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**Shelter Coordination Group – West Java Earthquake**

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**Meeting, 17 September 2009, 1600 hrs**

## Minutes

### 1. **Welcome and introductions**

All agencies were asked to introduce themselves and provide a brief introduction of current activities

IFRC Shelter Coordination Team

Introduced themselves and explained their purpose and role in coordinating the shelter activities of partners.

IOM,

Finalizing rapid assessment, planning on Temporary/Transitional Shelter program for 1,000 shelters. Reports that Donors appear confused as to the emergency needs of the affected areas

World Vision

Have been doing emergency distributions.

Considering other shelter needs and will report plans soon

IFRC & PMI

Have completed assessment and have been distributing a broad range of emergency materials

Emergency phase now over however verification of assessment data will commence soon

Commencing Temporary Shelter Program based on a community participation model.

Oxfam

4,000 Plastic sheeting distributed 6,000 more in reserve and has received funding for a further 5,000. Have the capacity to do more if funding is sourced.

No plans for more durable temporary shelter at this stage

Plan to stay involved in shelter in an advocacy role

HFHI

Continuing an assessment at this stage to ascertain level and type of program to be developed

ASB

Have been working in one area for over 4 months on DRR training in schools, have responded with emergency assistance plastic sheets, family kits etc but no plans as yet for more durable temporary shelter, may be involved in outreach activities developed by the coordination group. Continuing assessments of the area.

OCHA

Reported handing over shelter coordination to IFRC Team

UNDP

Explained their role in Early Recovery in the shelter sector and encouraged agencies to participate.

## **2. IFRC Coordination team purpose/scope**

A more detailed description of the role of the coordination team was given. This included the coordination team aims to assist in strengthening partnerships, accountability, collective agreements and standards, advocacy with Government and donors etc.

## **3. Strategic Advisory Group (SAG)**

The role of the SAG and its purpose was explained to the group such as responsibility to advise and create strategic frameworks, work plans etc.

Volunteers were requested to become members of the SAG with the following agencies indicating an interest:

IFRC, Oxfam, IOM, PMI

The coordination team will contact the Government and Donors with a view to have them involved also.

Any other organization that wishes to participate should contact the coordination team.

## **4. Technical Working Group (TWiG)**

The purpose of TWiGs were explained to the meeting and that they are created and terminated on an 'as needs' basis with the possibility of more than one being needed at the same time. TWiGs can fulfill many roles providing guidance to the coordinating agencies such as, assessments, technical advice and standards, educational materials etc.

### ***Potential Assessment TWiG***

Agencies were asked for interest in sharing current assessment data and working towards a more common assessment if required. Interested agencies were:

ASB, PMI, Oxfam, HFHI, UNDP

### ***Potential Public Outreach TWiG***

Discussion was had about a potential Public Outreach TWiG to work with government to create a united approach to public information on earthquake resistant permanent reconstruction. A number of agencies expressed interest including:

ASB, Oxfam, PMI, UNDP

## **5. Information Management**

An introduction coordination team's information management structure was given. Agencies indicated that the current information products do not give enough emphasis to shelter and require improvement.

A key focus of the coordination team is to produce concise information to feed back to the active agencies. This requires agencies submit their information on distributions and plans accurately. Good information in will ensure good information out.

The coordination team will also produce overall gap analysis, mapping and create a Google group for interested agencies.

## **6. Current situation update**

Many agencies agreed that there remains a real need for shelter items but that accurate information is lacking.

Damage levels vary considerably as may the definitions for them. The geographical area of the damage is quite large with difficulties with access and long travel times of up to 8 hours to reach affected areas. Members of the meeting agreed there was a need for more effective coordination requiring a collective effort from all agencies. As Idul Fitri approaches and extends through most of next week all agencies indicated that operations would be significantly reduced.

## **7. Date and venue for next meeting**

Next meeting agreed to be held next Thursday 24 September, 1400 hours at West Java Satkorlak PB Office, No 20, Jalan Diponegoro, Bandung.

To contact the Shelter Coordination Team

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