

Sub-National Shelter Cluster Northern Donetsk

Shelter Coordination Meeting | Kramatorsk

13th May 2016

14:00-16:00

UN HOUSE, Kramatorsk

13 мая 2016 г.

14:00-16:00

Офис ООН, г. Краматорск

Minutes of the meeting

Present: Shelter Cluster, ADRA, SOS Kramatorsk, PIN, LRC, Housing and Utilities Department, OCHA, Art Bud, HelpAge International, OHCHR

Agenda:

1. Roundtable introduction
2. Review of previous meeting decisions
3. Updates from National Cluster (Release of Shelter Cluster Guidelines, Upcoming CCPM Workshop and Preliminary Findings of CCPM, Upcoming SAG)
4. Review of latest 5W Shelter activities and actors for 2016 and review of coordination of activities for 2016
5. Presentation of Collective Centre Factsheet and Update on Collective Centres
6. Presentation of Age and Disability Working Group on issues of durable shelter solutions- Age and Disability Working Group
7. Updates from partners
8. AOB and Wrap Up

ITEM	ACTION / DECISION	ASSIGNED TO	DUE DATE
1.	Partners to fill out 5W form	All partners	May 24, COB
2.	Shelter Cluster to send out Collective centres' database and CC Factsheet	Sub-N. Cluster	With minutes
3.	WASH and Age and Disability working group to share WASH guidelines	Sub-N Cluster	
4.	Shelter Cluster to share the contact details of the Coordinator of Age and Disability working group: HelpAge International, Becky Achan becky.achan@helpage.org, +38 068 492 18 40	Sub-N Cluster	With minutes

1. Roundtable introduction

All partners have presented themselves in roundtable format.

2. Review of previous meeting action points

- Shelter Cluster to circulate Donetsk Region Budget Overview, which was presented to partners during the previous meeting
- Shelter Cluster to review plans of Department of Economics to receive statics on implemented business projects. The plans available on the website do not have the allocated funding and are at the early development stages
- Shelter Cluster to send invitations for CC meeting, the minutes of the meeting were distributed in hard copy
- Shelter Cluster to share database with Romanovsky Foundations for damage database updates in order to include the damage data from Toretskoe into the damage database

3. Updates from National Cluster (Release of Shelter Cluster Guidelines, Upcoming CCPM Workshop and Preliminary Findings of CCPM, Upcoming SAG)

- Subnational Coordinator noted that Heavy Repairs Guidelines were being translated at the moment, finalized Ukrainian version to be available in 2 weeks
- CCPM Kobo survey form was sent out to partners 2 weeks ago in order to receive their feedback on the Clusters' performance
- SAG meeting and CCPM Workshop would be held May 31
- HLP working group planned to have a meeting during the second week of June, invitations to be send out shortly
- Partners were reminded to provide their 5W updates before May 24, 2016 COB

4. Review of latest 5W Shelter activities and actors for 2016 and review of coordination of activities for 2016

- Subnational Coordinator updated partners on visual 5W, which facilitates the process of planning response
 - Local authorities are also involved in the process of planning, as they provide valuable inputs to strengthen the coordination and the Sub-National Cluster has been providing the damage database to Donetsk Regional Administration Deputy of Humanitarian Affairs

5. Updates on shelter/NFIs referrals

- On March 3, 2016 OSCE sent out a referral regarding CC in Konstantinovka , however some data was incorrect, needed further clarification
- Regarding referral about IDPs living in hospital in Soledar, PIN conducted needs assessment, however decided not to cover the needs, as beneficiaries had previously received assistance from several aid agencies including PIN .
- Shelter Cluster received OSCE referrals about needs in Donetsk NGCA (repairs of 85 schools and 13 first aid points
 - This was referred to People in Need and also to the Health and Education Clusters
- Some partners also had construction components for Health and Education institutions, therefore social infrastructure buildings were also included in damage database
- Shelter Cluster also received a referral about a Collective Centre Kostiantynivka
 - IDPs would need NFIs as some of residents of Collective Centre were registered in NGCA and had very poor living conditions in Collective Centres
 - Needs were referred to PIN and ICRC
- Partners from ICRC and NRC (ILCA program NRC) referred needs in Sloviansk:

- ICRC: referral on heavily damaged apartment in Sloviansk
- NRC ICLA: referral on heavily damaged private house in Sloviansk, also beneficiaries need assistance with relocation
- PIN responded to these referrals and conducted preliminary shelter needs assessment
- Subnational Coordinator reminded partners to send referrals to Cluster, if an agency could not cover the needs itself
- Subnational Coordinator also mentioned Working Group on referral form that consists of OSCE, OCHA, REACH, WASH Cluster and PIN. The purpose of the group would be to improve reporting and monitoring of response on referrals.
- Participants were reminded that WASH and Shelter Cluster share their referral system as there are some common issues for both clusters
- In response to a question of whether the database was accessible for all partners, Subnational Coordinator said that the referral form is on Google drive, though had to be updated only once a week due to limited access to the server while based on People in Need's Server
- Subnational Coordinator pointed out that the link can be shared with partners on request in addition to being accessible from Shelter Cluster website.

