



- 1 Submissions of Expressions of Interest (Eols):** Country-level Cluster partner agencies submit Eols and ToRs for requested positions via an online form on ShelterCluster.org website
- 2 Website alerts of Eol submission:** Submissions on website are aggregated and a notification sent to Global Focal Point(s) and representatives of WEF DRP Secretariat.
- 3 Expressions of Interest are vetted:** Eols submitted through the website are reviewed and vetted by Shelter Cluster Global Focal Points and DRP Secretariat representatives to ensure proposals follow good humanitarian practice, build local capacity, and are consistent with program objectives.
- 4 Confirmation of request with Agency headquarters:** Where appropriate and required, Cluster Global Focal Points will liaise with partner agency headquarters to confirm request.
- 5 DRP members alerted to approved Eol submissions:** DRP secretariat shares successfully vetted Eols with partner agencies where potential candidates with matching profiles are supported.
- 6 Available DRP candidates submitted:** DRP Members submit list of qualified and available candidates to Cluster Global Focal Point(s) and DRP Secretariat for consolidation.
- 7 Cluster agencies and DRP candidates matched:** Cluster partner agencies are notified of DRP Candidates and can review qualifications and prepare for bilateral negotiations.
- 8 Bilateral negotiations between Cluster Partner agencies and DRP candidates:** Cluster partners and DRP candidates finalize engagement details including security, responsibilities, deliverables, etc.
- 9 DRP Candidates are engaged:** DRP candidates are engaged in-country or remotely to perform duties requested in the ToRs submitted in Expressions of Interest.
- 10 Cluster evaluation:** The Global Shelter Cluster will evaluate the success of the DRP program. The DRP will be invited to contribute.

