



The **RSH Physical Planning and Shelter Toolkit** is a repository for shelter project information from refugee operations and to house a catalogue of generic shelter types prevalent to the region. The toolkit targets where the Physical Planning and Shelter unit can have maximum impact in supporting the country operations in responding to emergencies, routine operations, and sharing / applying lessons learned in the region.

The functions of the toolkit have been developed in response to need, motivated by staff and partners in the region. It has been expanded to encompass other infrastructure projects and is being used to pilot the remote capture of project information in Somalia through the Shelter Cluster. The Regional knowledge enables faster, more appropriate response that ties in with existing resources, eg. what is available: suppliers, regional costs, procurement pipelines and timing, and quality of the project; what has been tried in the region, what worked or otherwise, etc.

## Description of Toolkit

The **PROJECT section** captures the following data:

- General information such as size, cost and materials of the project
- Technical documentation and photos through file upload
- Contacts of the implementation team
- Descriptive technical guidance, how to build, etc
- Post-implementation monitoring through a report upload function
- And qualitative information eg. lessons learned and beneficiary acceptance
- It does not duplicate or replicate the reporting function of FOCUS in terms of counting / measuring shelter implementation against program objectives.

The **CATALOGUE section** offers a solutions centered approach which encompasses a range of recommended examples which can be tailored to meet the context and applicable extent of the current situation. These are generic construction types that are prevalent in the region, based on vernacular style and materials which will allow a rapid response in emergencies, information on costs, suitability, local procurement and designs is also provided. This takes the form of a downloadable, editable package that can be used to inform cost, materials and implementation information. Further in-depth analysis on various levels to enhance strategic approach. eg. consideration of environmental impact, contextual awareness of culture and context.

The **GUIDANCE section** will collate links to key resources, tip sheets and decision making trees to assist in the implementation of projects within the refugee context. This is aimed at informing programme officers of appropriate action, partners on UNHCR procedure, shelter practitioners to assess options for supply and procurement, technical standards & indicators, and many more.

The **USER database** captures information on staff and implementing partners in the region, linking projects to a focal point and expanding the network of capacity in the region. This assists in following up on projects, increasing capacity and support, staffing in emergencies etc.

Ultimately, the Regional Toolkit provides a **platform for a collaborative approach** to project implementation, follow up and reporting. It provides a forum for users to submit reviews and additional documentation related to projects that can act as added information or provide a basis to determine whether a project was a success or a failure or in the case that one needs improvements the possible bottlenecks that were overlooked during planning and that can be rectified.



## How to access:

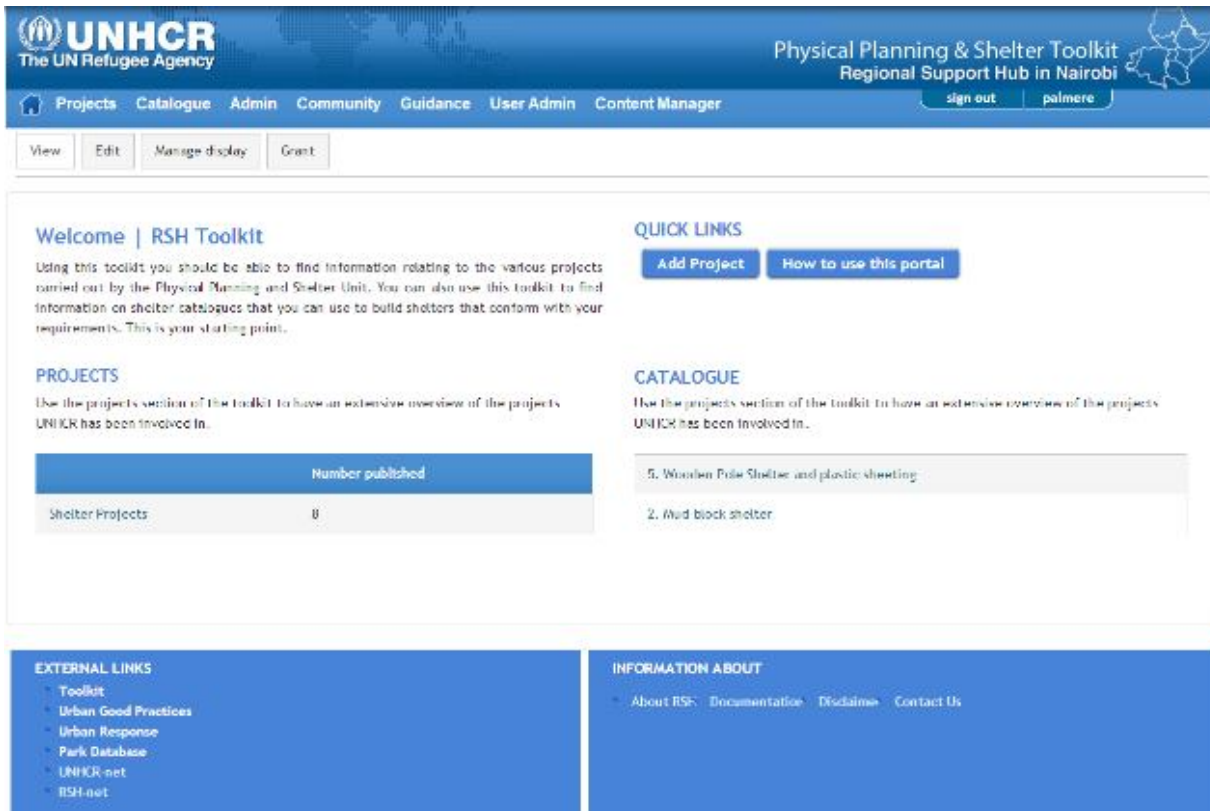
Go to :

<http://www.unhcr-nairobi-hub.org/toolkit/>

Sign up for an account.

And you are good to go.

Browse projects already uploaded and encourage your operation to upload also.



The screenshot shows the web interface of the UNHCR Physical Planning & Shelter Toolkit. The header includes the UNHCR logo and navigation links: Projects, Catalogue, Admin, Community, Guidance, User Admin, Content Manager, sign out, and palmere. Below the header are buttons for View, Edit, Manage display, and Grant. The main content area is titled "Welcome | RSH Toolkit" and contains a welcome message, quick links (Add Project, How to use this portal), and sections for PROJECTS and CATALOGUE. The PROJECTS section shows a table with one entry: Shelter Projects with 8 published items. The CATALOGUE section lists two items: 5. Wooden Pole Shelter and plastic sheeting, and 2. Mud block shelter. The footer contains EXTERNAL LINKS (Toolkit, Urban Good Practices, Urban Response, Park Database, UNHCR.net, RSH.net) and INFORMATION ABOUT (About RSH, Documentation, Disclaimers, Contact Us).