

**Post Distribution Monitoring (PDM)**, is necessary to understand the *quality* of Shelter activities delivered, and to allow improvements to be made in future shelter activities. The Shelter Cluster urges partners to share results of PDMs so that all agencies can learn from common pitfalls and successes and to ensure that continuous improvements in practice can be made collectively.

At the time of writing version 1 of this technical annex, over 4 months after the April 25<sup>th</sup> earthquake, a number of Shelter Cluster partners have already begun to develop / developed PDM tools specific to their shelter activities. Recognising the importance of collective monitoring of the shelter response, the Coordination Support Group (CSG) has tasked the Shelter Cluster to advocate for a harmonised PDM amongst all Shelter Cluster partner agencies. This annex reflects the recommendations of the Shelter Cluster for this harmonised PDM.

It is expected that some agencies will undertake the PDM considering all sectors that they are working in at the same time and agencies are directed to other clusters and the Cash Coordination Group (CCG) for further information on PDM activities in relation to other sectors. This annex only considers shelter hardware (such as CGI, Tarpaulin, fixings, toolkits and other NFIs) and the software activities (community orientation sessions, and other technical assistance) that were undertaken at the same time as the hardware distributions.

If a PDM is carried out only in relation to Shelter activities only it is expected that as a minimum the PDM should include monitoring of:

- **Location:** Are the household living on their own site? Has the household been displaced from their own land?
- **Composition of Household**
- **Vulnerability** of the household – for example using information shown on page 4 of this document, <https://www.sheltercluster.org/sites/default/files/docs/prioritisation-final.pdf> .
- Where the agency has distributed **cash** intended for shelter purposes they should refer to the detailed guidance and form provided by the Cash Coordination Group in Nepal, which can be accessed from the Post Distribution Monitoring folder of the google drive: [https://drive.google.com/folderview?id=0B\\_zJWeXYkACfm5nMFJ5bXhCNEs0Z0QyYUdUZDAXZ01TUnRQN3E0bTdlbTNI5kPgb0Jjbms&usp=sharing](https://drive.google.com/folderview?id=0B_zJWeXYkACfm5nMFJ5bXhCNEs0Z0QyYUdUZDAXZ01TUnRQN3E0bTdlbTNI5kPgb0Jjbms&usp=sharing)

#### Time frame

Given the nature of the Shelter/NFI items being distributed in the Nepal response the PDMs should be undertaken in a timeframe between 2 weeks and 4 months after the distribution such that:

- The beneficiaries of the distribution can be located
- They recall the distribution event
- They have had opportunity to use the items distributed
- The purpose of protection from the weather can be considered by the beneficiary

#### Overall areas to be monitored

The PDM needs to answer the following key questions:

1. Were the shelter activities tailored to meet local needs?
2. To what extent did the shelter activities achieve their intended purpose?
3. Was the distribution timely, i.e. for example, for emergency roofing material assistance was assistance delivered prior to the arrival of heavy monsoon?

[List of standard question is available on Shelter Cluster Nepal website](#)