

Shelter Cluster FIJI – Meeting Minutes			
Meeting:	Shelter Cluster		
Date:	2 <sup>nd</sup> March 2017	Time:	10am
Meeting Facilitator:	Mr. Vula Shaw, Fiji Shelter Cluster Lead (MLGHE)	Location:	Department of Environment Conference Room, Suva
Minutes prepared by:	Robert Dodds, Shelter Cluster co-lead (IFRC)		
Agenda			
<p><b>1. TC Winston Response:</b> Update – Help for Homes (HfH) initiative and Build Back Safer booklet and trainings</p> <p><b>2. Shelter Cluster Preparedness:</b></p> <ul style="list-style-type: none"> <li>Information management: Fiji Climate Outlook February to April 2017 &amp; May to July 2017 and stock repositioning</li> <li>Shelter 3Ws</li> <li>Build Back Safer Community messaging</li> <li>Build Back Safer Carpentry Trainings</li> <li>Development of Shelter Cluster Strategy and Tools</li> </ul> <p><b>3. AOB</b></p>			
Attendance			
<p>Shidharta Mudalia: CRP Arvind Dayal: RPPC Raveen Chand: ADRA Raijili Evasito: MWCPA Prishika Nadad: Ministry Rural &amp; Maritime Development – NDMO Masi Latianara: HFH Fiji (Shelter Cluster co-lead, BBS focus) Mesake Mataitoga: CED Vula Shaw: MLGHE (Shelter Cluster Lead) Subesh Prasad: IFRC (Shelter Cluster co-lead) Robert Dodds: IFRC (Shelter Cluster co-lead)</p>			
Notes, Decisions, Issues			
Topic			
<p><b>1. TC Winston Response:</b></p> <ul style="list-style-type: none"> <li><b>Update – Help for Homes (HfH) initiative and Build Back Safer booklet and trainings.</b> The update shows that 27,188 households have been reached during phases 1 and 2 of the HfH initiative. All cash vouchers have now been issued to families who qualified for assistance. Due to shortage of building materials, some of these families are yet to spend their vouchers. Please note that the households from Maritime are not listed in the table (refer to presentation), as they have been assisted in Suva centre.</li> </ul> <p>It also indicates gaps in the ‘orange zone’, where approximately 1,742 affected households have not yet received assistance under the Help for Homes (HfH) initiative. Funding has not been requested for these households and shelter agencies are encouraged to respond to these outstanding needs if in the position to do so.</p>			

## 2. Shelter Cluster Preparedness:

- **Information management: Tropical Cyclone Outlook and stock prepositioning.**

This information is available on the shelter cluster website ([www.sheltercluster.org/pacific/fiji](http://www.sheltercluster.org/pacific/fiji)) and is updated as new information becomes available. The Climate Outlook is prepared by Fiji Meteorological Service, and stock preposition mapping by the Pacific Logistics Cluster.

- **Shelter 3Ws**

3W template has been emailed to shelter agencies. Please complete and return to [subesh.prasad@ifrc.org](mailto:subesh.prasad@ifrc.org)

- **Build Back Safer Community messaging**

Help for Homes booklets and posters are now available in 3 languages (English, Itaukei and Hindi). Many thanks to Habitat for Humanity Fiji for leading this process of translation. Shelter agencies and hardware stores are encouraged to print and disseminate more of these materials to affected families during the course of their work. These materials are most effective when delivered with technical advice and practical demonstrations at community level on sound construction techniques incorporating these 'build back safer' construction techniques.

It was noted that Ministry of Trade is planning to distribute 1,000 copies of the booklet inside the Fiji Sun newspaper. It was not clear however in which publication, and where it will be distributed.

It was suggested that for future publications, a wider audience might be reached if the posters or a few of the key pages of the booklets could be printed directly in the newspaper itself as a double-page spread. This might be more cost-effective than printing the booklet. The Cluster Lead indicated that the MLGHE will explore opportunities within the Ministry for contributing to future publications.

- **Build Back Safer Carpentry Trainings**

The Rural Housing Unit is planning rollout of carpentry training in four divisions, 2 week trainings, FNU accredited.

Habitat for Humanity Fiji is currently in touch with Fiji National University and Fiji Technical College regarding the design of trainings that are tailored to the needs of different groups including women, low income groups, and youth.

It was suggested that these trainings might have similarities which could complement each other and benefit from the incorporation of a Build Back Safer component. There might be value in consolidating these trainings with preparation and response to future disasters in mind.

For such an exercise, existing training organisations in Fiji with experience in working at community level in informal settlements and rural areas such as WWF, CCF, PCDF, Live and Learn, WCS, APTC, FNU, TVET, NTPR, and Fiji Technical College could be invited to participate in a technical working group to further develop a strategy around this.

- **Development of Shelter Cluster Strategy and Tools**

### **Damage level guidelines**

The existing damage level guideline is essentially a household level damage assessment tool developed during the 2016 TC Winston response, led by Ministry of Economy. It assisted families to assess the level of damage to their own houses in order to claim the corresponding level of Government assistance (Ministry of WC&PA). Categories include partial roofing damage, complete roofing damage and house fully destroyed.

It was proposed during the meeting to further develop this tool during preparedness time, with the objective of increasing the speed and effectiveness of future responses to disasters. The tool could

be developed to incorporate other types of hazards (floods, earthquake, storm surge, landslide) and consequent damage to houses.

#### **Standardised Emergency Shelter/NFI Relief Package**

It was noted that during the TC Winston response, many different types of emergency shelter assistance had been received by communities, sometimes tarpaulins, sometimes tents, sometimes toolkits, sometimes one package per household, sometimes one per community. All with mixed reactions from communities, particularly around community dynamics and kits designed to be shared. The shelter cluster defined guidelines for emergency shelter assistance at the time. Individual kit and communal kits were discussed.

Prepositioning was also highlighted as an issue which might be addressed through better defined standards of shelter relief items and engagement with the private sector. This would promote a more predictable response in terms of type, quality and quantity of relief shelter items to be distributed, and increased availability of these items on shelves and in warehouses of suppliers.

It was suggested that this point be developed in consultation with shelter organisations in-country who are well informed of needs of communities. Shelter partners are therefore kindly requested to share any feedback on emergency household and/or communal shelter kit with the coordination team in preparation for this process.

#### **Ways forward – prioritisation of technical working groups**

1. Damage level guideline – it was suggested this might be the most achievable action and the cluster could start here. Ministry of Women has indicated it can share lessons learned on use of the guideline at community level, and how it was interpreted and received by the affected households. President of Institute of Engineers to be invited.
2. Consolidation of trainings. NDMO has requested that Rural Housing take part.
3. Standardisation of Emergency Shelter/NFI Relief Package.

### **3. AOB**

Next meeting TBC

#### **Action Items**

Action	Owner	Due Date
Shelter 3Ws – shelter agencies to complete and return to <a href="mailto:subesh.prasad@ifrc.org">subesh.prasad@ifrc.org</a>	Shelter agencies	08/03/2017
Relevant Shelter Cluster partners to be invited to attend Technical Working Group for development of Damage Level Guidelines.	Cluster lead / co-lead	08/03/2017
Lessons learned from TC Winston in respect to Damage Level Guidelines to be shared with Shelter Cluster Lead / Co-Lead	MWCPA	10/03/2017

#### **Next Meeting**

Date:	TBC	Time:	TBC	Location:	TBC
Objective:	TBC				