

National Shelter Cluster Monthly Meeting Minutes

Venue: Virtually through Zoom Platform.

Date: Sunday, Jul 12, 2020, at 10:00 – 13:00

Action points of the last meeting:

#	Action Point	Status
1	SAG to discuss SC reporting plan	Complete
2	Partners to deliver a presentation in the next meeting on lessons learned or best practices	Complete
3	SCT to share the updated COVID19 Guidance Note by Sunday.	Complete
4	Partners to share any good practices and lessons learned on the distributions during COVID19.	Pending
5	Shelter Cluster to release the second flash flood updates by the end of the month.	Ongoing

Discussions and agreements reached during the meeting

#	Topic/Issue	Action Points & Agreements	By whom?	When
1	<p>Welcoming Words & Update from the Chair</p> <p>The Shelter Cluster Coordinator (SCC) briefed participants on the challenges facing the sector response due to the significant low funding and the prioritization of other sectors such as health during the COVID19 epidemic. Partners were encouraged to share lessons learned from the response during the Shelter Cluster meetings to promote best practices.</p>	- Deliver a presentation on lessons learned.	Partners	09/08/2020
2	<p>Stock level and forecast</p> <p>The Shelter Cluster Information Manager presented the stocks tracking tool and emphasized that the tool aims to monitor stock levels for those allocated or contingency to understand the available resources better and inform advocacy</p>	- Share the public stock dashboard.	SCT	09/08/2020

#	Topic/Issue	Action Points & Agreements	By whom?	When
	efforts. It was confirmed that the Shelter Cluster Team (SCT) treats all information with high confidentiality, and the public dashboard will only reflect general stock levels at the governorate level.			
3	<p>Strategic Common Pipeline</p> <p>SCC explained that the strategic common pipeline is in a final draft, and it was endorsed at the SAG level. There will be a meeting with some key partners to discuss the procurement and funding aspects. It was confirmed that this pipeline would also cover the needs of the old caseload.</p> <p>The pipeline will help Local/National NGOs to focus on implementation since the results of the access survey confirmed that they have a critical issue on access funding and materials. Also, the Shelter Cluster Technical Working Groups (TWiGs) are currently working on shifting from one-fits-all kits to a modular approach. The system is expected to be operational between July and October once the HNO and HRP are released.</p>	<ul style="list-style-type: none"> - Share the Strategic Common Pipeline paper. 	SCT	19/07/2020
4	<p>Updates on YHF and HPC</p> <p>Yemen Humanitarian Fund: The Shelter Cluster Deputy Cluster Coordinator shared that the new allocation is expected to be announced by the end of July. The total amount is initially between USD 50-60 million, and YHF is waiting for more pledges from donors. YHF is currently reviewing the risk level of eligible partners. It was emphasized that information still not official, and more confirmations will be shared by the end of the month.</p> <p>Humanitarian Programme Cycle: The secondary data review was presented. The outcome was reflected on the Shelter Severity Map, which was reflected on the extended HRP 2020 and presented during the donor conference in early April. The activity matrix was developed based on 2019 HRP, which has been extended to 2020. SCT, TWiGs, and SAG will update the matrix for 2021 to reflect the new programs and kits that are currently under discussion. It was highlighted that the activity matrix would be a backbone of partner interventions.</p>	<ul style="list-style-type: none"> - Share the needs assessment reports. - Circulate the draft activity matrix for comments. - Share the official timeline of the HPC. - Share official information about the new YHF allocation. 	<p>Partners</p> <p>SCT</p> <p>SCT</p> <p>SCT</p>	<p>30/07/2020</p> <p>31/08/2020</p> <p>02/08/2020</p> <p>02/08/2020</p>



#	Topic/Issue	Action Points & Agreements	By whom?	When
5	<p>Flood situation and flood mapping</p> <p>Flood Situation: The Information Manager briefed participants about the flooding situation and explained the work handled by the Shelter Cluster to track the flood episodes and validate the figures from different sources. The level of response explains the limited resources that the Cluster has to respond to affected families on time.</p> <p>Flood Mapping: REACH initiative presented the flood analysis methodology and the progress of mapping areas that are most prone to flooding in addition to analyzing the water runoff volume. The preliminary results of the model show that many populated regions in the country are in high susceptibility zones. The model compared previous flood events in 1996 and 2019, and the accuracy was between 65 – 80 %, which means it is a reasonably accurate model. Partners who have the capacity on the ground to help on verifying the model were encouraged to share pictures, runoff volume, and information of floods episodes.</p>	<p>- Share the preliminary results of flood mapping.</p>	SCT	02/08/2020
6	<p>Updates from NFI TWiG</p> <p>The TWiG chair made a presentation on the progress made so far. It was mentioned that the group agreed to restructure kits to Basic NFI, Bedding, Summarization Items, and Winterization items. New items have been introduced to the kits, such as solar lighting. The TWiG also has reviewed the cost of the items and updating the prices of all items.</p>			
7	<p>Updates from Shelter TWiG</p> <p>The TWiG chair confirmed that the review of the emergency shelter designs was completed, and the group is currently working on the transitional Shelter solutions.</p>			
8	<p>Updates from Sub-Nationals</p> <p>The updates were reflected in the presentation.</p>			



Participants List:

