

## Kachin Shelter Partners Technical Working Group (TWiG)

Venue: UNHCR Office in Myitkyina

Date: Friday 07 July 2014

Time: 2:30 AM to 5:00 PM

### Meeting Participants:

- UNHCR, Kevin Soquet (Cluster Coordinator), U Zaw Win (Engineer), U Maran Tanau (CCCM) & U Lu Zaw (Programme)
- KMSS, U Khum Aung (Engineer) & U Saw Mya Tun (Engineer)
- KBC-ERC, U Hong Ze (Engineer) & U Brang Mai (Programme Officer)
- Shalom, U La Dut (Engineer)

## Discussion

Shelter Engineer (SE) noted that this is the third Myitkyina TWiG of 2014. Normally this meeting would be held 20 June but SE was on leave. Well-noted that all engineers were seeking to follow the guidelines, especially renovation of shelters; if there are/were any substantial changes partners were requested to inform the Cluster Lead.

Agenda Item	Discussion	Action / Actor / Date
<b>Phase 1 Shelter Activities</b> <b>KBC</b>	KBC is delivering 120 new shelter units in five camps/across different areas. Activity has not changed and going ahead, but facing with some challenges. No problem with construction techniques. In the UNHCR programme meeting, 26 June, they requested a one month extension. And also expressed that “due to the increasing of timber price in Bhamo area, procurement contract with supplier will be revised. For the Loi Je Lisu Camp all the construction material was purchased in Bhamo and needs to be transported to Loi Je by road. KBC requested additional budget for transportation charges. UNHCR Programme unit have revised the budget according to	

	<p>the requested amount. As a result of the government policy on timber businesses there are additional works for shelter project (revising the contract, transport arrangement of material) for partners.</p> <p>Three key issues:</p> <ol style="list-style-type: none"> <li>1. Timber from forest has stopped because of conflict/fighting;</li> <li>2. Government has accelerated seizure the illegal wood, meaning wood prices have gone up;</li> <li>3. Extension of the project period for one-month, till end of July.</li> </ol> <p><b>** Progress of new 120 shelter units is 53%</b></p>	
<b>Shalom</b>	<p>Shalom facing same as KBC, and already requested to extend the project period up to end of July. No technical problems and following the estimates guides but sometimes needs to do it according the IDP's wishes.</p> <p>Issue in <u>renovation works</u> concerns <b>Ta Gun Taing Monastery (Shwe Kyi Na) Camp</b>. Key monk said that there are empty rooms in camp so that it/they do not need to repairs and IDPs can stay in safe-rooms "as they like". Note IDPs staying in the camp moved to other places so that there are currently empty rooms. For initial proposal, Ta Gun Taing Monastery Camp planned to renovate ten units. Because of the current situation, seven are shifted to Lisu Boarding House Camp and three to Ni Thaw Ka Monastery Camp.</p> <p>Issue in <u>communal halls</u> at three camps, <b>Lisu Boarding House, Mu Yin Baptist Camp and Yoe Kyi Monastery Camp</b>. Communal halls will be constructed by camp management committee (CMC) directly. Shalom will give the money to CMCs of each camp.</p> <p><b>** Progress of nine communal buildings – 71 %</b></p> <p><b>** Progress of 50 new shelter units – 100 %</b></p> <p><b>** Progress of renovation – 57 %</b></p>	
<b>KMSS</b>	<p>No change to plan of activities, no technical problems and no other issues.</p> <p><b>** Progress with renovation 251 – 100 %</b></p>	
<b>Pilot Repair and Maintenance</b>	<p>Cluster Lead keen to initiate the repair and maintenance (R&amp;M) work. Main points re. R&amp;M/pilot being "background, objectives, proposed budgets, scope of work, schedule of work, guidelines and minimum technical standards for R&amp;M. This includes responsibilities of the CMC/R&amp;M committee, IPs and engineering procedures. Work strategy is that activities would go through the CMC, as would activity-expenses. Partners/engineers <i>must</i> be involved by inspection, supervision and demonstrate in person when it is needed. Partners/engineers must "lead" the CMC in terms of:</p> <ol style="list-style-type: none"> <li>1. Preliminary survey - inspect the shelters with CMC;</li> <li>2. Work estimates – DM, BE, and BoQ;</li> </ol>	

