Subject: CCCM/shelter/NFIs Cluster Meeting

Venue: Humanitarian Forum Yemen office, Sana'a

Date: Wednesday, June 27, 2012

Participants: HFY, UNHCR, DRC, IOM, ADRA

Absents: CSSW, IRY, RI, UNFPA, ExU, OCHA, NRC, VHI, Mercy Corps, INTERSOS

Agenda	Issues discussed	Action Required	Responsible Agency	Time Line
Review of last meeting	The Cluster Coordinator referred to the last meeting issues discussed and action points taken. The cluster hasn't met on			
Al-Hasbah IDPs and Arhab	The discussion has revealed that there are over 1800 families who are internally displaced in the area of Bany Grmoz. ADRA has also exposed its work in Arhab where an assessment is still in ongoing status. The cluster may need to conduct a quick assessment in Bany Grmoz for verification on needs. DRC has conducted assessments in Arhab and willing to share reports with the	Monitoring documents have to be shared and circulated to all agencies in the cluster. Checking the list of assessments is to be done and contacting other agencies (UNICEF, WFP) to obtain more information on this. Adel will contact those bodies and will get the data necessary. HFY has declared its interest in conducting a	UNHCR/ Adel DRC HFY	

	cluster.	rapid assessment through its partners in governorates. UNHCR will send an electronic copy of the projects documents in order for HFY to insert its interventions		
Update on issues in the South	The government is offering 12,000 tents for IDPs to be purchased by humanitarian agencies working in the affected area of Aden. The UNHCR has discussed the possibility of rebuilding homes technical assistance from other humanitarian agencies.	There must be an assessment that will measure the urgent need for shelters in Aden prior to purchasing the tents. This aid has to be distributed to the most vulnerable families in the area. The 9th version of the plan to cure this situation is to be shared among the cluster.	UNHCR Martha	
Update on issues in CW	Over view sight on the Central West area has indicated that there are IDPs in the region whom might be entitled to urgent aid. Ongoing assessment resulted on the identification of 200 families to be a target for shelter aids.	An assessment has to be conduct to measure the needs for IDPs in the area of Saddah, Harf Sufian, and other. Shelter Aids to be distributed to 200 families in Haradh based on the needs assessment information.	UNHCR/Adel DRC	

Update on issues in the North	In Al-Jauf, there are people whom may not be considered as IDPs but rather are called conflicts affected people. An assessment was conducted in 2010 and revealed the need for WASH and shelter interventions. The distributions of WASH materials, rehabilitation of infrastructure are also needed in the area. However, the distribution of shelter materials has been seen as a cause of conflict in the community.	An assessment is to be made. Also the provision of information to some locations in the governorate of Al-Jauf. Might need a quick impact project. Therefore, a concept document about Al-Jauf focusing on humanitarian needs to be developed and proposed.	IOM HFY ADRA	In two weeks time
Update on Monitoring Documents		The cluster will meet on Tuesday to discuss at HFY office where Monir will send invitations to this event.	HFY IOM ADRA UNHCR	
Update on Information management officer		Sending of CCCM tool kits to Monir to post them on web page of monitoring. Cluster agencies have to send their projects to Monir in order to merge them in the monitoring project tool with codes.		

		Monir is to share the links for monitoring purposes with the cluster agencies. This includes maps webpage that reflects shelters distributions and needs.		
AOB		UN Habitat has information regarding IDPs in the three zones and their needs.	Martha will update the cluster on the bases of our expected cooperation with UN Habitat.	
		IRD is willing to execute some interventions for humanitarian needs.	Martha is to assist them in this regards.	
		HFY has expressed its interest for technical work.		
		HFY & UNHCR to meet with ERF as the cluster representative.	Martha to send HFY updates on this meeting time and place.	On Saturday 30th June 30, 2012.