

MINUTES OF THE MEETING

Agencies present: Shelter/NFI & CCCM Sector, NEMA, SEMA, Mercy Corps, INTERSOS, NRC, IOM, UNHCR, PALRI, CRS, SHI, CARE AID, LOC-DIN, GREENCODE, ACF, BOAID, SHADE and SAF

In attendance: USAID's Bureau for Humanitarian Assistance (BHA)

AGENDA	DISCUSSION	ACTION POINT
Introduction	<p>The meeting began with commendations from the Government leads (NEMA and SEMA) to partners for their commitment and synergy to effectively deliver humanitarian responses across the BAY states. A round introduction from all participants followed this.</p> <p>The Sector Coordinator and the Government counterpart (NEMA and SEMA) officiated the meeting. The Sector coordinator detailed the agenda for the meeting.</p>	
Action Points/feedback Continuation of partners achievements	<p>NRC (CCCM), GREENCODE (Shelter/NFI), Mercy Corps (Shelter and NFI), IOM (Shelter/NFI and CCCM), UNHCR (Shelter & NFI) ACF (RRM) updated the forum on activities achieved in 2022.</p> <p>The summary of the achievements for various interventions include:</p> <p>NRC (Across MMC and Jere):</p> <ul style="list-style-type: none"> - The camp management team facilitated 174 monthly coordination meetings with partners and stakeholders across the 47 informal sites and 12 out-of-camp settlements in Bolori II, all managed by NRC. - 3,748 meetings were facilitated for 312 community representative committee across all informal sites and out of camp settlements. - 15,909 information and awareness sessions were held, reaching 36,698 individuals. - 1,378 IDPs were engaged to conduct various site improvement activities including flood mitigation and response. 	<ul style="list-style-type: none"> - All CCCM, Shelter & NFI Partners to share achievement for 2022 to sector. - NRC to share survey for UDOC with sector. - Partners to share the detailed breakdown of their respective organization achievement to be included in the Sector's Annual

	<p>GREENCODE:</p> <ul style="list-style-type: none"> - Under the NHF funding, GREENCODE constructed 200 emergency shelters in two camps, Kalori and El'miskin and distributed 590 shelter kits. - Under the BHA funding for the year 2022 to 2024 GREENCODE is to construct 400 Bama type shelters. So far 105 shelters have been completed and the project is in progress. - Identification of viable locations to construct 700 shelters across Borno state is on-going in consultation with the aligned government entities. <p>MERCY CORPS (Across Borno State)</p> <ul style="list-style-type: none"> - 820 permanent shelters repaired for the host communities. - 447 BESK distributed for the new arrivals. - 628 shelters maintained. - 395 NFI replenishment kits were distributed. - Mercy Corps has completed the construction 193 mudbricks transitional shelters, additional 7 units are at finishing state. These 200 units are constructed across Borno state as well. <p>IOM</p> <ul style="list-style-type: none"> - IOM provided shelter repair kits, constructed mudbricks shelters and repair of emergency shelters in different location across BAY states. - IOM has been responding to the rapid influx, fire, and flood incidents. - Conducted fire safety training. 	<p>Report. Only key milestones/summarized.</p>
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	<ul style="list-style-type: none"> - Decongestion: IOM supported around 88 HH who own their land or damaged shelters in the community (yet they were living in camps) by constructing for them shelter in their respective lands. Around 110 shelters were constructed in Damboa and Bama. <p>UNCHR</p> <ul style="list-style-type: none"> - 200 transitional shelters constructed in Bama (Soye). - 1,150 emergency shelters repaired in Pulka, Damboa, Dikwa and Monguno (Borno state). - 1,500 emergency shelters constructed in Pulka, Damboa, Dikwa and Monguno (Borno state). - Responding to flood and fire incidents: 17,000 plastic tarpaulins across Borno and Adamawa states. 	
<p>Briefing on 2023 HNO/HRP process</p>	<ul style="list-style-type: none"> - Updates on the HNO & HRP process were provided to the partners. The two publications are at the final stages of publication. - The sector review of the partner's submissions on the project module is underway. The Sector noted the partner's discrepancies in partners' targets submissions in GHO and the project module. - Partners to anticipate comments for the project submitted. - The sector partners were encouraged to widen their area of response. 	<ul style="list-style-type: none"> - Sector to share gaps for CCCM, Shelter and NFI monthly. - Sector to train partners on proposal writing and specific session regarding due diligence.
<p>Brief discussion on Sector planning meeting for SAG & Technical working group.</p>	<ul style="list-style-type: none"> - The sector proposed first Thursday of every month for the monthly meeting. - The government counterparts requested that the proposed date/day of the monthly meeting to be coordinated with other sectors to avoid conflicting meetings as NEMA attend all sector meetings every month. - Need to review the SAG and TWG ToR to ensure its efficiency and enhance coordination. 	<ul style="list-style-type: none"> - Sector to liaise with food security and protection sector. - Sector to share the calendar for the meetings with partners.

		<ul style="list-style-type: none"> - Sector to revise term of reference for SAG and TWIG.
<p>AOB</p>	<ul style="list-style-type: none"> - Sector encouraged partners to partake the cluster coordination performance monitoring survey shared for CCCM, shelter & NFI 2022. - IOM planned to assess the construction sector, local construction techniques and housing typologies to design a technical and general brief for a design competition where they will compile innovative ideas for locally appropriate shelter solutions for the affected population. - Competition of design by IOM, consultants are already hired to do in-depth analysis on shelters for awareness creating. IOM is soliciting partners experienced in construction should work closely with them. - The Sector will advocate for support to families affected by the fire incident in the International School camp in Ngala of Borno state. IOM and Mercy corps committed to supporting the affected families with Shelter and NFI kits. Resource mobilization was ongoing during the meeting for the gaps. - IOM is in consultation with the relevant government authority to tackle the land issues bottleneck that has delayed the construction of 100 durable shelters at Kaleri. IOM to update the Sector on the progress. <p>Next sector meeting to hold on 2nd February 2023 subject to change.</p>	<ul style="list-style-type: none"> - Sector to share locations planned for Shelter & NFI stockpile items by IOM and UNHCR including the quantity. - The sector to continue follow up with the CCCM and the committed partners to provide response to the affected families by fire in Ngala.