6. Presentation of Collective Centre Factsheet and Update on Collective Centres

- Subnational Cluster presented CC Factsheet:
 - Shelter Cluster CCs database included 271 CCs
 - The highest CCs occupancy rate was in Kyiv, Kharkiv, Donetsk, Odessa and Dnipropetrovsk
 - Over 73 % of IDPs residing in CCs were women and children, 13 % were elderly
 - Overall there was a trend in declining occupancy rates since mid-2015; however larger occupancy was observed in urban areas, compared to rural areas
 - CCs were divided by two types of ownership: private and communal
 - Since 2014 52 CCs had been closed with 32 CCs closed during 2015-2016
 - 15 CCs reported cases of eviction due to utility and rent debt, however such cases were followed up with partners
 - It was also important to point out that not all of the CCs were long term solutions, with some only able to accommodate IDPs during the summer season as the heating system was not working properly
- Shelter Cluster also pointed out legal measures that aimed to support IDPs as well as key recommendations to advocate for IDPs' rights and monitor the situation in the Eastern Ukraine
- Shelter Cluster asked SOS Kramatorsk to update partners on the situation in Collective Centre Svyati Hory
 - There had been a meeting on 13th of April between Donetsk Regional Administration, municipal authorities, Protection and Shelter Clusters, and several NGOs to discuss durable solutions for when this centre would close
 - SOS Kramatorsk told the partners that IDPs had decided not to relocate to Dobropilliya and stayed in Svyati Hory. Also during the visit of Human Rights Committee, the mayor of Svyatohirsk stated that IDPs would not be relocated and be welcomed to stay in CC.
 - The CC had a new owner, the Trade Union, which could ask IDPs to relocate at any given time.
 - SOS Kramatorsk said that IDPs most likely would have to relocate before winter season, as the boiler in CC was ineffective and consumed over 70 tons of tons of coal per month

This news generated discussion by cluster participants in what could be done as a follow up to this case:

- ADRA noted a pilot project by WFP – Food for Work that would start shortly
- SOS Kramatorsk pointed out that Save the Children had cash for work project last year aiming to support IDPs in CC, however most of IDPs in Svyati Hory were elderly and disabled
- LRC mentioned a project for Collective Centre residents that provided NFIs, sleeping, hygiene kits and utensils for IDPs in Kramatorsk and Sloviansk district
- Help Age International noted that the agency and WASH Cluster were developing guidelines on content of hygiene kits
- R2P informed partners that residents of a CC in Druzhkovka relocated from it, thanks to the support of local authorities, that assisted with finding appropriate shelter solution
- PIN inquired why issue of Collective Centers should be of concern since centers had not been completely occupied
- Subnational Coordinator explained that while not all centers were completely full, there was observed trend in their closure and that in the future it would be important to support IDPs relocating from CCs with monetized solutions for shelter if possible in order to facilitate their access to longer-term shelter solutions. Assisting in relocation to another opened Collective Centre could be a temporary consideration, though the emphasis should be something considered.
- Subnational Coordinator thanked partners for mentioning the humanitarian funding that Collective Centre residents could access, and said that questions of looking at these durable shelter solutions for permanent stay were also going to be important to consider after 6-month or 12 month programming ends.