Agency Name	Participant Name	Position / Title	Phone No.	Email Address
Shelter Cluster Team (SCT)	Igor Chantefort	Senior Cluster Coordinator	712225131	coord.yemen@sheltercluster.org
	Monir AlSobari	Deputy Cluster Coordinator	712225045	depcoord.yemen@sheltercluster.org
	Ali Al-Eryani	Information Manager	712225122	Im.yemen@sheltercluster.org
	Badar Abdule	Technical Support	712225046	tech.yemen@sheltercluster.org
	Omar Al Ragawi	Sana'a Sub-National Cluster Coordinator	712225133	sanaa.yemen@sheltercluster.org
	Esam Al Washily	Sana'a Sub-National Cluster Co-Coordinator	771577877	sanaa.yemen@sheltercluster.org
	Esam Al Duais	Aden Sub-National Cluster Coordinator	711695133	aden.yemen@sheltercluster.org
	Rashed Al Dubai	Al Hudaydah Sub-National Cluster	712225086	alhudaydah.yemen@sheltercluster.org
	Alezz Bin Abdulsalam	Ibb Sub-National Cluster	770506000	ibb.yemen@sheltercluster.org
	Mohammed Al Kannani	Sa'adah Sub-National Cluster	712225012	saadah.yemen@sheltercluster.org
	Saleem Al Azazi	Taizz Area Coordinator	7772665677	taizz.yemen@sheltercluster.org
	Helal Ahmed	Hajjah Area Coordinator	775156059	hajjah.yemen@sheltercluster.org
Act Now Foundation	Dr. Mona Alhajri	General Manger	775900889	actnowfoundation161@gmail.com
	Nada Al-Salami	Programs Coordinator	776344688	nadasalami84@gmail.com
	Fatima mohammed Alkayal	مدير تنفيذي	٧٧٠٣٧٣١٤٠	fmalkayal@yahoo.com
Alaman Organization for Blind Women Care	Rana Aboud	MEAL Officer	772891233	alaman.aobwc@gmail.com
Al-Awn	Amal omer	Representative	734798562	amal@alawn.org
Best FUTURE FOUNDATION	Najwa Abdullah Aladhi	President	733890483	najwa42001@hotmail.com
CCCM Cluster	Bassam AL-Ba'adani	CCCM-SNCC	712225290	albaadan@unhcr.org
CSSW	Morad Saeed	Shelter coordinator	773533390	sds.cssw.taiz@gmail.com



Enjaz foundation for Development	Samia Alabidi	Program assistant	775937508	cluster@enjazzfoundation.org
INTERNATIONAL ORGANIZATION FOR MIGRATION	Abdulrageeb Al Sharif	Sr.operation Assistant	737789141	aalsharif@iom.int
	Mohammed Tamim	Snr. Opreation Assistant	774080999	Mtamim@iom.int
Jeel Al Bena Association for Humanitirian Developement	Hietham Al Akhali	Reporting Officer	777635195	hietham75@gmail.com
Norwegian Refugee Council	Abdulmalek Alsharafi	Shelter programme Development Manager	777755795	abdulmalek.alsharafi@nrc.no
Norwegian Refugee Council	Younes Ghanem	Shelter/CCCM Manager	771616033	younes.ghanem@nrc.no
OCHA	Fahd	programme and Monitoring officer	712222868	al-dhabi@un.org
Pure Hands Organization	Wedad Sharaf Abdu Ahmed	Shelter Office	774488847	yemen.office@purhands.org
Qatar Red Crescent Society	Mohammed Abdullah Esmail Al-Qadasi	MEAL Officer	777327132	Mohamed.Qadasi@QRCS.ORG.QA
	Reema Ahmed Alkhateeb	Relief Coordinator	9.68E+11	rema.alkhateeb@qracs.org.qa
REACH	Susanna Grita	GIS Officer	9.63E+11	susanna.grita@reach-initiative.org
	Christine Pfeffer	CCCM & Shelter Focal Point	9.63E+11	christine.pfeffer@reach-initiative.org
Rofqa for Humanitarian development	Dalal Ahmed Al-Jabri	Shelter Coordinator	770029514	dalal@rofqa.org



Sama Al-Yemen Development Foundation	Manal Momen	Project assistant	733285856	samayemen72011@hotmail.com
Yemen Family Care Association	Basma Jalal	shelter & protection officer	776511510	b.sharaf@yfca.org
Yemen Red Crescent Society	Waleed Hael	DMC	777005551	selwei-wa@yemenredcrescent.org
Yemeni General Union of sociologists, social workers & psychologists	Hail Bader	Logistic Manager	776353513	hail@yguswp.org
Youth Creativity Organization for Development and Peace	Hussam abdo mohammed saeed al-athwary	Program assistant	773914714	h.alathwary@ycoye.org
Basmah Sharaf	Yemen Family Care Association	Shelter and protection officer	776511510	b.sharaf@yfca.org
Waleed Hael	Yemen Red Crescent Society	DMC		selwei-wa@yemenredcrescent.org
Yemeni General Union of sociologists, social workers & psychologists	Hail Badder	Logistics Manager		hail@yguswp.org
ADO	Sumaia Hassan	Programs		s.hasan@absyemen.org



INTERNATIONAL ORGANIZATION FOR MIGRATION	Ahmed Mohammed Amer	Senior operation assistant		AAMER@iom.int
YCO	Ahmed Helmi Albawab	Projects Coordinator		ahmed@ycoye.org