

| Shelter Cluster Vanuatu – Meeting Notes  |                                |           |   |
|--|--------------------------------|-----------|---|
| Meeting:   | Cyclone Preparedness Meeting   |           |   |
| Date:  | 09 <sup>th</sup> November 2017 | Time:     | 3pm   |
| Meeting Facilitator:   | Robbie Dodds                   | Location: | Samna Province Women Conference room, Luganville, Santo |
| Minutes Prepared By:   | Subesh Prasad                  |           |   |
| Agenda   |                                |           |   |
| <b>Attendance</b>  |                                |           |   |
| <ul style="list-style-type: none"> <li>• Kenson Tai (World Vision)</li> <li>• Rexly Mala (Vanuatu Red Cross (VRCS) shelter volunteer)</li> <li>• Jerry Rojo (VRCS shelter volunteer)</li> <li>• Alban Tavi (Shelter Cluster)</li> <li>• Coen Besboom (GIZ)</li> <li>• John Sese (Community Disaster Council Committee Chairman (CDCCC))</li> <li>• Chief Gidion Rakrook (Chief reps)</li> <li>• Isaac Savua (CARE international.)</li> <li>• Hilson Toalin (UNICEF WASH Cluster)</li> <li>• Ham Joel (Further Arts)</li> <li>• Augustine Garae (VRCS)</li> <li>• Shirley Johnston (VRCS)</li> <li>• Thomas Toa (Latter Days Saint Church)</li> <li>• James Smith Ann (Church of Christ)</li> </ul>   |                                |           |   |
| <b>Agenda:</b>   |                                |           |   |
| 1. Welcome and introductions.  |                                |           |   |
| 2. Shelter Cluster cyclone preparedness:   |                                |           |   |
| <ul style="list-style-type: none"> <li>• 2017/2018 cyclone season outlook</li> <li>• Emergency shelter stocks and Non-Food Items (NFIs) in country</li> <li>• Minimum emergency shelter relief package for cyclone related emergencies</li> <li>• Discussion on minimum standard NFI package for cyclone related emergencies</li> </ul>  |                                |           |   |
| 3. AOB   |                                |           |   |
| Notes, Decisions, Issues   |                                |           |   |
| Topic  |                                |           |   |
| <p><b>2017/2018 cyclone season outlook</b> - Vanuatu Meteorological Geo-Hazard Department (VMGD) has published their cyclone season outlook, noting that several cyclones are possible this season. Shelter partners were informed and advised to refer to the VMGD website for further information, and to plan and prepare for any potential shelter response this season. Here is the link: <a href="http://www.vmgd.gov.vu/vmgd/index.php">http://www.vmgd.gov.vu/vmgd/index.php</a></p>   |                                |           |   |
| <p><b>Emergency Shelter stocks and Non-Food Items (NFIs) in country</b> - The Vanuatu emergency shelter stock mapping as of 09<sup>th</sup> November 2017 indicates Vanuatu Red Cross, World Vision and Caritas have most of the pre-positioned emergency shelter stocks and NFIs. In total, there are 1,528 tarps and 1,699 shelter tool kits, which could reach a maximum of 764 households with completely destroyed houses. Agencies were encouraged to verify their stock levels, consider increasing the levels of prepositioned stocks if possible, and to provide the coordination team with any updates. Link to stock matrix: <a href="https://www.sheltercluster.org/pacific/documents/pacific-region-stock-mapping-shelter-and-nfi">https://www.sheltercluster.org/pacific/documents/pacific-region-stock-mapping-shelter-and-nfi</a></p> <ul style="list-style-type: none"> <li>• Vanuatu Red Cross is in the process of replenishing their stocks after the Ambae response.</li> </ul> |                                |           |   |

- Kenson from World Vision confirmed that their pre-positioned tarpaulin is IFRC standard type even though it is currently noted as non-standard on the stock matrix. Coordination team to inform logistics cluster so the stock matrix can be updated accordingly.

**Minimum emergency shelter relief package for cyclone related emergencies – V1.2 of this**

guidance note was tabled to partners for their feedback, and endorsed in its current form.

To view this guidance note click: <https://www.sheltercluster.org/pacific/documents/minimum-emergency-shelter-package-cyclone>

**Discussion on minimum standard NFI package for cyclone related emergencies** – type and quantity of NFIs per household, based on the level of damage was discussed, and is summarized in the below table. This package was agreed by all present, and the abovementioned guidance note will be updated to reflect this.

| House damage Level          | Non Food Items                        | A family of 5  | Note                  |
|-----------------------------|---------------------------------------|--|-----------------------|
| <b>Completely destroyed</b> | <b>Kitchen Set</b>                    | <b>1</b>   | <b>IFRC Standards</b> |
|                             | <b>Blanket</b>                        | <b>2</b>   |                       |
|                             | <b>Solar lights</b>                   | <b>1</b>   |                       |
|                             | <b>Sleeping mats</b>                  | <b>2</b>   |                       |
|                             | <b>Mosquito nets</b>                  | <b>2</b>   |                       |
| <b>Major Damage</b>         | <b>Kitchen Set</b>                    | <b>Quantity to be determined by assessment e.g. Is it damaged? What is the capacity of the family?</b> | <b>IFRC Standards</b> |
|                             | <b>Blanket</b>                        |  |                       |
|                             | <b>Solar lights</b>                   |  |                       |
|                             | <b>Sleeping mats</b>                  |  |                       |
|                             | <b>Mosquito nets (where required)</b> |  |                       |
| <b>Minor damage</b>         | <b>None</b>                           |  |                       |

**AOB**

**Local purchasing** – One agency raised this topic, suggesting that local purchasing for emergency shelter items and NFIs be considered. It was noted that local purchase can lead to slower procurement times and higher cost of the kit, but more appropriate tools. If agencies are in the position to explore this option, they are encouraged to do so. The IFRC tarpaulins however are of a very high quality which cannot be matched in terms of quality or price on the market, so shelter partners are encouraged to continue to pre-position these which are currently recognised as the Pacific Shelter Cluster standard tarp.

**Action Items**

| Action  | Owner                  | Due Date |
|---|------------------------|----------|
| World Vision tarps for Vanuatu to be noted as STANDARD TYPE on Pacific Stock Matrix. Type of tarps prepositioned by World Vision in other Pacific countries to be verified. | IFRC CCST shelter team | Nov 2017 |
| Update minimum emergency shelter relief package for cyclone-related emergencies guidance note to include standard NFIs  | IFRC CCST shelter team | Nov 2017 |

**Next Meeting**

|            |               |       |  |           |  |
|------------|---------------|-------|--|-----------|--|
| Date:      | To be advised | Time: |  | Location: |  |
| Objective: |               |       |  |           |  |