



## National Shelter Cluster Monthly Meeting Minutes

**Venue:** Virtually through Zoom Platform.

**Date:** Sunday, Sep 20, 2020, at 10:00 – 12:00

### Action points of the last meeting:

#	Action Point	Status
1	Partners to share any good practices and lessons learned on the distributions during COVID19.	Complete
2	Share the Strategic Common Pipeline paper.	Complete
3	Share the needs assessment reports.	Complete
4	Circulate the draft activity matrix for comments.	Complete
5	Share the official timeline of the HPC.	Complete
6	Share official information about the new YHF allocation	Pending
7	Share the preliminary results of the pilot flood modeling.	Pending
8	Introduce the new Sub-National Cluster Coordinator for Marib	Complete
9	Share the new timelines for 2020 HRP prioritization exercise and HPC 2021 with partners	Complete
10	Share the link to a new response dashboard with partners	Complete
11	Share the technical report for NFI and ESK TWiGs.	Ongoing



**Discussions and agreements reached during the meeting**

#	Topic/Issue	Action Points & Agreements	By whom?	When
1	<b>Welcoming Words &amp; Update from the Chair</b> The Shelter Cluster Coordinator (SCC) praised the partners' efforts to providing Shelter/NFI respond to flood affected people. The new Sub-National Cluster Coordinator for Marib was presented and SCC encouraged partners to contact him to better coordinate the response in the area of responsibility. SCC also encouraged partners to share lessons learned from the response during the Shelter Cluster meetings to promote best practices.			
2	<b>Flood Situation and Response</b> The Cluster Information Manager briefed the participants on the current situation of floods. It was explained that the Cluster through Sub-National Clusters and partners keep verifying the initial reports and referrals received from different sources to ensure that all information in the floods tracking matrix are accurate. It was also mentioned that the Cluster is working on a product to overlay the floods susceptibility with rainfall forecast in order to have better picture on locations prone to floods. This product will be ready to publish early next year.			
3	<b>HRP 2020 Prioritization</b> SCC shared that the Humanitarian Coordinator requested all clusters to make a second layer of prioritization for the 2020 HRP. It was mentioned that the Cluster conducted further analysis focused on three lenses to update the severity of needs and people in need. It was also explained that the main differences between the prioritization exercise and HNO 2021 is that the prioritization is only until the end of 2020 which means that this exercise does not include the summarization needs.	- <b>Share the prioritization exercise maps with partners</b>	<b>SCT</b>	<b>14 Oct</b>
4	<b>Winterization</b> The Deputy Cluster Coordinator presented to participants the draft Shelter Cluster Winterization Recommendations for 2020-2021. 197K families in need for	- <b>Share the draft winterization recommendations with partners</b>	<b>SCT</b>	<b>21 Sep</b>



#	Topic/Issue	Action Points & Agreements	By whom?	When
	winterization assistance and the budget required is \$37 M, which includes Shelter insulation, Heating and Personal Insulation.			
5	<b>Lessons learned and best practices</b> YFCA made a presentation on lessons learned, best practices and success story from their latest distribution of 412 NFIs and 81 emergency shelter kits in Al Dhale'e governorate from the Shelter Cluster Common Pipeline warehouse in Dhamar. More details are available in the presentation.			
6	<b>Updates from Shelter and NFI TWiGs</b> The TWiG chair briefed the participants on the progress of both NFI and Shelter TWiGs. The new composition of the NFI kits was presented as well as the revised design for the emergency shelter.	- <b>Share the technical report for NFI and Shelter TWiGs</b>	<b>TWiG Chair</b>	<b>TBD</b>
7	<b>Updates from Sub-Nationals</b> The updates were reflected in the presentation.			