	<p>3. Monitor works/estimates. Cluster Lead Shelter Engineer will support all technical work and all partners/engineers can contact him at any time. According to the nature of work, shelter repair is “quite complicated” to identify precisely. Hopefully lessons will be learned from the field and techniques as needed can be modified.</p>	
<b>AoB</b>	<ul style="list-style-type: none"> <li>• KBC, KMSS, Shalom grateful to Cluster Lead for updating the estimates with the current market rates but unforeseen matters, like recent conflict, beg the question as to whether “we should consider another material and if so what and how”? Note at some camps in Northern Shan Cluster decided to construct the steel-structure shelters due lack of wood. If Cluster partners have ideas to use other materials, please suggest to Cluster Lead.<sup>1</sup></li> <li>• Stressed that the standardized estimates are quite useful as a reference point.</li> <li>• Building costs do depend on the local area rates so how to should thus be addressed? Cluster Lead said “slight changes are acceptable but if there are any substantial changes, estimates must be given with reasoning. Partner staff plays <i>the</i> crucial in controlling of expenditure and budget.</li> </ul>	

### Action items

Item No.	Actions	By whom	By When
1	Monthly progress report of shelter activities for the Month of June.	Engineers – KBC, KMSS, Shalom	ASAP
2	Change workmanship of Communal Halls at 3 camps of Lisu Boarding House, Mu Yin Baptist & Yoe Kyi Monastery	Shalom to inform to UNHCR programme	ASAP
3	Change work plan for renovation shelters at Ta Gun Taing Monastery (Shwe Kyi Na)	Shalom to inform to UNHCR programme	ASAP
4	Monitoring camps with Shalom: <b>Renovation shelters -</b> 4 camps in Bhamo and Momauk area (Lisu Boarding House, Ta Gun Taing Monastery, Mandalay Monastery, Ni Thaw Ka Monastery)	Engineers  Shalom, UNHCR (Bhamo)	-

<sup>1</sup> For picture of new steel structures see *Shelter-NFI-CCCM Northern Shan Muse Cluster Meeting Minutes 17th June 2014* at: <https://www.sheltercluster.org/Asia/Myanmar/RakhineAndKachin/Pages/Kachin-meeting-minutes.aspx>.

	<p>2 camps in Waing Maw area (Q2 Lhaovo Baptist Church, Q4 Monastery-Thargaya Thayet Taw)</p> <p><b>Communal halls –</b></p> <p>3 camps in Bhamo area (Lisu Boarding House, Mu Yin Baptist Church, Yoe Kyi Monastery)</p> <p>2 camps in Chipwi area (Chi Pwi KBC, Lhaovo Baptist Church (LBC))</p> <p>4 camps in Hparkant area (AG Church Hmaw Si Sar, Baptist Church, Naung Hmee VT, Dhama Rekhita Nyein Chan Thar Yar Ward (Lokhin), Nan Ma Phyt CoC (Association of Christ))</p> <p><b>New shelters –</b></p> <p>2 camps in Hparkant area (Dhama Rekhita Nyein Thar Yar ward- Lonkhin, Lisu Baptist Church, Maw Shan Vil, Seik Mu)</p> <p>1 camp in Chipwi area (Lhaovo Baptist Church- LBC)</p>	<p>Shalom, UNHCR (MYT)</p> <p>Shalom, UNHCR (Bhamo)</p> <p>Shalom, UNHCR (MYT)</p> <p>Shalom, UNHCR (MYT)</p> <p>Shalom, UNHCR (MYT)</p> <p>Shalom, UNHCR (MYT)</p>	<p>Thursday, 10. 07. 14</p> <p>Depends on access</p> <p>Depends on access</p> <p>Depends on access</p> <p>Depends on access</p> <p>-</p>
5	<p>Monitoring camps with KMSS:</p> <p><b>Renovation shelters -</b></p> <p>1 camp in Chipwi area (Pan Wa)</p> <p>1 camp in Hparkant area (5 ward RC Church-Lonkhin)</p>	<p>Engineers</p> <p>KMSS, UNHCR (MYT)</p> <p>KMSS, UNHCR (MYT)</p>	<p>Depends on access</p> <p>Depends on access</p>
6	<p>Monitoring camps with KBC:</p> <p><b>New shelters –</b></p> <p>1 camp in Bhamo area (Phan Khar Kone)</p> <p>2 camps in Mansi area (Mai Khaung Baptist Church, Mansi Baptist Church)</p> <p>2 camps in Momauk area (Loi Je Lisu Baptist Church, Momauk Baptist Church)</p>	<p>Engineers</p> <p>KBC, UNHCR (Bhamo)</p> <p>KBC, UNHCR (Bhamo)</p> <p>KBC, UNHCR (Bhamo)</p>	<p>-</p> <p>-</p> <p>-</p>

**\*\*\* Next (TWiG) meeting last week of July '14\*\*\***