



National Emergency Management Office (NEMO)

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Nuku'alofa

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Tonga Shelter Cluster - Meeting Minutes No.1			
Meeting:	Shelter Cluster		
Date:	19/02/2018	Time:	6.25pm
Meeting Facilitator:	Leveni Aho	Location:	NEMO conference room
Minutes Prepared By:	Carrie Vaea	Location:	Nuku'alofa
Attendance			
Leveni Aho (NEMO)		Graham Kenna (NEMO)	
Fotu Veikune (MOI)		Malcom Johnstone (IFRC NZ)	
Natalia Latu (MFNP)		Bill Flinn (CARE International)	
Fakaola Lemani (MFNP)		Lemau Afamasaga (IFRC-Ops)	
Samuela Pohiva (MIA)		Anaseini Lotebato (TRC)	
Mathew Clarke (DFAT)		Carrie Vaea (NEMO)	
Agenda			
Notes, Decisions, Issues			
Topic			
Welcoming remarks_– Director Leveni			
Partners Update			
IFRC: (Lemau Afamasaga)			
<ul style="list-style-type: none">• Personnel – IFRC in Fiji is on standby to provide support to Shelter cluster coordination• More Non Food Items (NFI) will be transported into country by 2 aircrafts on Wednesday and Friday• TRCS stocks is only sufficient to cover 3000 people			
CARE: (Bill Flinn)			
<ul style="list-style-type: none">• Collaboration with MORDI in getting shelter supplies• DFAT Mathew Clarke• Can assist in conducting Schools assessment			
MOI: (Fotu Veikune)			
<ul style="list-style-type: none">• Assessment Team from the Housing division will be deployed to Eua island on Friday to conduct housing damage assessment (TBC)• 2 vehicles will be mobilising to Eua			

Note: World Bank Team will carry out an aerial survey to all affected areas. Results can be shared amongst relevant agencies

MIA: (Samuela Pohiva)

- There have been a lot of complains coming from the public in regards to shelter distribution and it is something that NEMO and Shelter Cluster should address by getting the right data/information and shares it down to assigned ministries and agencies to reduce duplication of work.
- complains from the public can be transferred to MIA for consultation

Director Leveni put emphasis on the importance of transitional housing and ensures that the public are well aware of when NEMO's roles will be come to an end. MOI will then coordinate the longer term recovery.

Graham Kenna stated that NZ is sending aid supplies that contain housing materials like roofing nails, strapping tools etc.

Closing Remarks: Leveni Aho

AOB

Action Items

Action	Owner	Due Date
• Ongoing coordination of shelter cluster by lead and co-lead agencies (TRC + MOI + NEMO)		
• MOI to conduct survey on housing and relay information to NEMO once completed		
• Shelter cluster agencies to report to NEMO any shelter related information at least after every two days or so		
• Agencies to share information and data		
• Need collective efforts from all members to generate Response Plan for Shelter Cluster		
• MOI to follow up Housing Policy and building code		

Next Meeting

Date:	19/02/2018	Time:	6pm	Location:	
Objective:					