

## TOR OF THE WORKING GROUP

### I. CONTEXT

*[Insert elements from the context, the justification and the objectives as given in the exercise document.]*

In order to conduct this work in the most efficient way, a Profiling Working Group will be established.

### II. MANDATE OF THE WORKING GROUP

The purpose of the Working Group is to supervise and lead the profiling exercise and provide a forum for all involved partners to communicate and take decisions. The main tasks of the Working group should be as follow:

- Directing the profiling activities;
- Monitoring coordination of all services and bodies involved in conducting the profiling exercise;
- Approving all technical profiling documents;
- Supporting the implementation;
- Endorsing analysis and adopting results;
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- Adopting the profiling report and submitting it to the competent authority;
- Publishing the results of the profiling exercise, after permission has been granted by the competent authorities;

### III. COMPOSITION

The Working Group is composed by following members:

- A Working Group coordinator, being the representative of the main organisation ordering or receiving the study *[e.g. Government Authority/ Humanitarian Coordinator/ Cluster Lead/ Leading agency or organisation]*
- Representative of the Ministry involved in dealing with displaced persons;
- Representatives of each UN agency directly involved in managing internal displacement *[OCHA, UNHCR, UNFPA, UNICEF, WFP, WHO, UNHABITAT, UN missions, etc.]* as well as International and National NGOs.
- Representatives of the platform for international NGOs involved in managing internal displacement;

- Representatives of civil society;
- Representatives of the organisation responsible for statistical studies [*National Statistics Office, Census Bureau, etc.*]

In addition, it should be noted that:

- The Secretariat of this Group is provided by a representative of the UN agencies.
- The Coordinator of the Working Group may invite any natural or legal person to participate in the work on a consultative basis, as a result of their skills in relation to topics on the agenda.
- The role of member of the Working Group is not remunerated.

#### **IV. MEETINGS**

The Working Group meets as needed, upon request of the Coordinator.

#### **V. DURATION**

The Working Group will be dissolved at the end of the profiling exercise.