



National Shelter Cluster Monthly Meeting Minutes

Venue: Virtually through Webex.

Date: Sunday, June 27, 2021, at 10:00 – 12:00

Review of previous meeting action points:

#	Action Point	Status
1	Share the preliminary results of the pilot flood modeling	Ongoing
2	UNHCR to present the safe cooking stoves in the next Cluster meeting	Done
3	Shelter Cluster Team to share the locations prioritized for the YHF allocation with the eligible partners	Done

Discussions and agreements reached during the meeting

#	Topic/Issue	Action Points & Agreements	By whom?	When
1	Opening Remarks <ul style="list-style-type: none">- Shelter Cluster Team is recruiting a technical engineer that will be based at the national level and will cover all technical aspects of the Cluster with supporting partners across the country. The staff is expecting to be on board by next week- The Humanitarian Coordinator decided that Marib will be reporting to Aden AoR but with an overall reporting to the National Cluster.- Rashid Al Dubai, the Sub-National Cluster Coordinator in Al Hudaydah, has left the Cluster and the process of recruiting the replacement is ongoing. Hamzah from UNHCR is covering interimly and Helal remains leading the coordination in the hub.			



#	Topic/Issue	Action Points & Agreements	By whom?	When
2	Fire incidents in IDP hosting sites Deputy Cluster Coordinator (DCC) presented the Shelter Cluster Fire Incidents Tracking System which is managed by the Sub-National Cluster Coordinators in coordination with partners. The process has started at the beginning of 2021 and until today a total of 55 verified incidents were reported. DCC mentioned that there are more incidents that were reported but the Cluster was able to verify only 55 incidents where the other incidents are still under verification and will be reflected once verified. It was also explained that the Shelter Cluster Team (SCT) is trying to explore the reasons behind the high number of incidents for this year in which cooking stoves were one of the main reasons for the incidents. A baseline assessment for safe cooking stoves conducted in Hajjah and being replicated in Lahj and other locations in Aden and Sana'a Hubs to identify the most convenient and safe cooking stoves that can be provided for families and understanding the reason for fire incidents.	- Shelter Cluster Team to develop an online dashboard for Fire Incidents	SCT	End of July
3	Presentation on a pilot project for safe and fuel-efficient stoves Jeel Al Bena presented the pilot project for the safe and fuel-efficient cooking stoves implemented in Al Hudaydah which aimed to know the most convenient cooking stoves for the IDPs. There was as well a community coaching approach to make sure that the community contribution is a key part of the implementation. It was also mentioned that after the implementation of the project there were no fire incidents reported in sites where the stoves were installed. More details are available in the presentation.			
4	Updates on the catalog of forms DCC mentioned that the Cluster is developing a catalog of all Shelter Cluster-related forms including needs assessment and monitoring to ensure harmonization of tools, make use of all data collected, and have clear guidance to partners for what type of forms need to be used in certain situations. The catalog would help to get the forms endorsed by authorities as there is an interest from them to have harmonized tools instead of individual agency tools. DCC also mentioned that there was an agreement during the last SAG meeting to create a	- Partners to share any Shelter Cluster related forms used by their agencies	Partners	11 July

#	Topic/Issue	Action Points & Agreements	By whom?	When
	new Technical Working Group for SAG members interested to join the TWiG to discuss the forms.			
5	Cluster Response Monitoring Dashboard The Cluster information manager presented to the participants the Shelter Cluster Response dashboard. The dashboard shows the key achievements, gaps and coverage of Cluster response with details on the modality of assistance and the age/gender breakdown. The dashboard is available through this link .			
6	Updates from Sub-Nationals The updates were reflected in the presentation.			

Participants List:

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