

## **\$3.25M CHF Allocation**

**October 2012**

### **INTRODUCTION**

This document provides additional guidance for agencies submitting proposals under the Shelter Cluster envelope of \$3.25m. The envelope is part of the second standard allocation of the Common Humanitarian Fund for Somalia (CHF). The full details of the allocation are described in the standard allocation document, available on the CHF website at <http://www.unocha.org/somalia/financing/common-humanitarian-fund>

This guidance note has been prepared by the Shelter Cluster Coordinator. The notes are for guidance purposes only and do not replace the Standard Allocation Document (SAD). They are intended to enable agencies to decide if they want to apply for funding under this envelope and to assist in the project proposal writing.

Applicants are strongly encouraged to ensure that their proposals are in line with the Cluster Response Plan and the Strategic Operating Framework (SOF). These documents are available on the Cluster's website.

### **THE ALLOCATION**

The CHF board has allocated \$3.25 million for the Cluster divided into the follow sub-envelopes:

- i. Tier I: Populations in crisis in urban / semi urban areas including Lower Juba, Dollow in Gedo, Beletweyne in Hiran, Baidoa in Bay and Hudur in Bakool.
- ii. Additional shelters for the areas under consideration of the Tri-Cluster.
- iii. Durable solutions in Bosaso and Galkayo.

### **INTERPRETATION OF THE SUB-ENVELOPES**

The above allocation is the output from a series of consultations and analysis which included the Shelter Cluster Coordinator, Inter Cluster Working Group (ICWG) and culminated in the CHF board. The SAD sets clear boundaries on the activities and their geographical areas. Notwithstanding the guidance offered in the SAD, the Cluster Review Committee (CRC) will prioritise projects based on a combination of factors including need, capacity to respond and funding already allocated outside of the CHF.

As detailed on Page 5, the projects must respond to the ‘greatest and most immediate need’. Therefore, when prioritising projects, the CRC will be requested to use its own judgement in assessing the needs and so a degree of flexibility will be employed for the geographical locations. Proposals that respond to the SAD without addressing the overall needs of Somalia will not be prioritised while those that address a clear and immediate need within the broad geographical zone will be prioritised.

To ensure economies of scale, impact and that the greatest needs are met, the CRC is not obliged to allocate funding to every geographic location mentioned in the three sub-envelopes.

*Tier I: Populations in crisis in urban / semi urban areas including Lower Juba, Dollow in Gedo, Belet Weyne in Hiran, Baidoa in Bay and Hudur in Bakool*

Proposals should be based on the greatest need and so there will be flexibility in the precise geographical areas. The statement on Page 3, section 1.ii. “Targeted urban/semi urban areas include .....” will be interpreted to mean any urban/semi urban areas within the regions of Gedo, Hiran, Bay and Bakool. The proposals must clearly demonstrate the need for the activity.

UNHCR is interested to partner NGOs for the distribution of NFIs to targeted populations. The CAP partner would take a regional perspective and over a 6-month period, be responsible for assessing and documenting the needs for NFIs. Activities would include mapping of IDP settlements, maintaining up-to-date settlement information, assessing the needs, targeting the most vulnerable and ultimately distributing NFIs and / or Emergency Shelter Kits.

The procurement would be undertaken by UNHCR and so the activities would be focused on software, which, depending on the findings may or may not result in a distribution. This will permit a separation of three stages:

- i. needs assessment,
- ii. procurement
- iii. distribution

This will promote a more independent assessment of need and a more considered distribution plan.

It is possible that within the 6-months, the need for NFIs will not be proven and so any budget allocated to distribution will be re-programmed. It will be UNHCR’s decision as to whether to release NFIs and so the onus is on the NGO to prove the need using a combination of traditional methods (surveys, household questionnaires, FGD, key informant) but also innovative methods such as remote sensing, visual imaging of need, mapping, displacement profiling etc.) These activities will form the core of the proposal.

For budgetary purposes, assume that 3,000 NFIs will be distributed within the 6-months – budget should have distribution costs only and NOT procurement. Due to the software orientation of such partnerships, projects for less than \$250,000 are acceptable.

Stand-alone NFI procurement followed by distribution projects will not be prioritised.

Stand-alone shelter projects that employ concepts of transitional shelter using shelter kits or similar will be prioritised. More emphasis should be placed on community participation adopting an owner-driven approach. Community contracting through analysing and enhancing local skills should be considered to lower costs and involve the IDPs in creating their own settlements and so increase the sense of ownership. Issues around the environment and possible degradation will need to be addressed. Reference to the Cluster Response Plan and Objective 2 is recommended.

*Additional shelters for the areas under consideration of the Tri-Cluster.*

The funding received for Tri-Cluster earmarked for shelter construction is insufficient to cover the needs. Therefore, additional funding will be allocated to meet this short-fall. Any CAP partner who has shelter activities in Mogadishu detailed in their CAP project is eligible to apply under this sub-envelope.

*Durable solutions in Bosaso and Galkayo.*

In line with the Cluster's Objective 3, funding has been given to provide IDPs with a 'durable' solution. At the heart of this is land tenure. Therefore, proposals must prioritise this issue prior to addressing the shelter solution. It is the land that enables IDPs to find a durable solution not the construction materials. Proposals that clearly demonstrate an understanding of this and maximise the beneficiary numbers and land tenure will be prioritised.

### **TIMESCALE AND PROCESS**

CHF has agreed to keep the data base open until 7<sup>th</sup> October and so CAP partners have a working week plus weekend to submit. The CRC will meet on the 8<sup>th</sup> October to review the projects. The projects will be scored against a CRC agreed set of criteria. The purpose of the criteria is to guide the CRC and to provide a framework for discussion to ensure that the best available projects are selected. Once submitted the proposals will be frozen although if there are any aspects of the proposal that are not clear, clarification will be requested on Tuesday 9<sup>th</sup>. The CRC will then meet again on 11<sup>th</sup> to review the responses and make a final recommendation for prioritisation.

The CRC will determine a proposal not to be eligible for consideration, if one of the following conditions are not met:

1. The submitted proposal must be fully completed and coherent. If, for example, critical information to understand the project is missing, budget lines incomplete but activities indicate a cost, the log frame is not complete etc., the project will not be considered for funding;
2. The organisation must have physical presence in the area it is operating in. If operating through an implementing partner, it must demonstrate that its partner has presence and there is a comparative advantage to the arrangement;
3. The submitted proposal must be in line with the strategic objectives of the Allocation.

The database format is limited and so partners are strongly encouraged to submit additional documents supporting their proposals and in particular a comprehensive needs assessment. These documents will be read in conjunction with the main proposal.

#### **CONSULTATIVE MEETINGS**

The Cluster Coordinator is available to discuss the allocation in more detail during the week commencing 1<sup>st</sup> October. Please arrange a meeting with Carol.