

Shelter and WASH TWiG – NATIONAL Clusters

TERMS OF REFERENCE (TOR)

I. BACKGROUND

Yemen is facing an ongoing, complex humanitarian crisis that has a devastating impact on the country's infrastructure and the general socioeconomic situation, particularly with the shelter, water, sanitation, and hygiene (WASH) and livelihood sectors, etc. The conflict resulted in the displacement of millions of people, leading to dire living conditions and vulnerabilities, especially for the most vulnerable IDP and host populations.

To address these pressing issues in an integrated and holistic manner, both Clusters (WASH and Shelter) agreed to enhance collaboration. Hence, this joint Technical Working Group (TWiG) aims to develop a joint initiative to promote an integrated response that addresses the interconnected needs of affected communities, avoids duplication, and covers gaps in WASH and Shelter needs in line with this ToR. This will include coordination with other stakeholders including authorities, and development partners to achieve the HDP-Nexus, OCHA, and Clusters. Most importantly, the communities are key stakeholders and their engagement is essential in building resilience and sustainability.

II. OBJECTIVE

The main objective of this TWiG is to develop a Joint WASH and Shelter Strategy for an integrated response to address emergency and medium assistance. This TWiG will also serve as the technical arm of the two clusters in the implementation of the joint strategy/initiative.

Experience from the field has highlighted some overlaps and gaps in emergency interventions where there exists an interface between clusters. There is a recognized need for clarity on the relative roles and responsibilities of the both shelter and WASH clusters to avoid duplication of effort whilst ensuring that all areas of need are covered.

The TWiG is aiming to discuss the following:

- **Main Collaborations**

- Latrines for transitional shelters.
- Mitigation measures for flood hazard
- Emergency Response (NFIs – HKs)
- Joint environmental and need assessment
- Joint project with joint monitoring for WASH and shelter
- Joint resource mobilization

Key Outcomes:

The anticipated outcomes and deliverables of the TWG include the development of technical guidelines for integrated shelter and WASH interventions, which will serve as a reference for all responding organizations. These guidelines will promote a holistic and coordinated approach to addressing the complex and interrelated needs of the affected communities in Yemen.

Documents:

- Short document or guide for partners to know what to be done in terms of main collaborations.

III. Planned Discussion and Timeframe

- **Stage 1: Review of TOR (Meeting 1)**
 - Review of the TOR to identify any concerns or suggestions for amendment
 - A brain storm about main ideas to be discussed for each of the below points
 - Quick plan for the next meeting about latrines for TS
- **Stage 2 : Latrines for Transitional Shelters (Meeting 2)**
 - Discussion about challenges and solution and HLP issues
 - Type of latrines
 - Possibility of having a community based approach to do latrines – other solutions for latrines
 - Agree on outcomes to be drafted and timeframe
 - Quick plan for the next meeting about emergency response
- **Stage 3 : Emergency Response (Meeting 3)**
 - Distribution of HKs and NFIs should be discussed as part of main collaborations.
 - How to avoid duplication and Content of kits.
 - Quick plan for the next meeting about shelter and WASH joint projects
- **Stage 4 : Joint Projects (Environmental/Need Assessments – Monitoring) (Meeting 4)**
 - Discussion about how shelter and WASH can work together (Tools – monitoring visits -)
 - Tools need to be developed
 - Agree on outcomes to be drafted and timeframe
 - Quick plan for the next meeting about joint resource mobilization
- **Stage 5 : Joint Resource Mobilization (Meeting 5)**
 - Discussion about how shelter and WASH can jointly mobilize for resources and promote integrated response
 - Agree on outcomes to be drafted and timeframe
 - Quick review on tasks and agree on the final deadline for all outcomes
- **Stage 6 : Finalize/Review TWiG Outcomes (Meeting 6)**
 - Present the new draft of the guidelines
 - Discuss and agree on the stuck points
 - Agree on a time line for final review and share with the SAG

IV. REPORTING

- Final products will be submitted to the SAG groups (Shelter & WASH) for final approval and circulated to Shelter and WASH Clusters partners.
- Consider presentation of the new guidance to the Yemen shelter/WASH partners (perhaps at a focused national shelter/WASH clusters meetings)



V. FREQUENCY OF MEETINGS

- Due to the complexity and the increased demand for dedication to these issues, it is planned to hold a Bi-Weekly meeting during the TWiG timeline (tentatively 3 months).
- Ad-hoc meetings can be scheduled based on needs.
- Meeting agendas and minutes should be short and concise. Meetings should be practical and clearly indicates action points that would be achieved in the period between meetings.