



TERMS OF REFERENCE

TEMPORARY SHELTER AND MATERIAL SUPPLIES TECHNICAL WORKING GROUP

Cagayan de Oro, Mindanao, co-led by DSWD and IOM
22 January 2012

Objective:

The objectives of this Technical Working Group (TWIG) are:

1. To provide guidance on kits of shelter items: content and specification
2. To set and agree on appropriate parameters/standards for shelter designs for the Humanitarian temporary shelter assistance programme. It will also act as a platform for agencies to share and review design models that comply with the standard.
3. Assess material need for planned shelter responses, track and monitor construction material prices, as well as explore possible supply options.
4. Coordinate shelter assistance from humanitarian communities

The parameters developed will help to improve the standard of shelter provisions, avoid inequality in distribution of assistance amongst the affected population, community jealousy and competition between agencies as well as promoting an efficient use of funds. Establishing agreed standards, will also help budgeting and fundraising.

Outcomes:

The TWIG will:

1. Agree and prioritise shelter kit contents and their specification.
2. Provide a set of key design standards and parameters for shelter design to be shared with the rest of the cluster, including government stakeholders.
3. Select design models that can be used as examples to promote the standards.
4. Monitor construction material prices and need, highlighting anomalies and concerns.
5. Compile construction material vendors 3Ws in Cagayan de Oro and Iligan city.
6. Report progress to the cluster, DSWD and HCT throughout the process, or as appropriate.
7. Refer issues for advocacy, or endorsement, to the Strategic Advisory Committee.

Membership:

TWIG attendance is limited to one person per organization. Preference is given to those with technical knowledge and skills in shelter response.

Private companies are requested not to attend. This is to allow humanitarian shelter options to be discussed free from bias.