

## Shelter Cluster Coordination Meeting 6 January 2014

### MANILA, PHILIPPINES (ILO MEETING ROOM)

Chair: National Cluster Coordinator

Attending: HH<sup>1</sup>, UN-Habitat, CRS, GIZ, ICRC, SIF<sup>2</sup>, Plan Int'l, ICAN Foundation

Agenda:

1. Introductions
2. Strategic Operational Framework
3. Donor Meeting
4. Surveys
5. IM Update
6. Technical Update
7. AOB

SUBJECT	ACTION
<b>STRATEGIC OPERATIONAL FRAMEWORK</b>	
<ul style="list-style-type: none"> <li>• Draft SOF shared with DSWD, DPWH, and partners for workshopping as soon as possible at Hub level. The aim is to operationalise the interim cluster strategy based on evolving field realities. Consolidated output will be discussed by the Cluster groups in Manila and then presented to the SAG</li> </ul>	What: Draft SOF By who: Hub Coordinators and JS-B By when: 20 Jan
<ul style="list-style-type: none"> <li>• Cluster Coordinator (CC) to advocate for additional self-recovery support from DSWD (based on gap analysis)</li> </ul>	What: Advocacy By who: JS-B By when: asap
<ul style="list-style-type: none"> <li>• Mainstream shelter recovery planning now</li> </ul>	What: SOF By who: UN-Habitat By when: asap
<b>DONOR MEETING</b>	
<ul style="list-style-type: none"> <li>• Presented the cluster update to be presented to donors on 7 Jan. To be circulated and posted to the cluster website after the donor presentation</li> </ul>	What: Presentation By who: JS-B By when: 8 Jan
<b>SURVEY</b>	
<ul style="list-style-type: none"> <li>• The Shelter Cluster Team (SCT) will circulate an e-survey (surveymonkey) in hard and soft copy for cluster partners to complete by 15 January. The aim is be better informed on funding (financial gap analysis), future plans, capacities, and performance. Results to be shared as soon as possible.</li> </ul>	What: Survey By who: Cebu CC (SCT) By when: 8 Jan
<ul style="list-style-type: none"> <li>• Circulate ACAPS secondary data review (shelter section) to those present for comments on 'operational recommendations' for feedback by 17:00 7 Jan</li> </ul>	What: ACAPS doc By who: SCT By when: 7 Jan
<b>INFORMATION MANAGEMENT</b>	
<ul style="list-style-type: none"> <li>• REACH Round 2 terms of reference (methodology) to be discussed at a SCT retreat, and then refined at the next working group in Manila</li> </ul>	What: REACH-2 By who: IM (SCT) By when: 20 Jan
<b>TECHNICAL UPDATE</b>	
<ul style="list-style-type: none"> <li>• Bunkhouse temporary settlements are being adapted to conform</li> </ul>	

<sup>1</sup> Handicap for Humanity

<sup>2</sup> Secours Islamique France

more closely to sphere recommendations	
<ul style="list-style-type: none"> <li>The SCT debris adviser will lead the 'Coco Lumber' working group as an interim measure (until end Jan) on behalf of the Early Recovery Cluster</li> </ul>	
<ul style="list-style-type: none"> <li>TWiGs were requested for 'Bamboo Construction' and 'Alternative Roofing Solutions'</li> </ul>	What: TWiGs By who: Tech Adviser (SCT) By when: 13 Jan
<b>ANY OTHER BUSINESS</b>	
<ul style="list-style-type: none"> <li>There were no outstanding matters from the previous minutes</li> </ul>	
<ul style="list-style-type: none"> <li>An IASC 'Operational Peer Review' will take place 13-20 January</li> </ul>	
<ul style="list-style-type: none"> <li>The Manila cluster group is, in effect, an informal SAG and will consider field level inputs as required before submission to the formal SAG.</li> </ul>	
<ul style="list-style-type: none"> <li>Operational coordination will be driven at field level, with oversight from Manila. Accordingly, Manila coordination meetings will move to every other week</li> </ul>	

Next Meeting: 17:00 ILO Conference Room, 19<sup>th</sup> Floor RCBC Building Manila on 20 January 2014 and every two weeks thereafter

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