

SITE MANAGEMENT TASK FORCE – MEETING MINUTES

14:00 – 15:30 | 29 JANUARY 2019 | UNHCR HERAT CONFERENCE ROOM

Participants: ARAA, DRC, IOM, NRC, OCHA, UN-Habitat, UNICEF, UNHCR, WFP, Shelter Now International

Agenda:

1. Update on the Relocation Process
 2. Review of the Service Mapping and Focal Point Contact List
 3. Way forward on Key Messaging
 4. The Protection Cluster Referral System
 5. Update from HLP Task Force
 6. SMTF in Badghis
 7. SCOPE registration
 8. AOB
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1. Update on the Relocation Process
 - Local government team (DoRR, DoUDL, DRRD, MoPW and IDLG) came to the Sharakh-e-Sabz site on 28 Jan. SMTF shared the technical documents, which they will review and share their conclusion/recommendation on the way forward to the Government.
 - SMTF initiated the development of Work Plan for the services and facilities required in Sharakh-e-Sabz per zone.
 2. Review of the Service Mapping and Focal Point Contact List
 - Still waiting for the few agencies to fill.
 - **Action point: All agencies to fill the relevant information by accessing the link below by COB 30 Jan.**
<https://docs.google.com/spreadsheets/d/1L-bqKJumLtghxNe-eth-25M7-VSQtnoxDmpuTDI3gXo/edit?usp=sharing>
 3. Way Forward on Key Messaging
 - Reaffirming the importance on coordinating all service provisions in sites with site management agencies.
 - Suggestions were made to have site level meetings first with the cluster leads and service providing agencies, then followed by the meeting with representatives IDPs.
 - To start with, 1 meeting for all DRC-managed site, 1 meeting for all NRC-managed sites and 1 meeting at new Sharakh-e-Sabz.
 - **Action point: Site Management Agencies to plan for the meetings and hold as soon as possible.**
 4. The Protection Cluster Referral System
 - **Action Point: All protection agencies to review the latest Western Region's Protection referral pathway and share with moalem@unhcr.org by COB Sunday, 3 February 2019.**



5. Update from HLP Task Force

- The total of 634 families in Kahdestan are under threats of eviction, particularly, 197 families in Sattar Abad section received two weeks-notice (until 9th Feb) to move out.
- **Action Point: HLP Task Force to follow up with DoRR on the urgent eviction cases.**

6. SMTF in Badghis

- SMTF in Badghis has to be established. Based on the capacity of site management agencies present in Badghis decision will be made.

7. SCOPE registration

- WFP/SNI is finalizing the registration by 31 January 2019 based on the verified list received from the site management agencies. WFP will analyze the registered data and clear the list by double checking the duplications.
- The final list will be available for those agencies which have Data Sharing Agreement.
- Regarding the registration of new IDPs who were not verified during the November verification, if it is identified as genuine cases, site management agencies should share the list with SMTF coordination team, so that SMTF can request WFP to register.
- **Action Point: WFP to share the template Data Sharing Agreement with SMTF members.**

Next meeting will be held at 14-15:30, Tuesday, 5 February 2019 at UNHCR Herat

END