survey; Still, there is a registered low response rate. Given that this is a global requirement to receive feedback on what needs improvement, the cluster requests all partners to prioritize and have it filled by December 31, 2022.
- ✓ Declined cluster partner participation: The cluster has noted low participation of partners in cluster meetings/activities. The cluster plans to run a survey - identify or assess if there are any obstacles in terms of locations or timing. However, note that partner participation is part of the criteria during fund allocation.

### Pipeline update:

- Pipeline has been low on kitchen sets and sleeping mats. However, it is in the process of replenishing the stocks, and hopefully, by the mid-first quarter of next year will have received enough stocks.
- Pipeline ran a partner satisfaction survey which received a low response rate. Only 15 out of 36 partners responded. Consequently, the survey has been re-opened (extended) until the end of the year, imploring partners to prioritize this for proper planning and improved services.

### Agenda 5: AOB and Closure

- Upper Nile State SFP has resigned. The cluster extends its appreciation for all the efforts in coordination and as a pillar behind shelter designs. The cluster is working closely with DRC to find a replacement as soon as possible. In the meantime, Alex Abbe (IOM) will be the acting SFP, and partners should continue to share their activity updates until the cluster officially communicates the official SFP.
- The need to introduce the discussion with donors and ICCG on the status of restocking and prioritization of kitchen sets and sleeping mats as part of the SNFI kit.
- Abyei should be brought to the attention of the donors (BHA) and clusters through advocacy. The cluster should at least have supplies for Abyei Administrative Area in the first quarter of 2023.
- While the cluster plans for partner training in January 2023, there is a need to consider non-HRP partners in the upcoming training.
- This being the last meeting of the year (2023), the cluster wished everyone (partners) a happy festive season and new year (2023).
- The meeting was officially closed at 3.32 pm.



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## SUMMARY OF ACTION POINTS

Action point	Who?	When?
Develop SNFI cluster quarterly workplan	Cluster coordination team	Second week of January 2023
Share cluster annual performance results	IMO	December 31, 2022
SAG meeting	SAG members	January 23, 2023
Complete and submit the findings of the cluster coordination performance survey	"	December 31, 2022
Complete and share with partners the online system to act as the feedback and complaint mechanism	IMO	End of January 2023
Work closely with DRC to fill the vacant SFP position for Upper Nile	Cluster coordinators and DRC	First week of January 2023
Discuss with donors and ICCG on restocking kitchen sets and sleeping mats as part of the pipeline items	Cluster coordinators	January 2023
Submit analysis and distribution reports to the cluster	PAH (Canal Pigi, Kurwai, Pibor, and Boma), IOM for Kodok and Fashoda, HDC for Meirut, ACTED (Jur River and Ibba), YEDA (market assessment report for Ezo, NCA report), IOM (market assessment for Nagero)	December 31, 2022
Report SSHF status	SSHF partner recipients	January 06, 2023
Share the draft of the cluster strategy 2023-2025 with SAG members	Cluster coordinators	January 09, 2023
Plan for capacity building of partners in selected topics	Cluster coordinators	18-19 January 2023
Run a survey on SNFI partners' preferred meeting location	IMO	January 06, 2023
Advocate for Abyei inclusion in the response plans by the SNFI cluster	Cluster Coordinator	First quarter 2023

Compiled by

**Sherrie Lilian R. (SNFI Cluster Co-Coordinator)**

**December 2021**