**Participants List:**

Agency Name	Participant Name	Position / Title	Phone No.	Email Address
Shelter Cluster Team (SCT)	Igor Chantefort	Cluster Coordinator	712225131	<a href="mailto:coord.yemen@sheltercluster.org">coord.yemen@sheltercluster.org</a>
	Monir AlSobari	Deputy Cluster Coordinator	712225045	<a href="mailto:depcoord.yemen@sheltercluster.org">depcoord.yemen@sheltercluster.org</a>
	Ali Al-Eryani	Information Manager	712225122	<a href="mailto:Im.yemen@sheltercluster.org">Im.yemen@sheltercluster.org</a>
	Badar Abdule	Technical Support	712225046	<a href="mailto:tech.yemen@sheltercluster.org">tech.yemen@sheltercluster.org</a>
	Omar Al Ragawi	Sana'a Sub-National Cluster Coordinator	712225133	<a href="mailto:sanaa.yemen@sheltercluster.org">sanaa.yemen@sheltercluster.org</a>
	Esam Al Washily	Sana'a Sub-National Cluster Co-Coordinator	771577877	<a href="mailto:sanaa.yemen@sheltercluster.org">sanaa.yemen@sheltercluster.org</a>
	Esam Al Duais	Aden Sub-National Cluster Coordinator	711695133	<a href="mailto:aden.yemen@sheltercluster.org">aden.yemen@sheltercluster.org</a>
	Rashed Al Dubai	Al Hudaydah Sub-National Cluster	712225086	<a href="mailto:alhudaydah.yemen@sheltercluster.org">alhudaydah.yemen@sheltercluster.org</a>
	Alezz Bin Abdulsalam	Ibb Sub-National Cluster	770506000	<a href="mailto:ibb.yemen@sheltercluster.org">ibb.yemen@sheltercluster.org</a>
	Mohammed Al Kannani	Sa'adah Sub-National Cluster	712225012	<a href="mailto:saadah.yemen@sheltercluster.org">saadah.yemen@sheltercluster.org</a>
	Saleem Al Azazi	Taizz Area Coordinator	7772665677	<a href="mailto:taizz.yemen@sheltercluster.org">taizz.yemen@sheltercluster.org</a>
Helal Ahmed	Hajjah Area Coordinator	775156059	<a href="mailto:hajjah.yemen@sheltercluster.org">hajjah.yemen@sheltercluster.org</a>	
Act Now Foundation	Dr.Mona Alhajri	Top Manager	9.67776E+11	<a href="mailto:actnowfoundation161@gmail.com">actnowfoundation161@gmail.com</a>
Alaman Organization for Blind Women Care	Bassam aldabee	Meal officer	771082774	<a href="mailto:mealofficer.aobwc2@gmail.com">mealofficer.aobwc2@gmail.com</a>
AL-Atta for relief and development	Nojoud nabil al-hushail	shelter officer	775012225	<a href="mailto:nojoud@alatta.org.ye">nojoud@alatta.org.ye</a>
Al-Awn Foundation For Development	amal omer	Representative	771746062	<a href="mailto:amal@alawn.org">amal@alawn.org</a>
Altwasul for Human Development	Wasna T. Ghanem	NFIs Project Manager	9.67733E+11	<a href="mailto:proj.manager@altwasul.org">proj.manager@altwasul.org</a>
Best Future	Najwa Al Awadhi	Head of Organization	٧٧٧٢٩٠٠٥٣	<a href="mailto:najwa42001@hotmail.com">najwa42001@hotmail.com</a>
Charitable Society for Social Welfare	mona khaled	shelter coordinator	770873480	<a href="mailto:child.p@hotmail.com">child.p@hotmail.com</a>



Coalition of humanitarian relief- Taiz	Ibrahim Taher	Partnership and liaison Manager	771217275	<a href="mailto:i.almajidi@chr-taiz-ye.org">i.almajidi@chr-taiz-ye.org</a>
Enjaz foundation for Development	Samia Alabidi	Assistant Project Manager	775937508	<a href="mailto:cluster@enjzfoundation.org">cluster@enjzfoundation.org</a>
Generations Without Qat	Mohammed Taha Saleh	Project manager	774466653	<a href="mailto:m.alaswdy@gwq-ye.org">m.alaswdy@gwq-ye.org</a>
Juban Developmental Association	Mohamed Ali	Communication Officer	777136747	<a href="mailto:info@jda-ye.org">info@jda-ye.org</a>
Norwegian Refugee Council	Abdulmalek Alsharafi	Shelter Programme Development Manager	777755795	<a href="mailto:abdulmalek.alsharafi@nrc.no">abdulmalek.alsharafi@nrc.no</a>
OCHA	Fahd Al-dhabi	Programme and Monitoring officer	712222868	<a href="mailto:Al-dhabi@un.org">Al-dhabi@un.org</a>
Rofqa for Humanitarian development	Dalal Al Jabri	Shelter Coordinator	770029514	<a href="mailto:dalal@rofqa.org">dalal@rofqa.org</a>
Sama Al-Yemen Development Foundation	Manal Momen	Project Assistant	733285856	<a href="mailto:samayemen72011@hotmail.com">samayemen72011@hotmail.com</a>
Tamdeen Youth Foundation	Na'aem Alkhoulidi	Project Manager	771246846	<a href="mailto:n.alkhoulidi@tamdeen-ye.org">n.alkhoulidi@tamdeen-ye.org</a>
Yemen Family Care Association	Basma-YFCA	Shelter & Protection Officer	776511510	<a href="mailto:b.sharaf@yfca.org">b.sharaf@yfca.org</a>
Yemen Red Crescent Society	Waleed Hael	National Disaster & Crisis management coordinator	777005551	<a href="mailto:selwei-wa@yemenredcrescent.org">selwei-wa@yemenredcrescent.org</a>
Yemeni General Union of sociologists, social	Hail Badder	Shelter + CCCM sector coordintor	776353513	<a href="mailto:Hail@YGUSSWP.org">Hail@YGUSSWP.org</a>
Youth Creativity Organization	Hussam Al-athwary	Program Assistant	773914714	<a href="mailto:h.alathwary@ycoye.org">h.alathwary@ycoye.org</a>
MOZN	mohammed ali AL-awsh	project officer		<a href="mailto:info@mozn-ye.org">info@mozn-ye.org</a>