



National Emergency Management Office (NEMO)

P.O. Box 1380

Nuku'alofa

TONGA. Phone : (676) 26-340, 28-215 Fax : (676) 28-220

Email : levenih5@gmail.com

### Tonga Shelter Cluster - Meeting Minutes No. 8

Participants	Kelela Tonga (MOI), FotuVeikune (MOI), 'Amelia Ma'afu (Caritas), Mark Mitchell (Caritas), Pauline Bourke (Caritas), Jeff Lee (CARE/MORDI), Priscilla Phelps (Consultant to Tonga's Government), Samuela Pohiva (MIA), Tom Bamforth (IFRC), Leveni 'Aho (NEMO), Graham Kenna (NEMO), Loti Yates (NEMO), Carrie Vaea (NEMO), Lesieli Tu'ivai (Environment/MEIDECC)		
Meeting:	Shelter Cluster		
Date:	10/03/2018	Time:	3pm
Meeting Facilitator:	Kelela Tonga (MOI)	Location:	NEMO conference room
Minutes Prepared By:	NEMO	Location:	Nuku'alofa

#### Agenda

- Criteria for Vulnerability Selection
- AOB

#### Notes, Decisions, Issues

##### Topic

##### Priscilla

- Consider the criteria used for TC lan recovery as a starting point, circulate the list and information to cluster members
- Need overall implementation strategy to identify gaps

##### IFRC: Tom

- Draft vulnerability index in place
- **Add annexes to strategy: guide to vulnerability and community consultations so people will be clear of the processes**
- Map to show where people are working, regular report on the status of work and ensure it's being implemented effectively: keep it simple

##### MOI: Kelela

- **List of criteria to send to cluster members to reconsider on next meeting**
- NGO will identify household to be prioritised as they work along with the communities and town officers
- Question remain is how are we going to implement?

**MOI: Fotu**

- Be cautious with the vulnerability criteria used at TC Ian because it was aimed for reconstruction

**Caritas: 'Amelia**

- Propose to develop a guidelines to reinforce shelter cluster's endorsement of what a partial and a totally destroyed house is, platform to discuss common criteria
- Agree with Priscilla that Caritas found implementation strategy to be very helpful with what to prioritise

**NEMO: Loti Yates**

- Should move forward to discussing processes, analysing and assesing of data
- NGO's processes to be shared with other agencies

**NEMO: Leveni**

- Survey team captured the most important data: location and names of households
- Damage assesment will be based on distribution but catergorise into 3 groups (major, partial and totally damaged household)

**MIA: Samuela**

- MIA have capacity mapping for all villages that identifues issue of community engagement (to be shared with the cluster members)
- Survey team covered CBD area today, expect to complete by today or Monday

**Action Items**

Action	Owner	Due Date
Reconsider list of vulnerability criteria	Shelter cluster lead& partners	
<b>Finalise criteria and process for Shelter implementation</b>	Shelter Cluster and Partners	

**Next Meeting**

Date:	TBC	Time:	TBC	Location:	NEMO Conference Room
Objective:					