7. Presentation of Age and Disability Working Group on issues of durable shelter solutions- Age and Disability Working Group

- Subnational Coordinator introduced Coordinator of Age and Disability Working Group Becky Achan (Chair of the Age and Disability Working Group from HelpAge International)
- Age and Disability Working Group was supported by Protection Cluster and established as an advocacy mechanism to promote and support effective mainstreaming of age and disability in the humanitarian response
- Coordinator of Age and Disability Working Group briefed partners on the main objectives and challenges in ensuring accessibility to the elderly and handicapped
- Elderly and handicapped beneficiaries had specific needs that should be addressed, therefore Coordinator of age and disability working group held bilateral meetings with partners on inclusion of the elderly and handicapped
- It was also mentioned that Help Age International provided trainings for field officers on sex, age disaggregated data. Training were free and partners were welcomed to make a request for training
- Coordinator of age and disability working group in cooperation with Shelter Cluster was developing a top up kit for shelter repairs which could include among other things:
 - Ramps instead of stairs
 - A bench in a shower
 - Lower electricity sockets
 - Accessible bathroom

- All items would be low cost and aim to ease the accessibility
- Annex for the top up kit would be included into heavy repairs guidelines
- Coordinator of age and disability working group discussed Terms of Reference for CCs needs assessment
 - As the number of CCs was decreasing it would be vital to plan and prepare in advance for their closure
 - Coordinator planned to travel to Donetsk region to have bilateral meetings with partners
 - Subnational Coordinator reminded participants of how this assessment could assist partners in considering how solutions to CC closure such as apartments, houses, or other social institutions could be used as accommodation for the disabled.
- Subnational Shelter Cluster Coordinator pointed out the importance of Age and Disability Inclusion for partners while they finalise their budgets, proposals, and procurement for 2016 funding, not only for HRP
- PIN requested average pricing of items in top-up kit as it would be of great use in future planning
- LRC inquired about methodology of collective centers' survey for the aforementioned Collective Centre Factsheet
- Subnational Coordinator explained that survey had been conducted via phone with Collective Centre Coordinators.
 - The first round of the survey was done in 2014
 - Shelter Cluster called CCs and asked managers about whether the center was operating, what was the number of IDPs residing in the center.
 - The second round had been implemented this year in April and May
- LRC pointed out that oftentimes management of CCs would exaggerate the needs and the number of IDPs in a center
 - Once the agency had received a request to provide assistance to residents of a CC, however after the carrying out needs assessment, it was established that the agency gave the wrong figures
 - In response, the Subnational Coordinator said that it was on the agencies to provide updated information on Collective Centres that they are appraising. Coordinator agreed to circulate Donetsk Collective Centres for partners in attendance in the meeting, so that they could provide the latest information on these Collective Centres.

8. Updates on partners

- Subnational Coordinator asked partners to give brief updates on the current projects, relevant issues and challenges
- **PIN** said the procurement process for construction materials had recently started
 - The agency planned to do heavy repairs for 110 HHs under UNHCR funding, as well as install windows in Avdeevka and Tonenkoe in 72 HHs
 - PIN was also waiting for OFDA funding for implementation of shelter programs
 - The agency conducted needs assessment in Mironovskoe, Luhanskoe and in Sloviansk district.
 - PIN had also conducted assessment in Pervomaisk and Orlovka and would work in those areas in the future

- The agency asked partners to inform PIN if they planned to work in the same areas to avoid duplication
- **ADRA** had recently signed agreement with UNHCR
 - The agency faced some challenges with roof repairs of multistory apartment buildings in Sloviansk raion Tselinnyi district
 - **ADRA** also introduced another shelter program funded by the German and Canadian government which had been recently contracted
 - Currently the agency was looking for locations to implement shelter activities- 200 HHs for light repairs and 200 for medium repairs
- **LRC** selected 20 beneficiaries for heavy repairs, preliminary agreements were signed, also 22 beneficiaries would be targeted to light and medium repairs
 - The agency was looking for construction companies to develop designs for houses and cost sheet
 - 100 families would have new windows installed
- **R2P** raised an issue of a CC in Druzhkovka that was not fully repaired and need some work. One wing of the building was not yet finished
- **SOS Kramatorsk** pointed out that while cooperation with local authorities in GCA went well, locations along frontline required support from humanitarian community, especially with winter approaching
- **Subnational Coordinator** responded that partnership agreement with Donetsk local authorities would be discussed during SAG (Strategic Advisory Group meeting)
- **PIN** shared their plans to conduct price monitoring of construction brigades' services for Donetsk GCA and NGCA, also for Luhansk in future.
 - The agency would appreciate partners' contribution and would advocate for standardized prices of labour

9. AOB/Wrap up

- Partners to fill out 5W form
- Shelter Cluster to send out Collective centres' database and CC Factsheet
- WASH and Age and Disability working group to share WASH guidelines
- Shelter Cluster to share the contact details of the Coordinator of Age and Disability working group:
 - **HelpAge International, Becky Achan** becky.achan@helpage.org, +38 068 492 18 40

END

27 May 2016

Drafted by Darya Zhagina

List of Annexes:

CCs Factsheet

CCs database