

Terms of Reference (TOR) to review the SHELTER STANDARDS AND GUIDELINES for Bangladesh Shelter Cluster.

Overview:

The Shelter Cluster provides a forum for interested shelter organizations to address issues identified by in-country shelter cluster affecting the preparedness and predictability of the shelter sector response. It supports and engages in activities to address gaps in the shelter sector that have an impact on the provision of shelter assistance to affected households and communities.

The shelter cluster provides a set of guidelines for national partners for the shelter to conduct shelter related collaborative activities for affected community and people. Previously the shelter cluster had developed a guideline for the implementation of shelter activities. But at the request of various partners, an initiative has recently been taken to review the 'SHELTER STANDARDS AND GUIDELINES' for shelter cluster Bangladesh. For this purpose, a Technical Working Group (TWG) has already been formed with the partners of the shelter cluster, the TWG will carry out the review work as per the current guideline.

Purpose: The main purpose of the TWG is to review the present guidelines building upon global standards and best practices and adapt the present country context.

Term: The terms of reference is effective from May 01, 2021 and the review work will be completed by July 31, 2021.

Members: The TWG is made up of the following members, who will carry out the work of the review:

- Mr. Md. Abdullah Al Mamun, Technical Advisor (Shelter and Settlement), Catholic Relief Services (CRS).
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- Mr. Abdur Rahim, Head of Programmes, Muslim Aid – UK, Bangladesh Field Office.
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- Mr. Golam Rabbani, Senior Program Manager – BRAC Humanitarian Programme (BHP).
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- Ms. Lydia Rita Barikdar, Head of Programs, Habitat for Humanity.
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- Mr. Mehul Savla, Homes and Communities Advisor, Catholic Relief Services (CRS).
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- Mr. Meshba Uddin, Homes and Communities Manager, Caritas Bangladesh.
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- Mr. Nurul Amin, Deputy Director, Bangladesh Red Crescent Society (BDRCS).
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- Mr. Ratan Padder, Homes and Communities Advisor, Caritas Bangladesh.
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- Mr. Shah Zahidur Rahman, Shelter Specialist and Project Manager, Disaster Response and Recovery Facility (DRRF), United Development Programme (UNDP).
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- Mr. Towhidul Islam Tarafder, Manager – Humanitarian Sector, Save the Children in Bangladesh.
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- Mr. Zahirul Alam, Senior Program Officer, International Federation of Red Cross and Red Crescent Societies (IFRC).
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General conditions:

- A coordinator will be selected among the members of the working group to facilitate this review work.
- The urban and rural context of the country will be considered while working on the review.
- The relevant documents will be reviewed while doing the work in line with an agreed action plan.
- The guideline will be made considering the community led approaches, gender sensitivity, person with disability, ethnic group, indigenous people, elderly people, adolescent girls, transgender etc.
- The potential risks and issues will be explored to implement all the packages.
- The members will meet in the meeting as required and the review work will be completed based on the consensus of all.
- Once the review work is completed, it will be presented as a draft among the members of the entire shelter cluster and will be finalized after everyone's feedback.

Amendment, Modification or Variation: This Terms of Reference may be amended, varies or modified after consultation with group members.